

**MINUTES FOR COUNCIL MEETING HELD ON
WEDNESDAY, JULY 27th, 2005, 7:00 p.m.**

1. Call to order and mayoral comments.

Mayor Rick Suy called the meeting to order at 7:00 p.m. Mayor Suy noted that we have received funding from Municipal Affairs and Housing in the amount of \$30,000 for a computerized accounts payable system. He also mentioned that the Grand Opening of the Latchford Community Centre will be held on August 13th and will include a family day with games, bbq, baseball and dance featuring Club 60. The Jack Hunt Memorial Baseball Tournament is being held on the weekend of August 5, 6 & 7.

Present: Peter Davies, Gerry Remillard, Larry Anderson.

Staff: Marg Conroy, Secretary

Absent: Mac Hamilton, Councillor and Deb Charyna, Clerk-Treasurer

There were approximately 5 people in the audience.

Res. No.: 05/163

Moved By: P. Davies

Seconded By: L. Anderson

Be it resolved that Marg Conroy be assigned the duty of Clerk for the purposes of taking minutes for the Council Meeting being held on July 27, 2005.

CARRIED.

2. Adoption of the agenda as circulated.

Res. No.: 05/164

Moved By: L. Anderson

Seconded By: P. Davies

Be it resolved that the Agenda for the Council meeting be adopted as read, and circulated by the Clerk.

CARRIED.

3. Declaration of pecuniary interest/conflict of interest.

4. Adoption of the minutes of the meeting of Council as held on July 13th, 2005.

Res. No.: 05/165

Moved By: G. Remillard

Seconded By: L. Anderson

Be it resolved that the minutes of the meeting of Council as held on July 13th, 2005 be adopted as read, and circulated by the Clerk.

CARRIED.

5. Delegations

There were no delegations.

6. Council Committee Reports/Clerks Report.

Councillor Anderson gave his report on the Fire Department, as attached.

Councillor Remillard read the Development Report of Councillor Hamilton as attached.

The Latchford Heritage Board gave their report as attached.

7. Correspondence.

A. Action Items

1. Correspondence from Minister Gerretsen, Municipal Affairs and Housing regarding the Special Assistance Funding for a computerized accounts payable system was deferred after discussions.
2. *Bills and Payroll for the month of June 2005.*

Res. No.: 05/166

Moved By: P. Davies

Seconded By: L. Anderson

Be it resolved that Council for the Town of Latchford approve the attached bills and payroll for the month of June 2005.

CARRIED.

3. Correspondence from Mr. Watts regarding Civic Addressing was discussed by Council and will be discussed further to resolve the matter.

B. Information Items

1. Correspondence from Coleman Township congratulating the Town of Latchford on the Annexation of Gillies Limit was noted.
2. Response from the Ministry of Transportation regarding the Montreal River Shoreline proposal was noted.
3. Ministry of Municipal Affairs and Housing correspondence regarding Municipal Planning Authority Technical Workshop postponement was acknowledged.
4. Telcom Enterprises regarding long distance rates was discussed, we are satisfied with our current long distance arrangements.
5. Notice of upcoming Francophone Association of Municipalities of Ontario Annual Conference was noted.
6. Release from Minister of Northern Development and Mines regarding a Renewed Mandate to Build Northern Prosperity was noted.
7. Ministry of Government Services information regarding the new Consumer Protection Act was noted.

8. Ongoing Business:

Water & Sewer Rate Project
Crusher Grant
Water Treatment Plant

Latchford Community Centre
Annexation/Amalgamation
Landfill Site

9. New Business:

10. Bylaws

Confirming By-law

Res. No.: 05/167

Moved By: L. Anderson

Seconded By: P. Davies

Be it resolved that By-law 673/05, being a confirming by-law, be given a first, second and third reading and finally passed by Council for the Corporation of the Town of Latchford.

CARRIED.

**** By-law 673/05 was given three readings and passed ****

11. In camera session.

Res. No.: 05/168

Moved By: L. Anderson

Seconded By: P. Davies

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 8:20 p.m. to discuss one of the following as set out in the Municipal Act, 2001 Section 239(2);

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED.

Res. No.: 05/169

Moved By: P. Davies

Seconded By: L. Anderson

Be it resolved that Council now arise from Closed meeting @ 8:35 p.m.

CARRIED.

12. **Adjournment.**
Res. No.: 05/170
Moved By: L. Anderson
Seconded By: G. Remillard
Be it resolved that Council now adjourn @ 8:35 p.m. until the next regular meeting or call from the Mayor.

CARRIED.

Dated at Latchford this 10th day
of August, 2005

Mayor

Clerk-Treasurer

Larry.

Fire Department Meeting July 21st 2005

- A Fire Risk Assessment for the Town of Latchford is being mandated by the Ontario Fire Marshall's office and must be completed by August 15th 2005.

- Latchford's water plant recently went through a shut-down and the Fire Department was not made aware of this for some time after the fact.

It is vital that in the event of a water system closure/shutdown that the fire department be one of the first notified of this. This is to ensure that fire protection can be arranged/maintained. OCWA must be given contact numbers for the fire department with instructions to notify them as soon as a problem arises with the water system.

- The Fire Department has purchased some much needed equipment with the funding supplied by the government.

- The member's are to be commended for all their efforts and time!

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JULY 27/05

DEVELOPMENT REPORT --

- 1) TOURISM ADVISOR REQUEST TO NOHFC --- NO REPLY AS YET TO MY REQUEST OF JULY 11/05.
- 2) LATCHFORD REAL ESTATE PROMOTION --- SOME GOOD IDEAS HAVE BEEN RECEIVED FROM RESIDENTS OF LATCHFORD.
THANK YOU --
- 3) LATCHFORD RECREATION CENTRE
 - (a) GRANT APPLICATION FOR \$5000 SUBMITTED TO BELL COMMUNITY SPORT FUNDS JULY 21/05.
 - (b) GRANT REQUEST SUBMITTED TO FROG'S BREATH INTEREST ACCOUNT FOR \$1500 FOR DOOR CANOPY MATERIALS.
 - (c) GRANT APPLICATION BEING PREPARED FOR RECREATION CENTRE FURNISHING VIA COMMUNITY-IN-ACTION FUND.
- 4) MONTREAL RIVER SHORELINE -- ~~THE~~ MEETING HELD WITH MTO RE. PLACING OF LIMESTONE BLOCKS ALONG THE SHORELINE. THEY ARE REQUESTING COMPLETION OF AN "ENCROACHMENT PERMIT" AND OTHER DETAILS.
A FURTHER MEETING WILL BE HELD NEXT WEEK. MNR AND DFO MINISTRIES ALSO INVOLVED. THIS PROJECT IS BECOMING VERY DIFFICULT & COMPLICATED.
- 5) MUSEUM INFO MEETING -- A MEETING WITH ALL NORTH-EASTERN MUSEUM REPRESENTATIVES WAS HELD IN TIMMINS LAST WEEK AS PLANNED BY MR. CHARLIE ANGUS --- THIS WAS TOO GREAT AN EXPENSE FOR OUR MUSEUM -- WE WILL TRY TO GET THE INFORMATION COVERED AT THE MEETING.

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**REPORT TO COUNCIL
FROM
LATCHFORD HERITAGE BOARD
July 27, 2005**

Submitted by Michelle Davies, Chairperson

**Voting Members: Michelle Davies, Chairperson
Jackie Eden, Co-Chairperson
Diane Remillard, Secretary
Linda Suy
Patricia Suy**

Mac Hamilton, Council Representative

The Museum was opened on our target date of June 1, 2005. Thanks to our members and volunteers we were able to keep the Museum open until we were able to hire a student.

Further work on the inventory continues. Trevor O'Shaughnessy, our hired student, works daily on item identification and I have been working on developing an ongoing database to record all inventory as well as ownership status.

I have purchased a "Pay as you go" cell phone to be used strictly for Museum business. The number for this phone is 948-0056.

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Financially, I have discovered some disturbing truths. In the past the financial statements regarding the Museum show that all monies made by the Museum were turned over to the town's general funds, hence the Museum never had any funds from one year to the next. So when we agreed to resurrect the Museum Board we were quite pleased to be starting up with a \$900.00 cheque received from the town. I was under the assumption that \$500.00 of that money had to be kept for a memorial to be placed on the Museum property in memory of James Keenan. I have since found out that all of the \$900.00 was earmarked as Memorial Funds. In addition to the \$900.00 there was \$300.00 held back to pay for the bill for the Museum building sign from Phippen Signs. As the Museum is a town building I was later informed that the town would cover this bill. This bill for the sign was for the amount of \$375.71. Hence when another memorial donation arrived, in the amount of \$125.00, the balance of \$75.71 was taken from this donation. Further to this there were two donations made totaling \$60.00 in the previous year. This money was returned to the town's general funds. On June 21, 2005 I received another cheque in the amount of \$109.29 and was told that this was also to go towards the memorial fund.

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Our expenses thus far to get the Museum up and running total \$329.94. This money was taken out of money that should not have been used for operating costs. Also due to funding to hire a student, the Museum will end up owing the town approx. \$516.00.

I think that by now Council is aware of our predicament. We are requesting of Council the return of the \$375.71 which was the cost of the town sign, \$60.00 for donations made in 2004 which went into the town's general funds, start-up costs in the amount of \$329.94 due to the fact that all museum monies from the past years were returned to the town's general funds and last but not least we are requesting assistance with payment of student wages for this year. I realize that this is a substantial request but due to this year's Museum Board formation, which was late in the spring with no funding from past years, we are forced to ask for this assistance if the town wishes the continued operation of the Museum.

Sincerely,



Michelle Davies
Chairperson, Latchford Heritage Board

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