

**MINUTES FOR COUNCIL MEETING HELD ON  
WEDNESDAY, December 14th, 2005, 7:00 p.m.**

**1. Call to order and mayoral comments.**

Mayor Peter Davies called the meeting to order at 7:05 p.m.

Mayor Davies introduced Betty Gibson, as the new Clerk-Treasurer.

**Present:**

**Council:** Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor LillieMay Matton, Councillor Gerry Remillard

**Staff:** Betty Gibson, Clerk-Treasurer

There were approximately 11 people in attendance.

**2. Adoption of the agenda as circulated.**

**Resolution No.:** 05/294

**Moved By:** G. Remillard

**Seconded By:** L. Anderson

**Be it resolved that** the Agenda and Supplementary Agenda be adopted as circulated.

**CARRIED**

**3. Declaration of pecuniary interest/conflict of interest. None**

**4. By-law**

**By-law to appoint the Clerk-Treasurer.**

**Resolution No.:** 05/295

**Moved By:** M. Hamilton

**Seconded By:** L. Anderson

**Be it resolved that** By-law No. 698/05, being a by-law to appoint a Clerk-Treasurer for the Corporation of the Town of Latchford be given first, second and third reading and finally passed by Council for the Corporation of the Town of Latchford.

**CARRIED**

**5. Adoption of the minutes of the meeting of Council held on November 23<sup>rd</sup>, 2005.**

**Resolution No.:** 05/296

**Moved By:** L. Matton

**Seconded By:** M. Hamilton

**Be it resolved that** the minutes of Council held on November 23<sup>rd</sup>, 2005 be adopted as read, and circulated by the Clerk.

**CARRIED**

**6. Delegations: None**

**7. Council Committee Reports.**

**Councillor Larry Anderson**

**(1) Community Policing:**

- There was no Community Policing Meeting to report.
- There have been several break-ins recently, and Sgt. Murphy, OPP will be contacted with respect to patrols within the municipality.

**(2) Public Works:**

- A meeting is scheduled for December 15, 2005 regarding the Crusher grant, and information will hopefully be available for the January 11<sup>th</sup> council meeting.

**Councillor Gerry Remillard**

(1) Medial Clinic Contract:

- Medical Clinic – Dr. Hardie’s Contract - Councillor Remillard reported that the contract for the period April 2005 to April 2006 will remain as it was previously.
- Dr. Hardie advised that she will be required to put in more hours at Emergency and slightly less hours at the clinic for the next two years.

**Councillor Mac Hamilton**

(1) Tourism Development:

- A meeting with the Ministry of Natural Resources, Ministry of Northern Development and municipal representatives was held on December 14<sup>th</sup> regarding a trail system within Greenwood Park. Councillor Hamilton noted the volunteer efforts to establish trail systems throughout the region. It was a positive meeting and a future meeting will be scheduled in January, with further information provided.

(2) Gillies Limit (South) Annexation:

- The Town is waiting for the Ministry decision.

(3) Municipal Building Condition Inventory:

- Public Works Department is undergoing an assessment of all Municipal Buildings.
- A ‘maintenance’ grant application is to be prepared in January 2006, in order to include approved amount in the 2006 Budget.

(4) Finance Report:

- The list of accounts for the month of November 2005 is included in the agenda.
- It is Council’s hope to have the 2006 budget finalized earlier this year.

**Councillor LillieMay Matton**

(1) Recreation Committee:

- The plans for the New Year’s Eve party are going well and a number of tickets are already sold.
- Any volunteers are welcome – contact Monique at the Post Office.

**Mayor Peter Davies**

- With respect to the aforementioned break-ins, Mayor Davies commented that residents must be vigilant in reporting any suspicious action to the OPP.

**8. Correspondence.**

**A. Action Items**

**1. Accounts for November**

**Resolution No.: 05/297**

**Moved By: M. Hamilton**

**Seconded By: L. Matton**

**Be it resolved that** Council for the Corporation of the Town of Latchford approve the attached bills and payroll for the month of November 2005.

**CARRIED**

**2. Earth Tech (Canada) Inc. Tender Report (Water Treatment Plant Upgrades)**

**Resolution No.:** 05/298

**Moved By:** L. Matton

**Seconded By:** G. Remillard

**Be it resolved that** in consideration of the recommendation of Earth Tech (Canada) Inc., dated December 5, 2005, that the low tender bid price of Pedersen Construction Inc. in the amount of \$1,521,540.00 (including GST) be accepted for project LAT-05-02, Water Treatment Plant Upgrade, to ensure compliance with O.Reg. 170/03.

**And further that** Earth Tech (Canada) Inc. be authorized to complete contract documents for execution of the contract and to coordinate a pre-construction meeting;

**And further that** Earth Tech (Canada) Inc. be authorized to act for the Town of Latchford in preparing a financial summary to the OSTAR Secretariat.

**CARRIED**

**3. Insurance Policy**

**Resolution No.:** 05/299

**Moved By:** G. Remillard

**Seconded By:** L. Anderson

**Be it resolved that** the Town of Latchford renew the insurance policy in the sum of \$24,734.60 with Municipal Insurance Services Ltd. For December 31, 2005 – December 31, 2006.

**CARRIED**

**4. December 28 Council Meeting Cancelled**

**Resolution No.:** 05/300

**Moved By:** M. Hamilton

**Seconded By:** L. Matton

**Be it resolved that** the December 28, 2005 Regular Council Meeting is hereby cancelled and a notice will be posted in accordance with the Town of Latchford's Public Notice By-law No. 589/03.

**CARRIED**

**B. Information Items**

The following correspondence was reviewed by Council:

1. Ministry of Municipal Affairs and Housing – Reporting requirements for the 2005 Municipal Performance Measurement Program
2. Ministry of Environment – MOE posts drinking water quality management standard for feedback
3. Ministry of Northern Development and Mines – Launched its Northern Communities Investment Readiness initiative to help northern communities take advantage of opportunities arising out of the GO North Investor program
4. AMO - \$51 Million in Funding to Municipalities for Source Water Protection
5. Northern College – Water Treatment Training Courses
6. Board of Health – Minutes from October 5, 2005 meeting

Item 3: Councillor Hamilton noted that this initiative does not appear to apply to small municipalities and Council requested the Clerk to forward a letter to the Ministry of Northern Development and Mines to clarify if smaller municipalities can benefit for said initiative.

**9. Ongoing Business:**

1. Councillor Hamilton noted that a response from OCWA to the Town's letter requesting a meeting with OCWA had not yet been received, and the Clerk was directed to forward a further letter in this regard.

2. Councillor Anderson advised that the application for renovations to the Latchford Community Centre has been submitted; a second application will be submitted by February 15, 2006.

**10. New Business**

**Christmas and New Year's Hours**

**Resolution No.:** 05/301

**Moved By:** L. Matton

**Seconded By:** L. Anderson

**Be it resolved that** Council approves the following closures for Christmas and New Year's for the Town Office and Public Works (weather permitting), as follows:

December 23, 2005 at 12:00 noon

December 26, 27 and December 30 at noon

January 2, 2006

**CARRIED**

**Council Pay**

**Resolution No.:** 05/302

**Moved By:** L. Matton

**Seconded By:** L. Anderson

**Be it resolved that** due to the Christmas Holiday hours, council will receive their monthly pay on the December 15, 2005 payroll.

**CARRIED**

**11. Bylaws**

***Confirming By-law***

**Resolution No.:** 05/303

**Moved By:** M. Hamilton

**Seconded By:** G. Remillard

**Be it resolved that** the confirming By-Law 699/05 be given a first, second and third reading and finally passed by Council for the Corporation for the Town of Latchford.

**CARRIED**

**12. In camera session.**

**Resolution No.:** 05/304

**Moved By:** M. Hamilton

**Seconded By:** L. Matton

**Be it resolved that** the Council for the Town of Latchford enter into a Closed Meeting at 8:30 P.M. to discuss the following matters as set out in the Municipal Act, 2001 Section 239(2);

Personal matters about an identifiable individual, including municipal or board employees;

Labour relations or employee negotiations;

**CARRIED**

**Res. No.:** 05/305

**Moved By:** L. Anderson

**Seconded By:** G. Remillard

**Be it resolved that** Council now arise from In-Camera @ 9:35 P.M.

**CARRIED**

**Employment Extension**

**Resolution No.:** 05/306

**Moved By:** L. Matton

**Seconded By:** L. Anderson

**Be it resolved that** Mary-Ann Bennett's employment be extended for five weeks.

**CARRIED**

**MPAC Verification of Assessment**

**Resolution No.:** 05/307

**Moved By:** L. Matton

**Seconded By:** M. Hamilton

**Be it resolved that** the Clerk-Treasurer verify with MPAC the assessment on the property owned by George Lefebvre and respond to his letter dated November 23, 2005.

**CARRIED**

**13. Adjournment.**

**Resolution No.:** 05/308

**Moved By:** L. Matton

**Second By:** L. Anderson

**Be it resolved that** Council now adjourn at 9:45 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**



\_\_\_\_\_  
Mayor

Dated at Latchford this 14<sup>th</sup>, day  
of December, 2005

  
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Clerk-Treasurer

