

**MINUTES FOR A SPECIAL MEETING OF COUNCIL  
TUESDAY JUNE 27, 2006 at 6:30 p.m.**

**1. Call to order and mayoral comments.**

Mayor Peter Davies called the meeting to order at 6:40 p.m. and welcomed Mr. Gord Tokaryk of the Ministry of Municipal Affairs and Housing, who attended to make a presentation to Council and the Public with respect to the Municipal Conflict of Interest Act and the Roles of Council and Staff.

**PRESENT:**

**Council:** Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Lilliemay Matton, Councillor Gerry Remillard

**Staff:** Betty Gibson, Clerk-Treasurer

**Public:** There were approximately 17 people in attendance.

**2. Adoption of the agenda as circulated.**

**Resolution No.:** 06/252

**Moved By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** the Agenda for the Special June 27, 2006 Meeting be adopted as circulated.

**CARRIED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST.**

NONE

**4.** This Special Meeting was convened as the Ministry of Municipal Affairs offered to conduct a presentation for Council and the Public to review the Municipal Conflict of Interest Act and the Role of Council and Staff.

Mr. Tokaryk welcomed those in attendance and explained the presentation would be in two parts as noted above.

1. Mr. Tokaryk displayed slides which provided an overview of the legislation, and following are a few of the key points covered:

- Conflict of Interest legislation preserves the integrity, independence and accountability of local government decision-making, protects the public's interest and provides members with a framework for determining when it is appropriate to participate in decision-making;
- Governs the conduct of members of Council and local boards;
- Members of Council must **personally** determine if he/she has a pecuniary interest in a matter under consideration by council and must determine if the pecuniary interest is exempt under Section 4 of the Municipal Conflict of Interest Act;
- Member must orally disclose the pecuniary interest and general nature of that pecuniary interest and abstain from involvement in the particular issue by not participating in discussion, not voting on the matter, not attempting to influence voting before, during or after meeting and leaving the meeting, if the meeting is closed to the public;
- Pecuniary Interests includes direct pecuniary interests of the member, indirect pecuniary interest of member or nominee, direct or indirect interests of designated family members (spouse, parents, children);
- Record of Disclosure – at open meetings, every declaration of pecuniary interest and its general nature must be recorded in the minutes of the meeting by the Clerk;

- Enforcement, penalties for contravention, insurance and Criminal Code were reviewed.
- 2. Mr. Tokaryk displayed slides on “What every member of council must know”, and following is a summary of the focus of the presentation:
  - Role of Council
  - Role of Head of Council
  - Role of Staff
  - Council/Staff Relationship
  - Effective Meetings.

Following the presentation there was a question/answer period, at which time Mr. Tokaryk clarified a number of items.

The Mayor thanked Mr. Tokaryk for his presentation, which was quite informative.

Mr. Tokaryk voiced his appreciation for those residents in attendance.

**5. Adjournment.**

**Resolution No. 06/253**

**Moved By:** Mac Hamilton

**Second By:** Larry Anderson

**Be it resolved that** Council now adjourn at 8:48 p.m.

**CARRIED**

Dated at Latchford this 12<sup>th</sup> day  
of July, 2006.

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Mayor

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Clerk-Treasurer