

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL  
OF THE CORPORATION OF THE TOWN OF LATCHFORD**

**WEDNESDAY APRIL 26, 2006 at 7:00 p.m.**

**1. Call to order and mayoral comments.**

Mayor Peter Davies called the meeting to order at 7:05 p.m.

**PRESENT:**

**Council:** Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Gerry Remillard

**Staff:** Betty Gibson, Clerk-Treasurer

**Regrets:** Councillor Lilliemay Matton

There were approximately 16 members of the public in attendance.

**2. Adoption of the agenda as circulated.**

**Resolution No.:** 06/167

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** the April 26, 2006 Agenda be adopted as amended.

**CARRIED**

**3. Declaration of pecuniary interest/conflict of interest.**

Councillors Gerry Remillard declared a conflict of interest with respect to an item under New Business regarding the Post Office.

**4. Adoption of the minutes of the meetings of Council held on April 12<sup>th</sup> and April 18, 2006.**

**Resolution No.:** 06/168

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** the minutes of the Regular Council meeting held April 18, 2006 and the Special Meeting held on April 18, 2006, be adopted as read and amended.

**CARRIED**

**5. NEW BUSINESS: (dealt with out of order)**

**1. Section House**

**Resolution No.:** 06/169

**Moved By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** Council forward a letter to the O.N.T.C. regarding the sale of the Section House, stating that the Town of Latchford has no objection to the sale, and the proposed purchasers have stated that they will apply to designate the Section House as a Heritage Building.

**CARRIED**

**2. Post Office Location**

**Resolution No.:** 06/170

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from the "Post Master" regarding the necessity of relocating the Post Office due to high overhead be received and Council forward a letter to the Seniors Action Group outlining all the items that will be offered them at the Community Centre Hall; and explaining the Post Office will be forced to close if a new location is not found, and therefore the Post Office will be relocated to the Fred Keenan Centre, subject to the approval of Canada Post.

**CARRIED**

**3. Water/Sewer Costs for the Town of Latchford**

**Resolution No.:** 06/171

**Moved By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** Council direct the Clerk to contact David Ramsay, MPP; Rick Bartolucci, Ministry of Northern Development & Mines; Ministry of Municipal Affairs; the Ministry of the Environment, and they be invited to a meeting with Council of the Town of Latchford;

**And further that** a resolution be sent to F.O.N.O.M. regarding the high water and sewage costs for the Town of Latchford.

**CARRIED**

**4. GST for the Playground Equipment**

**Resolution No.:** 06/172

**Moved By:** Mac Hamilton

**Seconded By:** Gerry Remillard

**Be it resolved that** Council approves payment of GST in the amount of \$2,707.67 for the playground equipment, which will be rebated.

**CARRIED**

**5. Canoe/Kayak Race**

**Resolution No.:** 06/173

**Moved By:** Gerry Remillard

**Seconded By:** Mac Hamilton

**Be it resolved that** Council approves plans for the canoe/kayak race for August 12, 2006 and will allow use of the Town Office for registration and the use of the town logo.

**CARRIED**

**6. DELEGATIONS: NONE**

**7. COUNCIL COMMITTEE / CLERK'S REPORTS:**

**Clerk**

- Property Taxes: USTI, the Accounting Program provider, used the 2006 MPAC disk to download information and therefore some ratepayers' assessments may be increased, which resulted in higher interim tax bills as the 2005 assessment should have been used.
- Audit: Auditors attended at the Town Office the week of April 10<sup>th</sup>, which resulted in additional work for staff. The Auditor noted that the Omitted and Supplementary tax bills had not been billed last year and these bills will have to be sent out.
- GST Rebate and Return Forms: The noted forms were completed for 2005, and the Auditor noted that the amount of the rebate for 2004 was too high as the "return" form had not been completed for 2004. This will be corrected on the 2005 return.
- Water Treatment Plant Upgrades: the work on the clear well is now complete and the Health Unit advised the Boil Water Advisory should be lifted on Friday April 28<sup>th</sup>. All samples to date have been good.
- Funding:
  - ❖ MOE funding Grant for Source Protection Prescreening for \$10,000 was applied for and received. The Clerk must either advertise for Request for Proposals or forward letters to consultants who do this type of work.
  - ❖ HRDC for Summer Students – no response to date.
  - ❖ Summer Experience 2006 for summer student – no response to date.
  - ❖ Fire Works funding will be applied for immediately.

- ❖ Application for a Heritage Coordinator is in the works.
  - ❖ 2006 Community Investment Program application (Persona) for \$2,500 – no response to date.
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- Building By-law: draft prepared for Council review – hope to pass at the May 10<sup>th</sup> council meeting.
  - Animal Control By-law: Clerk spoke with Temagami who are satisfied with the services provide. It appears they pay on a monthly basis.
  - Budget: another budget meeting was held on April 26<sup>th</sup> and a further one scheduled for May 10<sup>th</sup> – expenditures are almost finalized and hope to begin on revenue.
  - Requests for Quotations for paving and landscaping at Town Hall and staining of the Town Hall have been sent out.
  - Staff is very busy with tax payments.
  - Remote Training with USTI scheduled for May 4<sup>th</sup> – General Ledger; Cash Receipts and Accounts Payable. Four additional hours to be scheduled.
  - Mary Ann has been very busy assisting with receptionist/administrative duties, along with endeavouring to complete the new filing system and index. The Clerk hopes to have “old” files archived and indexed also to result in smoother operations at the office.
  - Election Seminar in Sudbury in May – Lise and Betty will attend.
  - High speed internet is now available at Town Office.

#### **Councillor Mac Hamilton**

- Heritage Latchford: Letter sent to Latchford Montreal River Preservation Heritage Society on March 27, 2006 to share in the \$4,000 expense to repair the floor in the Loggers Hall of Fame. No response received to date. This letter was followed up with a phone call from Heritage Latchford to LMRPHS and the response was negative.
- Latchford Real Estate: Recent real estate movement has been noted in the past two weeks.
- Recreation Centre: Quotes for sound proofing panels are on the agenda and Request for Quotes to install these panels will be sent out.
- Funding Applications for Recreation Centre – no response to date.
- Trails Headquarters Development: Presentation by Gord Lomax tonight.
- Local development: Awaiting response from two local business suppliers to consider establishing in Latchford.
- Latchford Heritage Cooperative: Awaiting results of their opinion on future of the Cooperative.
- Finance:
  - ❖ Computers – high speed internet now established and we are awaiting a visit from the Auditor to assist Staff with General Ledger entries.
  - ❖ Budget: Two more meetings held over past two weeks – includes work related to the Gillies Limit annexation; however positive benefits will be obtained.
- 2005 audit in progress by the Municipal Auditor.
- Brochure Show: Latchford Tourism brochures and trail booklets in demand at today’s Brochure swap in Temiskaming Shores.
- Noted the new improved Moose Call looks very good – many thanks to Mary Ann Bennett.

**Councillor Gerry Remillard**

- Concerns regarding the ditch along the east side of the highway running from the laneway at Tubman's to the north of his home, regarding stagnant water because of poor grading and damage. This should be taken care of immediately by the M.T.O., and a letter be sent out to them advising of this situation and requesting them to repair it and plant grass where required.
- Water/Sewer Costs: The high costs of water/sewer to residents must be resolved. A letter must be sent to the Chairman of the NOHFC; Minister Rick Bartolucci, Northern Development and Mines; David Ramsay, MPP; and a meeting be set up concerning the water and sewage dilemma in the Town of Latchford.

**Councillor Larry Anderson**

- Public Works:
  - ❖ Marcel Gauthier, President of the Snowmobile Club contacted Councillor Anderson advising they understand the Town's concern for persons travelling on the Dump Road, and are considering using the crossing for the old dump road or a new trail alongside of the dump road. Councillor Anderson and Mr. Gauthier will be doing a walk through in the next couple of weeks to assess the most economical plan.
  - ❖ M.T.O.'s response to the Town's letter regarding the highway condition through Latchford was not satisfactory. Councillor Anderson would like to meet with Richard Mongeon to emphasize the problem which is not simply a spring problem.
  - ❖ Grading is being carried out.
  - ❖ No lights reported out and Councillor Anderson will be doing a night survey to confirm any problem lights.
- Recreation:
  - ❖ Public Works will assist with installation of playground equipment when it arrives.
  - ❖ The next Latchford 2007 meeting is scheduled for Monday May 29<sup>th</sup> at 6:30 p.m. at the Recreation Centre.
- Community Policing: Next meeting Tuesday June 6<sup>th</sup> at 7:00 p.m. at the Town Office.
- Canoe/Kayak Race from Mowatt's Landing to Latchford scheduled on August 12, 2006

**8. CORRESPONDENCE**

**A. Action Items**

**1. MNDM Summer Jobs Service Program**

**Resolution No. 06/174**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the letter from the Ministry of Northern Development and Mines re: Summer Jobs Service program, to provide a \$2.00 per hours subsidy, be received and 2 students be applied for.

**CARRIED**

**2. Seniors' Month**

**Resolution No. 06/175**

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from the Minister Responsible for Seniors requesting the Town of Latchford to proclaim the month of June as Seniors' Month be received and Council does hereby proclaim June as Seniors' Month, and a proclamation be posted in the usual locations;

**And Further that the** Recreation Committee organize an event for seniors during the month of June.

**CARRIED**

**3. Politicians Seminar Firefighting 101**

**Resolution No.: 06/176**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the information from the Ontario Association of Fire Chiefs re; Municipal Politicians Seminar: Firefighting 101 and one day Emergency Management Workshop on Saturday May 6 be received and filed.

**CARRIED**

**4. Deer Season**

**Resolution No. 06/177**

**Moved By:** Mac Hamilton

**Seconded By:** Gerry Remillard

**Be it resolved that** the letter from the Temiskaming Angler & Hunter Association re: Extension of Deer Season in Wildlife Management Unit 28 and requesting the Town's support, be received and that further information on this subject be obtained from the MNR as soon as possible.

**CARRIED**

**5. Sound Proofing Quotations**

**Resolution No. 06/178**

**Moved By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** the quotations for the material for sound proofing the Community Centre Hall, as follows:

RONA	\$2,289.34
Grant Home Hardware	\$3,064.94

be received and the quote from RONA be accepted.

**CARRIED**

**6. Request for Reclassify a Water/Sewer Rate**

**Resolution No. 06/179**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the letter from a resident and attached tax bill and MPAC Assessment Notice requesting that Council reconsider adjusting his water and sewer rates to a "Residential" classification be received and approved.

**CARRIED**

**7. Museum Repairs**

**Resolution No. 06/180**

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** the quotation from Dave Rideout for the repairs to the Museum in the amount of \$1,284.00 be received and accepted.

**CARRIED**

**B. Correspondence – Information Items**

**Resolution No. 06/181**

**Moved By: Larry Anderson**

**Seconded By: Gerry Remillard**

**Be it resolved that** the following Information Items be noted:

1. Conseil scolaire public du Nord-Est de L'Ontario – Highlights of Regular Meeting.
2. Minutes of the Timiskaming Board of Health meeting held January 19, 2006 and Board of Health Report.

**CARRIED**

**9. ONGOING BUSINESS:**

1. Crusher Grant: No further report.

Water Treatment Plant Upgrades: See Clerk's report.

2. Building By-law:

Draft By-law circulated to council for review.

3. Recycling: Council will wait for further material in order to review cost.

**10. NEW BUSINESS**

**1. Letter from Concerned Residents re: Use of Lots in Town**

**Resolution No. 06/182**

**Moved By: Gerry Remillard**

**Seconded By: Larry Anderson**

**Be it resolved that** the letter from concerned residents regarding the use of lots in the town be received and a meeting be held with the lot owner to suggest alternative locations.

**CARRIED**

**2. Accounts for the Month of March 2006**

**Resolution No. 06/183**

**Moved By: Larry Anderson**

**Seconded By: Mac Hamilton**

**Be it resolved that** the General Bills in the amount of \$9,494.37 and Payroll in the amount of \$7,412.82 for the month of March 2006, be passed and paid on behalf of the Corporation of the Town of Latchford.

**CARRIED**

**3. Accounts for the Month of April 2006**

**Resolution No. 06/184**

**Moved By: Mac Hamilton**

**Seconded By: Larry Anderson**

**Be it resolved that** the General Bills in the amount of \$91,729.31 and Payroll in the amount of \$13,786.00 for the month of April 2006, be passed and paid on behalf of the Corporation of the Town of Latchford.

**CARRIED**

**4. Gord Lomax – Presentation re: W.J.B. Provincial Park Business Case**

Mr. Lomax attended and circulated copies of the final Business Case for the W.J.B. Provincial Park.

Mr. Lomax noted that Councillor Hamilton, as Chair of Economic Development would be forwarding a copy of the Business Case to the appropriate ministry officials.

Mr. Lomax advised that although he will be bowing out of the Ad Hoc Committee, he will continue to volunteer brushing the trails and will meet with Project C.A.N.O.E. after May 9th Briggs Camp Opening to supervise Latchford Area Trails brushing this summer.

Council and those present thanked Mr. Lomax for his dedication in completing this worthwhile project.

**11. BY-LAWS**

*By-law No. 721-06 Confirming By-law*

**Resolution No. 06/185**

**Moved By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** By-law No. 721-06 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its Special Meeting on April 18, 20096 and the Regular meeting held April 26, 2006 be read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**12. Adjournment.**

**Resolution No. 06/186**

**Moved By:** Larry Anderson

**Second By:** Mac Hamilton

**Be it resolved that** Council now adjourn at 9:45 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**

Dated at Latchford this 26<sup>th</sup> day  
of April, 2006.

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Mayor

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Clerk-Treasurer