

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
TUESDAY APRIL 24, 2007 at 7:00 p.m.  
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Gordon Lomax, Councillor Maxine Cannon, Councillor Mike Cole, Councillor Jim Bennett

**Staff:** Betty Gibson, Clerk-Treasurer

**Public:** There were approximately 11 people in attendance.

**Press:** Regrets

**2. Adoption of the agenda as circulated**

**Resolution No.:** 07/185

**Moved By:** Mike Cole

**Seconded By:** Maxine Cannon

**Be it resolved that** the April 24, 2007 Agenda be adopted as circulated and amended.

**CARRIED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:**

NONE

**4. Adoption of the Minutes**

**Resolution No.:** 07/186

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the minutes of the Regular and In-Camera Council Meetings held April 11, 2007 be adopted as circulated by the Clerk, as amended.

**CARRIED**

**5. DELEGATIONS:**

NONE

**6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

**Councillor Larry Anderson:**

**Public Works:**

- Obtained an estimate for installing eave troughs at the back of the Town Office and at the Water Treatment Plant for budget purposes
- Have requested four estimates for upgrading the streets – Public Works will recommend the priority jobs, which will be costed and provided to Council
- Electrical work required at the Recreation Centre, including split plug; all requirements for Much Music will be completed
- Dr. Hardie's office will be examined for proper insulation in researching a solution for the lack of sound proofing

**Centennial:**

- Centennial: Banners are ordered; along with various items to be sold and also for prizes, etc. Fleece hooded sweatshirts will be available upon request. The next Centennial meeting is scheduled for May 1<sup>st</sup> at 7:00 p.m.

Misc.

- Two paintings donated by the Burns' Family for the Latchford Community Recreation Centre. Council very much appreciates this donation and a letter of thanks will be sent.

**Councillor Mac Hamilton:**

Economic Development:

- Greenwood Park: Funding application for the Facilitator was approved for a 38 week program; we are waiting for word on our applications to NOHFC and FEDNOR. The Facilitator will start next week.
- Loggers Hall of Fame: The \$12,500 contribution from Frogs Breath has been received and acknowledged. Council will discuss the next step in this renovation project at tonight's meeting.
- Fred Keenan Center: Funding applications to the Trillium Fund and to NOHFC for the enhancement of the Fred Keenan Center have been submitted which (if approved) will involve enhancements to the Medical Center, Seniors Room, Library, washrooms, hallways, lighting and roof, etc. Council is encouraged by the Library's interest in providing a portion of funding for enhancements.
- Former MNR Bunkhouse: Through the efforts of the Latchford Heritage Board and Betty, an expression of interest for funding to upgrade the former MNR bunkhouse for additional Museum display purposes has been submitted to the Ministry of Culture and Tourism.
- Streetscape: An application has been submitted to Persona Communications for the funding as part of their community support grant. The estimate will be included in the 2007 Budget.
- Centennial Plaque: Through the efforts of the Heritage Board, we have received an estimated cost for the Centennial Plaque from the Provincial Government. The total cost is \$ 17,500, of which a contribution of between \$1,000 and \$5,000 is expected from the Municipality in terms of "CASH" plus "IN-KIND". The Board has received confirmation that our portion is in the minimum category. This final amount will be placed in next year's budget file. In the meantime, the Heritage Board can work with the Province to finalize the script.
- House of Memories: Work has been completed inside the House of Memories to alleviate the dampness issue, and the basement has been painted with special dampness proofing paint. The new eaves trough appears to be draining any problem water away from the basement, however, there remains the issue of re-grading the property surrounding the building to redirect drainage away from the building. It is anticipated that the Building Inspector and our Public Works Department will come up with a grading plan and cost estimate for Council approval to resolve the water situation.
- Latchford Waterfront Development: A letter has been received from Dept. of Oceans and Fisheries, requesting more details on the Waterfront Development plan. The information and photos they request cannot be completed until the ice is out, however, work is progressing on the associated construction drawings with the actual measurement detail and pictures to be added later. Upon receipt of their approval, applications for funding will be submitted to the Province.
- Parks Development: Costing of all phases of this project, along with a working schedule is continuing in order to fit the funding criteria schedule for each phase. Gord Lomax has made up the costing summary charts for each project.
- Recreation Center: Last year, we received a grant from the Bell Sports Fund to construct protected access to the Recreation Community Hall. Council is now looking at a further enhancement to the outside front of this building tonight, with a possible resolution to obtain quotes for the additional work.
- Latchford Tourism Brochure: An application for funding was submitted to Temiskaming Community Future for a grant to cover the majority of costs. Gord Lomax will provide an update on the advertising progress.

### **Councillor Jim Bennett**

#### Community Policing:

- Community Policing Meeting took place March 22, 2007.
- There have been 16 occurrences i.e. traffic complaints/ collisions since January.
- It was suggested meetings be held in April, May and June and none during summer months.
- A Bike rodeo for the children was discussed.
- It was reported that many drivers in town do not stop at STOP signs, especially at Sullivan and Empire.
- The issue of transports using “Jake Brakes” was discussed.
- The poor condition of the pavement was discussed, and will be passed on to the M.T.O. again.
- Pat Underhill asked if an officer could come in and talk about “Traffic Control, as several members of the Volunteer Fire Department are interested in acquiring this knowledge. Constable Adams advised there is a video which could be shown at a training session.
- The next meeting is scheduled for April 26, 2007 at 7:00 at the Recreation Centre.

#### General Government / Finance:

- Noted the Summary of Accounts March 16 to April 19 – General - \$71,756.33 and Payroll - \$27,315.81; Visa Summary \$714.66 and Canadian Tire \$410.13.
- The Auditors were here the week of April 10 to 13.
- Received the Draft Financial Report from the Auditor for review and at this point, keeping in mind this is a draft, the Audit came in within dollars of the proposed numbers and the Reserve Target was also very close.
- The Finance Committee made up of Jim Bennett, Finance Chair, Mac Hamilton, Co-Chair, Peter Davies, Mayor, Betty Gibson, Clerk-Treasurer and Lise McKeever, Deputy Clerk Treasurer, has had three working budget meetings to date.
- Met with Public Works Foreman and the Treasurer to review the Public Works Department budget for 2007.
- Meetings with other budget stakeholders, including the Fire Department are planned.

#### Bus Service:

- Met with Flo Bruneau and discussed the letter sent to Ms. Bruneau, Legion, regarding a proposed bus services and Ms. Bruneau would like to meet with Council representative to discuss this further and will contact the Clerk. The tentative dates are either Tuesday May 1 or Wednesday May 2, in the morning.

### **Councillor Gord Lomax**

#### Tourism:

- Latchford Tourism Booklet Reprint: Volunteers have sold all the ads and top up funding has been applied for from South Temiskaming Community Futures Development Corporation.

#### Greenwood Park:

- Facilitator: Services Canada has approved our funding application. Andrew Healy has been hired and will start next Monday. When the Latchford Integrated Parks Development Cost Breakdown is completed, seeking funding will be a high priority among the many tasks required to get the parks up and running. His office will be collocated by agreement in the Training Room in the Town Hall.
- John Salo By-weekly Meeting which included the following items of discussion:
  - Decision to use Bill 11, or not, as shortcut to opening a Provincial Park
  - Progress with MTO reverting Ferguson Highway property to MNR
  - MTO Permits i.e. for Park Entrance sign, temporary one and permanent one
  - Ontario Parks Letter to Town partnering to open Greenwood Park
  - Logs, what shapes to cut lumber and when to move logs

Minutes of the Regular Meeting held April 24, 2007.

- Fred Keenan Tribute, progress on plaque wording
- Andrew Healy starting Monday
- What is keeping us from holding an Open House
- Sod Turning, will John be MC
- <greenwoodprovincialpark.com> being up loaded

**Councillor Maxine Cannon:**

Recreation:

- Walkathon on June 2<sup>nd</sup> and the Recreation Committee hopes there are lots of participants
- Kiddies Day will be on June 30<sup>th</sup> and the Recreation Committee would appreciate any ideas, from both parents and children, too make this day exciting.
- The first Movie Night was a success with good sales of pop, chips, etc.
- The Recreation Committee were pleased with the efforts of Heather Ryerson at the rink; the children enjoyed Heather and she did a good job with the concession booth.
- Confirmed the \$220,000 grant is for the extension of the Arena.
- The booklets for the Smart Serve course are available tonight.

Library:

- Noted that the Library is doing very well and the members are a delight to work with. The minutes are included in the agenda.

**Councillor Mike Cole:**

- Meetings which were scheduled over the past two weeks have been cancelled and will be rescheduled.

**Mayor Peter Davies:**

- Latchford will receive a grant of \$19,735.00 from the Ministry of Training, Colleges and Universities towards the cost of the Facilitator for WJB Greenwood Park and the Waterfront Project. Andrew Healy will commence employment Monday, April 30<sup>th</sup>.
- The new website for the park “greenwoodprovincialpark.com” is up and running. It was prepared by the Graphics Arts class of Northern College. The students, together with their professor, Julie Webber, have done a superb job and are to be congratulated.
- Collins Barrow, The Town’s Auditors from Sudbury, have completed the draft report and everything looks good. Over \$90,000.00 was placed in reserves last year.
- Letters to the residents have been sent explaining the recycling program and the associated costs. Recycling will begin on May 7<sup>th</sup>. The plastic recycling bins will be distributed next week. It is extremely positive to see Latchford doing its part to protect the environment and extend the life of our landfill.
- The Town received another \$10,000.00 dollar lawsuit from the Co-Op
- There have been no solutions to the DTSSAB problems. From Latchford’s perspective there are issues that fall into two categories:
  - (1) Board of DTSSAB:
    - Lack of meaningful representation for taxpayers of Latchford
    - Extravagant spending by the DTSSAB Board members
  - (2) DTSSAB:
    - A lack of Openness and Transparency
    - Questionable budgetary decisions
    - Extremely poor employee relations

The regular Council meeting for April 25<sup>th</sup> was rescheduled to April 24<sup>th</sup> so that all of Latchford Council can attend the DTSSAB meeting

**7. CORRESPONDENCE**

**A. Action Items**

**1. Community Centre Porch Addition**

**Resolution No. 07/187**

**Moved By:** Maxine Cannon

**Seconded By:** Gord Lomax

**Be it resolved that** the memo and attached quotations for the construction of a porch at the Recreation Community Centre, as follows, be received:

Greg Huff	\$7,368.00
Art McLelland	\$7,446.50

and Council directs the Clerk to request quotations for the amended addition at the front per Councillor Hamilton's sketch;

**And further that** the Clerk request the Bell Grant fund for an extension;

**And further that** the Clerk investigates three dimensional representations of Councillor Hamilton's sketch;

**And further that** a meeting be scheduled to discuss the arena facility, as a whole.

**CARRIED**

**2. Century 21 Listing**

**Resolution No.: 07/188**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the memo re: Century 21 Listing Agreements be received and Council will not be renewing the listings.

**CARRIED**

**3. Real Estate Listing**

**Resolution No. 07/189**

**Moved By:** Mike Cole

**Seconded By:** Gord Lomax

**Be it resolved that** Council directs the Clerk to contact other Real Estate Agencies to confirm what they will do to promote the property;

**And further that** the Town will advertise on the Website;

**And further that** the Clerk will request estimates in suitable publications.

**CARRIED**

**4. OCWA Invoice for Additional Work at Water Treatment Plant**

**Resolution No. 07/190**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the memo and attached Invoice Requests for Operations from OCWA for additional work due to the Upgrades at the Water Treatment Plant during the months of January and February in the total amount of \$4,082.50 be received and the Clerk will forward an invoice to Earth Tech to cover the cost of OCWA's call-outs.

**CARRIED**

**5. Storage of Barrels at Landfill Site**

**Resolution No. 07/191**

**Moved By:** Maxine Cannon

**Seconded By:** Mike Cole

**Be it resolved that** the email from Pat Underhill regarding the storage of 240 steel drums that are not contaminated be received and Council agrees subject to M.O.E. approval;

**And further that** the proceeds from the scrap sale be directed to the Latchford Volunteer Fire Department.

**CARRIED**

Minutes of the Regular Meeting held April 24, 2007.

**6. Eaves Troughs**

**Resolution No. 07/192**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the quotation to supply and install eaves troughs at the Town Office and the Water Treatment Plant be received and referred to the Budget File.

**CARRIED**

**7. Accounts for March 16 to April 19, 2007**

**Resolution No. 07/193**

**Moved By:** Gord Lomax

**Seconded By:** Mike Cole

**Be it resolved that** the General Bills in the amount of \$71,756.33 and Payroll in the amount of \$27,315.81, as listed, for the period March 16, 2007 to April 19, 2007 be passed and paid on behalf of the Corporation of the Town of Latchford.

**CARRIED**

**B. Information Items**

**Resolution No. 07/194**

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** the following Information Items be noted and filed:

1. Animal Control Report Year to Date.
2. Letter from the Ontario Secretariat for Aboriginal Affairs re: Progress of the Temagami Land Claim and Meeting May 14, 2007.
3. Minutes of the Library Board meeting held March 6, 2007.
4. Minutes of the Timiskaming Board of Health meetings held January 30<sup>th</sup> and February 12, 2007.
5. OPP 2006 FIR Performance Measures Reporting.
6. Minutes of the Parks and Recreation Meeting held April 12.

**CARRIED**

**8. ONGOING BUSINESS**

**1. Water Treatment Plant:**

The project is complete. Grand opening to be scheduled.

**2. Recycling**

**Resolution No. 07/195**

**Moved By:** Mike Cole

**Seconded By:** Maxine Cannon

**Be it resolved that** the letter from ECO-LOGIX (Belinda Beairsto) requesting 15% of the first year's total cost (\$3,700) upfront for start-up of the recycling program be received and approved.

**CARRIED**

**3. Property Standards By-law**

The Clerk will provide a draft copy in May, with the intention of tabling the by-law as soon as possible.

**4. Procedural By-law**

The Mayor provided possible additions and revisions for Council's review and comment. The Clerk will prepare an amendment draft procedural by-law for circulation to council in April, with the intention of tabling the by-law as soon as possible.

**5. Official Plan Amendment / Zoning By-law**

The Clerk met with a Ministry of Municipal Affairs & Housing representative from the Planning Division who provided a Terms of Reference, etc. to begin the required stages for a new Official Plan for the Town of Latchford. Zoning by-law will follow the completion of the official plan.

**6. Lot Promotion**

Resolutions regarding the sale of lots have been passed at this meeting.

**7. Dispatch Service for Fire and 911**

Councillor Cole and Fire Chief Pat Underhill are acquiring information regarding a replacement Dispatch Service, if the need arises.

**8. Green Solutions**

Mayor Davies will be providing a report.

**9. Destruction / Injuring of Woodland**

The by-law will be tabled for second and third reading at this meeting.

**10. Bus Purchase/ Lease**

Councillor Bennett is investigating the best solution. Transportation will be provided at the Centennial Celebration dances and it may be more cost efficient to either hire taxis; Councillor Bennett will also contact local car dealers requesting the use of a courtesy van.

**8. NEW BUSINESS**

**Purchase of Two Laptops**

**Resolution No. 07/196**

**Moved By:** Mike Cole

**Seconded By:** Maxine Cannon

**Be it resolved that** Council approve the purchase of two laptops; each not to exceed \$1,000, plus software @ \$400 total; one for use by the Clerk-Treasurer and one for the Parks Facilitator which will be reimbursed from Grant money;

**And further that** the Clerk will request quotes, to include MS Office and required licenses.

**CARRIED**

**10. BY-LAWS**

**By-Law No. 783/07**

**Resolution No. 07/197**

**Moved By:** Gord Lomax

**Seconded By:** Mike Cole

**Be it resolved that** By-law No.783/07 being a by-law to prohibit the destruction or injuring of trees in woodlands for commercial purposes within the boundaries of the Town of Latchford, with the exception of firewood cutting lots licensed by the Ministry of Natural Resources be taken as read a second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 787/07**

**Resolution No. 07/198**

**Moved By:** Jim Bennett

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 787/07 being a by-law to authorize the execution of the contract with ECO-LOGIX for the provision of a recycling collection program in the Town of Latchford be taken as read a first, second and third time and finally passed by the Council of Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 788/07**

**Resolution No. 07/199**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 788/07 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held April 24, 2007 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**11. CLOSED MEETING**

**Resolution No. 07/200**

**Moved By:** Mike Cole

**Seconded By:** Maxine Cannon

**Be it resolved that** the Council for the Town of Latchford enter into a Closed Meeting at 9:50 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- A matter relating to a request under the Municipal Freedom of Information and Protection of Privacy Act.

**CARRIED**

**Resolution No. 07/201**

**Moved By:** Mike Cole

**Seconded By:** Maxine Cannon

**Be it resolved that** Council now arise from Closed Meeting at 10:20 p.m., with no report.

**CARRIED**

**12. ADJOURN**

**Resolution No. 07/202**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** Council now adjourn at 10:21 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**

**Dated at Latchford this 9<sup>th</sup> day  
of May, 2007.**

---

**Mayor**

---

**Clerk-Treasurer**