

**MINUTES FOR THE REGULAR MEETING OF COUNCIL  
WEDNESDAY NOVEMBER 8, 2006 at 7:00 p.m.  
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Gerry Remillard, Councillor Lilliemay Matton

**Staff:** Betty Gibson, Clerk-Treasurer

**Public:** There were approximately 25 people in attendance.

**Press:** Not Present

**2. Adoption of the agenda as circulated**

**Resolution No.:** 06/427

**Moved By:** Mac Hamilton

**Seconded By:** Lilliemay Matton

**Be it resolved that** the November 8, 2006 Agenda be adopted as circulated, and amended.

**CARRIED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST.**

NONE

**4. Adoption of the Minutes**

**Resolution No.:** 06/428

**Moved By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** the minutes of the Regular Council Meeting held October 25, 2006 be adopted as read, circulated by the Clerk.

**CARRIED**

**5. DELEGATIONS:**

**1. Russ Johnston, Ontario Fire Marshall's Office** attended to present a Certificate of Compliance to the Town of Latchford. Fire Chief Pat Underhill accepted the certificate on behalf of the Town. Russ Johnston thanked the Fire Chief for his cooperation. Mayor Davies thanked Mr. Johnston for attending to make this presentation.

**2. Gord Lomax** attended to clarify questions raised at the recent candidates' night regarding the W.J.B. Greenwood Provincial Park project, specifically the steps involved.

First, Mr. Lomax referred to Northern College's interest and advised he had attended at the College to do a seminar. Students made a 3 dimensional model of the Park, and suggestions on various aspects of the park were received from the students. Northern College wish to adopt the Park.

Following are the steps involved in order to complete the required "management plan" prior to the opening of the Park.

- 1) Overview of the project. .
- 2) Terms of Reference – This will include public meetings, a comment period. There are different classes of parks and this being a “recreational” park will have one comment period.
- 3) Background Information – This is drawn up by a biologist in Sudbury and reviewed at the Public Meeting.
- 4) Issues and Plans Alternative – Greenwood Park is a “recreational park” and this means people can skidoo, ATV, boat, etc.
- 5) Preliminary Park Management Plan – Once this is completed, the public can review to offer their comments and concerns.
- 6) Final Plan – There is a notification period to invite people to attend and review the “final plan”. Therefore, there is still a chance for public to offer any comments and concerns.
- 7) Park Sign – A “park sign” must be designed and Mr. Lomax has a first draft of the sign completed.
- 8) Management Plan (as Martin River has) is the end result.

Mr. Lomax advised the park should be open in the summer of 2007.

Mayor Davies thanked Mr. Lomax for his presentation.

## **6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

### **Councillor Mac Hamilton**

#### Heritage Latchford:

- Heritage Board issued 2007 Operation Summary
- Quotations were requested for eaves trough for the House of Memories
- Discussions are proceeding with the Provincial Ministries regarding funding for the House of Memories, Fred Keenan Centre, and Loggers Hall of Fame. Timeframe for renovations to any of these buildings is tight due to the 2007 Centennial Celebrations.

#### Recreation Centre:

- Quotations have been requested to construct new front entrance at the Centre, which will be funded by the “Bell Sports Grant”.
- Glass panels are now installed, which complete the 2006 installation plans. Thanks to our volunteers.
- Installation of safety netting is 80% complete.
- Recreation Group to set up winter program.

#### Greenwood Park:

- Update on progress to be presented by Gord Lomax.
- Northern College in Haileybury progressing with their part in this project.

#### Community Street Signs:

- Input from residents appreciated - please advise the Clerk.
- New council must work on this for the 2007 Celebrations.

#### Finance:

- Received another Ontario Municipal Partnership Fund payment of \$37,617.
- \$45,799.11 received from NOHFC, which will be credited towards the bridge financing for the Upgrades to the Water Treatment Plant.
- The initial “loans” were necessary to pay the Contractor for the work which is required under the Ministry of the Environment regulations.
- As the claims are submitted to the Government, the funding is eventually forwarded to the Town to be paid down on the bridge financing.

**Councillor Lilliemay Matton**

- A Library Board meeting was held.
- New program “Job Connect” will now be available at the library for the residents to participate in “job search” twice a month.
- The library received \$922.
- Video rentals will now require a \$5 deposit to ensure the videos are returned, especially as some of these videos are borrowed from the New Liskeard Library. On return of the video the deposit will be refunded.
- Wireless networking will be available soon at the library.
- John Winter donated books to the library.
- “Macmillan” fundraising is doing well.

**Councillor Gerry Remillard**

Recreation:

- Thanks to Monique O’Shaughnessy, Sheila O’Shaughnessy and Anne Chaput for the decorations for the children/youth Halloween party; also thanks to Jim Bennett for providing D.J. services.
- Thanks to the Recreation Committee and the D.J. for adult Halloween Dance.
- The trailer is ready for storage at the Recreation Centre.

**Councillor Larry Anderson**

Community Policing:

- The Clerk spoke with Staff Sgt. Ivanov regarding a Community Policing Meeting. The Staff Sergeant will advise the OPP representative to call in this regard.

Public Works:

- There have been few complaints.
- The grader did break down, and is now repaired

**Mayor Peter Davies**

- Irregularities in proxy voting procedures made aware by an elector. A by-law is on the agenda.

**7. CORRESPONDENCE**

**A. Action Items**

**1. Postal Workers**

**Resolution No. 06/429**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the letter from the Canadian Union of Postal Workers re: Moratorium on Post Office Closures and Rural Delivery be received and supported.

**CARRIED**

**2. Timiskaming Palliative Care – Tree of Life**

**Resolution No.: 06/430**

**Moved By:** Larry Anderson

**Seconded By:** Lilliemay Matton

**Be it resolved that** the letter from Temiskaming Palliative Care Network requesting a donation towards the Tree of Life be received and posted wherever allowed in Town.

**CARRIED**

**3. MPAC Downloading of Costs**

**Resolution No. 06/431**

**Moved by:** Larry Anderson

**Seconded by:** Gerry Remillard

**Be it resolved that** the resolution passed by the City of Port Colborne on August 28, 2006 regarding their objection to the downloading of costs for MPAC to the local taxpayer be received and supported.

**CARRIED**

**4. Source Protection Technical Studies Grant Program**

**Resolution No. 06/432**

**Moved By:** Mac Hamilton

**Seconded By:** Lilliemay Matton

**Be it resolved that** the letter from the Ministry of the Environment re: Funding available through Source Protection Technical Studies Grant Program be received and the Clerk be directed to research this program further, and apply for associated funding for a consultant to assess our total water system.

**CARRIED**

**5. Earth Tech 100 Anniversary**

**Resolution No. 06/433**

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** the invitation from Earth Tech to their 100<sup>th</sup> Anniversary Celebration on November 30, 2006 be received and a congratulatory card sent.

**CARRIED**

**6. Under funding of Museums**

**Resolution No. 06/434**

**Moved By:** Lilliemay Matton

**Seconded By:** Mac Hamilton

**Be it resolved that** the notice from Charlie Angus, MP regarding under funding of museums be received and referred to the Heritage Board for their response.

**CARRIED**

**7. Accessibility for Ontarians with Disabilities**

**Resolution No. 06/435**

**Moved By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** the AMO Member Communication re: Government Announces Public Review of the Custom Service Standards Under the Accessibility for Ontarians with Disabilities Act be received and supported.

**CARRIED**

**8. Latchford Enterprises Co-operative - Fence**

**Resolution No. 06/436**

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from Latchford Enterprises Co-operative Ltd. in response to the Town's letter regarding the fence located on Latchford Enterprises Co-Operative property and regarding the Property Standards By-law; forming a Property Standards Committee and appointing a Property Standards By-law Officer be received and filed.

**CARRIED**

**9. Insurance Premiums**

**Resolution No. 06/437**

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** the memo from the Clerk regarding insurance premiums be received and the Clerk be directed to research other insurance providers.

**CARRIED**

**10. Northern College – W.J.B. Greenwood Provincial Park**

**Resolution No. 06/438**

**Moved By:** Lilliemay Matton

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from Northern College regarding the partnership with the Friends of WJB Greenwood Provincial Park and their potential contributions be received and a letter of thanks and commitment be forwarded to Northern College.

**CARRIED**

**11. OGRA/ROMA Conference**

**Resolution No. 06/439**

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** the information and registration form from OGRA/ROMA re: 2007 Combined Conference February 25 – 28, 2007 be received and Council approve two members of Council attend the Conference, the members of Council to be decided at a later date; and the Clerk be directed to reserve two rooms at the Fairmont Royal York Hotel.

**CARRIED**

**12. Landfill Site Hours**

**Resolution No. 06/440**

**Moved By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** the winter hours at the Latchford Landfill Site be extended to 9:00 a.m. to 4:00 p.m. in order to give residents additional time to go to the dump.

**CARRIED**

**13. Granular ‘A’ Quotes**

**Resolution No. 06/441**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** two quotes were received for 1,000 tonnes of Granular ‘A’ as follows:

Alvin Caldwell Sand & Gravel - \$10,210 (delivered to Public Works Yard);

Ron Paige - \$8,797 (including loading and spreading);

and a phone poll of Council was carried out and Council approved Ron Paige to supply, load and spread the Granular ‘A’ for \$8,797.

And further that Miller crushed 1,200 tonnes which was loaded and spread and the cost for Miller was increased from \$5,000 to \$6,000 and Council approve this extra cost be paid..

**CARRIED**

**14. Historical Board Paintings or Centennial**

**Resolution No. 06/442**

**Moved By:** Larry Anderson

**Seconded By:** Lilliemay Matton

**Be it resolved that** the letter from Maxine Cannon requesting a donation toward the Historical Board Paintings and Postcards being completed by Karen Wareing for the Centennial Year be received and funding sources be researched.

**CARRIED**

**B. Information Items**

**Resolution No. 06/443**

**Moved By:** Mac Hamilton

**Seconded By:** Lilliemay Matton

**Be it resolved that** the following Information Items be noted and filed:

1. Ministry of Community and Social Services re: Accessibility for Ontarians with Disabilities Act.
2. Ministry of Transportation re: Bridge Safety.
3. Earth Tech and Pedersen Construction re: Progress of Construction at Water Treatment Plant.
4. Ministry of Northern Development and Mines News Release “Province Supports Research into North’s Canola Production”.
5. Government of Ontario Revenue Service Centre 2006 Cost Estimate Revision for Memorandum of Understanding (OPP).
6. Latchford Heritage Board Report.

**CARRIED**

**8. ONGOING BUSINESS**

**1. Water Treatment Plant:**

Correspondence from the Consultant and the Contractor circulated under Correspondence – Information Items, to update Council on the status of the upgrades.

**2. Recycling:**

Belinda Beairsto, Eco-Logix attended to offer Council three general service options for recycling for the Town of Latchford, which reduces the cost dramatically, as follows:

- 1) Each household is supplied with three 14 gallon bins – one for cans and glass, one for paper products and one for plastics. Customers must rinse and sort their recyclable themselves and it would be collected bi-weekly at the curbside. The cost for this service per household is \$4.46 bi-weekly.
- 2) Each household is supplied with one 18 gallon bin and customers must still rinse their recyclables but do not have to sort. The recyclables are collected at the curbside bi-weekly and sorted by Eco-Logix. The cost of this service per household is \$5.02 bi-weekly.
- 3) Each household is provide with one 18 gallon bin and customers clean their recyclables and Town employees collect them bi-weekly Eco-Logix will sort and deposit the recyclables. The cost for this service per household is \$4.42 bi-weekly.

Ms. Beairsto advised that the cost could be reduced somewhat if a term of two years of service was agreed upon.

Ms. Beairsto suggested that Latchford may want to pass certain by-laws, as other municipalities have done to encourage residents to participate, if Council proceeds with a recycling plan for the Town.

Mayor Davies thanked Ms. Beairsto for presenting these options.

The Mayor suggested that the information from Eco-Logix be copied for any interested residents who wished to review it and that a public meeting be called before the end of November to discuss recycling.

**3. Telephone System**

A revised quote was received by council for a new telephone system, in the amount of \$3,098.19, and the following resolution was passed:

**Resolution No. 06/444**

**Moved By:** Larry Anderson

**Seconded By:** Lilliemay Matton

**Be it resolved that** the revised quote from Northern Telephone in the amount of \$3,098.19 for new telephone system be received and deferred to the new council.

**CARRIED**

**4. House of Memories – Eaves Trough**

Quotations were requested from two contractors and one quote was received. The following resolution was passed:

**Resolution No. 06/445**

**Moved By:** Mac Hamilton

**Seconded By:** Lilliemay Matton

**Be it resolved that** the quote from Belanger Aluminum Products to install eaves trough at the House of Memories Museum in the amount of \$1,672.68 was the only quote received and Council approves this quotation.

**CARRIED**

**9. NEW BUSINESS**

**1. Chamber of Commerce Radio Auction – Request for Sponsorship**

**Resolution No. 06/446**

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** the memo from the Tri-Town & District Chamber of Commerce re: Sponsorship for the Radio Auction be received and a donation of 2 ½ hours of ice time in season be made.

**CARRIED**

**2. Lee Ketchebaw's back pay**

**Resolution No. 06/447**

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** Council approve Lee Ketchabaw's back pay for the period from 1999 to present, plus interest.

**CARRIED**

**3. Old Hydro Building**

Further to the resolution passed on October 11<sup>th</sup> authorizing the demolition of the old Hydro building, there have been requests from residents for some of the wood.

**4. "Insulting" Correspondence/False Statements**

A letter was received by Mayor and Council from a resident. The first part of the letter was concerning a business matter which under the Municipal Act could be discussed at an in-camera session. It was the opinion of most of Council that the last part of the letter was made up of insulting and/or untrue comments concerning almost every member of council. The Mayor and three members of council agreed the last part of the letter did not have to be received at an in-camera session as it was not concerning any of the allowable matters as set out in Section 239(2) of the Municipal Act, 2001. The Mayor and each of the councillors mentioned in the letter commented on the insulting and/or untrue comments made in the last part of the letter.

**10. BY-LAWS**

**By-Law No. 754/06**

**Resolution No. 06/448**

**Move By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** By-Law No 754/06 being a by-law to permanently close 66 feet of the laneway between Lots 92 and 92 (beginning at Mowat Avenue) in the Town of Latchford be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 755/06**

**Resolution No. 06/449**

**Move By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** By-Law No 755/06 being a by-law to authorize the execution of an Addendum to the funding Agreement under Round 1 of the Ontario Small Town and Rural Development Infrastructure initiative with respect to the Upgrades to the Water Treatment Plant be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 756/06**

**Resolution No. 06/450**

**Move By:** Mac Hamilton

**Seconded By:** Gerry Remillard

**Be it resolved that** By-Law No 756/06 being a by-law to clarify Council's interpretation of the Proxy Voting Procedure be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 757/06**

**Resolution No. 06/451**

**Move By:** Larry Anderson

**Seconded By:** Gerry Remillard

**Be it resolved that** By-Law No 757/06 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held November 8, 2006 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**11. CLOSED MEETING**

**Resolution No. 06/452**

**Moved By:** Lilliemay Matton

**Seconded By:** Larry Anderson

**Be it resolved that** the Council for the Town of Latchford enter into a Closed Meeting at 9:30 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- A proposed or pending acquisition or disposition of land by the municipality or board.

**CARRIED**

**Resolution No. 06/453**

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** Council now arise from Closed Meeting at 9:53 p.m.

**CARRIED**

**12. ADJOURN**

**Resolution No. 06/454**

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** Council now adjourn at 9:54 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**

**Dated at Latchford this 22<sup>nd</sup> day  
of November, 2006.**

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**Mayor**

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**Clerk-Treasurer**