

**MINUTES OF THE INAUGURAL MEETING OF COUNCIL  
WEDNESDAY DECEMBER 13, 2006 at 7:00 p.m.  
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Gordon Lomax, Councillor Mike Cole, Councillor Maxine Cannon

**Regrets:** Councillor Jim Bennett

**Staff:** Betty Gibson, Clerk-Treasurer

**Public:** There were approximately 35 people in attendance.

**Press:** Sue Nielsen, Speaker

Declaration of Recount Results:

In accordance with Section 57(1) of the Municipal Election Act 1996 and as requested a recount was held on November 27, 2006 with respect to votes cast for Bill Lingenfelter and Maxine Cannon.

No person applied to the Superior Court of Justice for a judicial recount within 15 days after the recount results were announced, as set out in Section 63(1) of the Municipal election Act, 1996.

Pursuant to Section 62(4), the Clerk declared Maxine Canon as the successful candidate.

Declaration of Office

Members of the newly elected council made their Declaration of Office in the presence of the Clerk.

**2. Adoption of the agenda as circulated**

**Resolution No.:** 06/479

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the November 22, 2006 Agenda be adopted as circulated, and amended.

**CARRIED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST.**

Councilor Mike Cole declared a conflict of interest with respect to Item 5 under New Business on the Agenda.

**4. Adoption of the Minutes**

**Resolution No.:** 06/480

**Moved By:** Mike Cole

**Seconded By:** Maxine Cannon

**Be it resolved that** the minutes of the Regular Council Meeting held November 22, 2006 be adopted as read and circulated by the Clerk.

**CARRIED**

**5. DELEGATIONS:**

Presentation:

**Northern College Natural Resources Students** attended and made a presentation on the W.J.B. Greenwood Park, unveiling the model of the Park which they had constructed.

Councillor Lomax introduced the special guests and students, as follows: John Salo, Superintendent of Temagami Parks, Sue Nielson, Temiskaming Speaker, Students: Selina Thompson, Curtis Glen, Karen Boyd, Ramon Belsky, and Donna Peddie; and the instructor, David Barton, School of Natural Resources. Mr. & Mrs. Muir were noted as being instrumental in developing the partnership with Northern College.

A brief background was provided as follows:

Ontario Parks liked the W. J. B. Greenwood Provincial Park Business Case and the joint effort of producing the Park Management Plan began.

The Muirs, friends with a Northern College Associate, suggested the school may be interested in the park as a living laboratory and might do a flora & fauna inventory of it. John Salo chairs the Natural Resources Curriculum Board at Northern College and encouraged the School to adopt the park. David Barton was looking for a major project for his students for the fall semester; the Town was encouraged by Jim Bennett to acquire a model of the park to serve a multi-purpose promotional and educational function, and Dave Barton engaged his students to make a model of the park. The completion of the model required scouting the park, pouring over maps and developing fabrication concepts.

Councillor Lomax provided a brief bio of W.J.B. (Ben) Greenwood, for whom the park was named in 1963. Ben Greenwood graduated from University of Toronto's School of Forestry in 1925. He gained his superman "parks for the people" reputation, as the first chief of Premier Leslie Frost's new Department of Parks established in 1954. Mr. Greenwood started by rationalizing 8 parks, and he rested parks from various other ministries, matched wits with President Truman on the Quetico Park boundary and fly-in plane access issues, and moved mountains to have 77 parks in operation upon retirement in 1960/61. en Greenwood died in 1962.

The students gave a picture presentation of the progression of work in completing the model.

The model was then unveiled.

**Recess**

**Resolution No.:** 06/481

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** Council adjourn from the Regular Meeting for a fifteen minute recess.

**CARRIED**

**Reconvene**

**Resolution No.:** 06/482

**Moved By:** Gord Lomax

**Seconded By:** Larry Anderson

**Be it resolved that** Council reconvene the Regular Council Meeting at 7:55 p.m.

**CARRIED**

## **6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

### **Mayor's Report**

Mayor Davies noted the difficulties faced by staff and the past council over the past months, and stated that the election had cleared the air. The Mayor commented on the importance of moving ahead and ensuring that Latchford is a great place to live. Community events should be supported by all residents of the Town, and events will be held in the Community Recreation Centre. It is a beautiful facility and must be made use of.

Mayor Davies outlined a change of venue in the meeting forum to take place every three months. There will be a brief formal agenda, following which an open, informal meeting in order that individuals or groups can voice concerns, ideas or opinions. The Mayor noted that Council may gather many good ideas from the public in a more informal atmosphere.

This meeting will be advertised by way of flyers circulated in the mail and notices in the usual places.

Mayor Davies spoke to the Centennial Celebrations in July 2007. He noted that Councillor Anderson had tried to get the Centennial Committee off the ground but had little support. Mayor Davies advised that he is forming an Ad Hoc Committee, consisting of all Council and any residents who wish to take part. Each group in town will be asked if they would like to sponsor and organize one event, and perhaps even some families might like to participate and sponsor and organize an event.

The Centennial Committee will oversee and coordinate all the events. Council will be actively seeking members for this committee because the more members, the more successful the celebrations will be.

### **Councillor Mac Hamilton**

Heritage Latchford:

- Eave-troughing complete at the House of Memories, with improved landscaping recommended for the spring of 2007.

Recreation Centre:

- Front entrance project postponed until spring 2007
- Bell Sports Grant will still be valid until June 2007

Greenwood Park:

- Thanked Councillor Lomax and Northern College for the presentation, and noted there would be work for this council to do.

Finance:

- Grant applications have been forwarded for funding to upgrade the Loggers Hall of Fame; and another grant application is in progress to upgrade the Fred Keenan Centre.
- Year-end budget summaries are commenced.
- A preliminary view of 2006 finance numbers is positive.
- Government grants have recently made two more payments of \$99,985.84 and \$154,379.31 to offset cost of Water Treatment Plant upgrades.

**Councillor Larry Anderson**

Public Works:

- The work on Cosens is completed for this fall
- There is a possible plough for sale, and this will be researched further.

Recreation Centre Expansion:

- A letter has been forwarded to Frog's Breath with respect to the third phase of the Recreation Centre. Pedersen is providing blueprints for the extension with estimates, free of charge to assist in completing required grant forms.

**Clerk's Report:**

1. Water Treatment Plant Upgrades are near completion. Murray McCumber from Earth Tech will be up later this week or next week to commission all new instruments. The 2<sup>nd</sup> filter will be installed by the end of next week and the new plant will be up and running. There will be a 14 day trial period over Christmas and New Year – which is not the best timing but unavoidable. Any new system which goes on line must work for 14 days with no glitches in order to be accepted as “working”. Earth Tech does not foresee any problems.
2. Invoices for all supplementary and omitted assessments (some dating back to 2002) have been sent out.
3. Information on a number of grant programs has been received and I have started looking into a few that may work out well for the Town.
4. As you are aware, a recount of votes cast for two candidates was requested and held on November 27. All required paperwork is completed.
5. I have contacted the Ministry again regarding Council training and have not heard back.
6. I am still trying to resolve a few issues with respect to taxes, and hope to have this cleaned up by the yearend.
7. I had a meeting with representatives from Sutcliffe Rody Quesnel this morning regarding the MOE Source Protection Prescreening Survey, as they required additional information, and the report will be completed next week.
8. A meeting is scheduled for December 18<sup>th</sup> at 11:00 a.m. with the MOE to review the Inspection Report. The Mayor, Public Works Chair and/or Vice-chair and myself will be in attendance.
9. Posting for the rink attendant will be out soon.
10. Yesterday, December 12<sup>th</sup>, I completed my first year as the Clerk-Treasurer for the Town of Latchford. I have met many fine and friendly people and would like to thank them for their support. Thank you to the staff that helped me through my first year, and of course thank you to the past Council for their support and sometimes patience. I look forward to my future here and to working with council and my staff as a team, towards carrying out whatever is necessary for the successful operation of Latchford.
11. One last note – I will be taking vacation from December 19<sup>th</sup> until after the New Year – but as I advised Council I can be reached by phone if I am needed.

**7. CORRESPONDENCE**

**A. Action Items**

**1. 2007 Therese Casgrain Volunteer Award**

**Resolution No. 06/483**

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** letter from Human Resources and Social Development Canada re: Nominations for the 2007 Therese Casgrain Volunteer Award be received and filed.

**CARRIED**

**2. NEOnet Support**

**Resolution No.: 06/484**

**Moved By:** Gord Lomax

**Seconded By:** Maxine Cannon

**Be it resolved that** the letter from NEOnet re: Support for High Speed Internet be received and supported.

**CARRIED**

**3. Purchase of Projector**

**Resolution No. 06/485**

**Moved By:** Mike Cole

**Seconded By:** Mac Hamilton

**Be it resolved that** the memo from Betty Gibson re: Purchase of a Projector in an amount not to exceed \$1,500 be received and placed in the 2007 budget file.

**CARRIED**

**4. Ministry of Tourism**

**Resolution No. 06/486**

**Moved By:** Gerry Remillard

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from the Ministry of Tourism re: Promotion of Domestic Tourism be received and filed.

**CARRIED**

**5. Landfill Site – Days of Operation**

**Resolution No. 06/487**

**Moved By:** Gord Lomax

**Seconded By:** Larry Anderson

**Be it resolved that** the memo from the clerk regarding changing the hours of operation of the Landfill Site from Saturday to Sunday be received and implemented next May for the summer when Wednesday opening begins.

**CARRIED**

**6. Laneway Between King Street and Main Street**

**Resolution No. 06/488**

**Moved By:** Mike Cole

**Seconded By:** Mac Hamilton

**Be it resolved that** the memo from the clerk re: Opening of the Laneway between King Street and Main Street, from Sullivan to the north end of Town be received and to be taken under consideration and reviewed in April 2007.

**CARRIED**

**7. DTSSAB Membership**

**Resolution No. 06/489**

**Moved By:** Maxine Cannon

**Seconded By:** Mike Cole

**Be it resolved that** letter from the District of Timiskaming Social Services Administration Board re: Membership of the DTSSAB Board and the letter from Steph Palmateer, CAO/Clerk-Treasurer, Town of Cobalt re: DTSSAB Council Representative be received the Clerk contact councils within DTSSAB ward to convene a meeting to determine representation.

**CARRIED**

**8. Ontario's Volunteer Recognition Program**

**Resolution No. 06/490**

**Moved By:** Gord Lomax

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from the Ministry of Citizenship and Immigration re: Ontario's Volunteer Recognition Program be received and circulated to Latchford organizations.

**CARRIED**

**9. Festivals & Events Ontario Advertisement**

**Resolution No. 06/491**

**Moved By:** Mike Cole

**Seconded By:** Gord Lomax

**Be it resolved that** the email from Debbie Mann, Festivals & Events Ontario re: Advertisement in the 2007 / 2008 Festivals and Events in Ontario guide be received and filed.

**CARRIED**

**10. Doctor Shortage – Letter of Support**

**Resolution No. 06/492**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the resolution passed by the Township of Madawaska Valley re: Doctor Shortage in Ontario and requesting the Town's support of said resolution be received and supported.

**CARRIED**

**11. FONOM Conference**

**Resolution No. 06/493**

**Moved By:** Mac Hamilton

**Seconded By:** Gord Lomax

**Be it resolved that** the FONOM 2007 Conference information be received and the Clerk book two rooms at the Howard Johnson Inn in Kirkland Lake.

**CARRIED**

**12. Parking on East Side of Highway**

**Resolution No. 06/494**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** the memo from the Mayor re: Parking on the East Side of the Highway be received and Clerk to contact M.T.O. to receive approval in writing and reviewed.

**CARRIED**

**13. Quote from Electronic North – Microphones etc.**

**Resolution No. 06/495**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** the quote from Electronic North on microphones, speakers, and required equipment (plus a floor mike) to improve the Council Meetings in an amount not to exceed \$2,400 be received and placed in the 2007 Budget File.

**CARRIED**

**14. OCWA – Capital Expenditures Forecast 2007**

**Resolution No. 06/496**

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from Ontario Clean Water Agency re: Capital Expenditures Forecast for Year 2007 be received and a meeting be set up with OCWA.

**CARRIED**

**15. Street Lighting on Murphy Mill road**

**Resolution No. 06/497**

**Moved By:** Maxine Cannon

**Seconded By:** Mike Cole

**Be it resolved that** the memo from the Mayor re: Street Lighting on Murphy Mill Road be received and noted until it is looked at by Public Works.

**CARRIED**

**16. WJB Greenwood Park**

**Resolution No. 06/498**

**Moved By:** Larry Anderson

**Seconded By:** Gord Lomax

**Be it resolved that** the Council authorizes minimal expenditures, to be approved by the Mayor and Clerk-Treasurer, for the completion of the model of WJB Greenwood Provincial Park and that any additional expenditures must be approved by Council before such expenditures are made prior to the passing of the 2007 budget.

**CARRIED**

**17. Christmas Hours**

**Resolution No. 06/499**

**Moved By:** Mike Cole

**Seconded By:** Mac Hamilton

**Be it resolved that** the memo from the Clerk re: Town Office / Public Works Hours on December 22<sup>nd</sup> and December 29<sup>th</sup>, 2006 be received and approved.

**CARRIED**

**18. Accounts for period November 16 to December 6, 2006**

**Resolution No. 06/500**

**Moved By:** Gord Lomax

**Seconded By:** Maxine Cannon

**Be it resolved that** the general bills in the amount of \$111,279.20 and payroll in the amount of \$16,254.74 for the period November 16, 2006 to December 6, 2006 be passed and paid on behalf of the Corporation of the Town of Latchford.

**CARRIED**

**19. Infrastructure Ontario Funding**

**Resolution No. 06/501**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from Infrastructure Ontario re: Funding through the Ontario Government's Rural Infrastructure Investment Initiative be received and funding be sought after further information is received.

**CARRIED**

**20. Snow Removal**

**Resolution No. 06/502**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the memo from the Mayor re: Snow Removal be received and the Fred Keenan Centre and the Recreation Centre be ploughed.

**CARRIED**

**B. Information Items**

**Resolution No. 06/503**

**Moved By:** Gord Lomax

**Seconded By:** Larry Anderson

**Be it resolved that** the following Information Items be noted and filed:

1. Temiskaming and District Ministerial Association re: Congratulations to Successful Candidates.
2. AMO Member Communication re: AMO Board Makes Appointments to Provincial-Municipal Fiscal and Service Delivery Review.
3. Earth Tech re: Notification of Study Commencement – Hwy 11 Pavement Rehabilitation from 12.8 km south of Latchford northerly 12.4 km.

**B. Information Items (continued)**

4. Northern Ontario Heritage Fund – letter to Anthony Rota re: Temiskaming District Broadband Project.
5. AMCTO re: AMCT Designation.
6. Roger Tiessen re: Congratulations to Successful Candidates.
7. Minister of Municipal Affairs re: Election – Congratulations to Mayor Davies.
8. Ontario Good Roads Association re: Pre-Budget Consultations and OGRA Attends Hearings on Bill 130.
9. AMO Member Communication re: Ontario Power Authority Seeking Input on Integrated Power Supply Plan.
10. AMO Member Communication re: AMO Report to Members on November Board Meeting.
11. South Temiskaming Community Futures Development Corporation Minutes and 2006 Financial Statements.
12. Email from the Clerk to the Ministry of Municipal Affairs and Housing re: Training Sessions for Council.

**CARRIED**

**8. ONGOING BUSINESS**

1. **Water Treatment Plant:** Update provided under Clerk's Report.

2. **Recycling:**

Council directed the Clerk to arrange a public meeting for January 2007 to hear what residents have to say with respect to various recycling options. Council will be prepared with options they consider viable to the Town.

3. **Three Sisters Road – Snow Removal**

**Resolution No. 06/504**

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** the memo from the Clerk re: from the Clerk re: Quote for Snow Removal at Three Sisters Road from Berube Contracting in the amount of \$65 per hour be received and accepted.

**CARRIED**

4. **MOE Source Protection Technical Studies Grant**

**Resolution No. 06/505**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the memo from the Clerk re: MOE Source Protection Technical Studies Grant be received and the Clerk will not submit an application under this program.

**CARRIED**

**9. NEW BUSINESS**

1. **Funding Applications – Fred Keenan Centre and Loggers Hall of Fame**

**Resolution No. 06/506**

**Moved By:** Maxine Cannon

**Seconded By:** Mike Cole

**Be it resolved that** the Councillor Mac Hamilton is authorized to prepare and submit an application for funding to upgrade the Fred Keenan Centre and Loggers Hall of Fame.

**CARRIED**

2. **NOHFC Grant for Recreation Centre**

**Resolution No. 06/507**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** memo from the Clerk re: NOHFC Grant for Recreation Centre be received and funding be pursued.

**CARRIED**

**3. NorTel Quote for Phone at the Recreation Centre**

**Resolution No. 06/508**

**Moved By:** Gord Lomax

**Seconded By:** Larry Anderson

**Be it resolved that** the memo from the Clerk re: Quote for telephone at the Recreation Centre be received and ordered.

**CARRIED**

**4. Board of Health Appointee**

**Resolution No. 06/509**

**Moved By:** Larry Anderson

**Seconded By:** Gord Lomax

**Be it resolved that** the letter from Steph Palmateer, C.A.O./Clerk-Treasurer re: Board of Health Appointee be received and a meeting be set up.

**CARRIED**

*Councillor Mike Cole declared pecuniary//conflict of interest and abstained from discussion and did not vote on the question.*

**5. Trails Sign**

Councillor Lomax advised that Larry Witchar, Nastagwan Trails would like to put up a large sign indicating trails, etc.; Councillor Lomax commented on the condition of the present Landfill Site sign and discussed the possibility of the trails sign being located in this spot and relocating the Landfill Site sign to the gate. The Clerk will contact the M.O.E. to confirm regulations with respect to Landfill Site signage.

**10. BY-LAWS**

**By-Law No. 761/06**

**Resolution No. 06/510**

**Move By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 761/06 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held December 13, 2006 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**11. CLOSED MEETING**

**Resolution No. 06/511**

**Moved By:** Larry Anderson

**Seconded By:** Gord Lomax

**Be it resolved that** the Council for the Town of Latchford enter into a Closed Meeting at 10:30 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**CARRIED**

**Resolution No. 06/512**

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** Council now arise from Closed Meeting at 11:00 p.m.

**CARRIED**

**12. ADJOURN**

**Resolution No. 06/513**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** Council now adjourn at 11:01 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**

**Dated at Latchford this 10<sup>th</sup> day  
of January, 2007.**

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**Mayor**

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**Clerk-Treasurer**