

**MINUTES OF THE REGULAR MEETING OF COUNCIL
WEDNESDAY JANUARY 10, 2007 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Gordon Lomax, Councillor Mike Cole, Councillor Maxine Cannon, Councillor Jim Bennett

Staff: Betty Gibson, Clerk-Treasurer

Public: There were approximately 17 people in attendance.

Press: Sue Nielsen, Speaker

2. Adoption of the agenda as circulated

Resolution No.: 07/01

Moved By: Mike Cole

Seconded By: Jim Bennett

Be it resolved that the January 10, 2007 Agenda be adopted as circulated, and amended.
CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST.

1. Councillor Mike Cole declared a conflict of interest with respect to Item 8 under Correspondence - Action.
2. Councillor Mike Cole declared a conflict of interest with respect to Item 4 under Ongoing Business.

4. Adoption of the Minutes

Resolution No.: 07/02

Moved By: Larry Anderson

Seconded By: Mac Hamilton

Be it resolved that the minutes of the Inaugural Council Meeting held December 13, 2007 be adopted as read and circulated by the Clerk.

CARRIED

5. DELEGATIONS: NONE

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Mayor's Report

Canadian Ontario Municipal Rural Infrastructure Fund:

- The Mayor made an important announcement. The Town's application for a COMRIF (Canada-Ontario Municipal Rural Infrastructure Fund) grant to help cover the cost of paving the streets; replacing main valves in our water distribution system as required; and improving drainage and ditching has been granted. It is an equal partnership between Federal, Provincial and Municipal Governments where each level of government shares one third of the cost. The Town will now be seeking a funding partner to reduce our total commitment. Latchford will finally get their roads paved! COMRIF grants are not easy to secure and we are very pleased that our proposal was accepted. When Federal and Provincial grants of this size are received they are a big boost to the economy of the Timiskaming area because it will undoubtedly utilize local labour. Good news for Latchford and good news for Timiskaming!

Recycling:

- Next week an Open Town Meeting on recycling is scheduled at the Recreation Centre at **7:00pm next Tuesday January 16th**. This meeting will provide everyone a chance to find out more about a recycling program in Latchford and to give their input before the council implements the project.

Centennial Committee:

- The first meeting of the Centennial Committee will be held on **Wednesday January 17th** at 7:00 p.m. at the Recreation Centre. Everyone is welcome! We need ideas and volunteers. This is a project for everyone in town. Information and updates will be on our website at www.latchford.ca/centennial; or follow the link from the main page of our website. If you have anything that you would like to post on the site please email it to info@latchford.ca.

Miscellaneous:

- Not all that has occurred since the last council meeting has been of a positive nature, although it had been thought that the Election had cleared the air. Since the last meeting the Mayor has been served with yet another letter of intent to sue; and also someone tried to charge him with trespass even though he was on public property. Needless to say they were unsuccessful. It must be reiterated that we must all put our differences behind us and work together for the betterment of Latchford.

A new year, exciting new projects and the year Latchford reaches the ripe old age of one hundred. What a thrilling year it will be.

Councillor Larry Anderson

Public Works:

- The Public Works Committee met on January 9 2007 with Lee Ketchabaw, Terry Inglis and Jim Bennett.
- Public Works will need a set of torches, gauges, welder, drill press and a compressor within two years. Public Works are looking around and will table these requests as the best deals are found.
- There will be a resolution tabled to purchase a transmission oil filter for the grader as the present filter leaks. Note transmission fuel is expensive.
- Public Works will be costing a newer five ton truck with a single plow (2 way) – no wing needed. This cost will be provided to Finance in order to be placed in the capital budget forecast. An estimated cost is \$35,000 to \$50,000 for a 2000 or 2001. The present truck is a 1984.
- The light at the double door of the Recreation Centre is out again. This light is about \$100 and could be changed, but the life span is a year or two at most. If Council approves, Public Works will get a quote for a light that will last 15 – 20 years, but the cost will be about \$500. The Legion has had one for some time and it is still working.
- Councillors Bennett and Anderson will investigate training courses for Public Works i.e. chain saw course. Also training for students will be confirmed.
- Public Works will be looking for a computer system to give statistics on fuel consumption, repairs etc. in order to show improvements or increased costs. Public Works will begin to track from Lee's information on snow removal cost and try to improve them
- Councillor Anderson spoke with the President of the Snowmobile Club and they wish to use the old trail at the Landfill Site for one more year. It was not possible to find a way up either side and the cost of using the old crossing was not in their budget this year. Public Works will work with the Snowmobile Club to find a new route, or they will use the old crossing next year. Councillor Anderson recommended the Snowmobile Club be allowed to use the same trail for this winter season. Council was in unanimous agreement.

- Councillor Anderson noted other items of discussion at the meeting were Performance Reports and the proper chain of command. It was noted that the Public Works Staff should not be receiving direction/requests from all or part of Council, but such direction and requests should be routed through the Clerk.

Councillor Mac Hamilton:

Economic Development:

- A special presentation on Greenwood Park was held at the Regular Council Meeting on December 13, 2006 to introduce the Northern College students who created the model of the Greenwood Park, and to unveil the model for the public. Councillor Hamilton thanked Gord Lomax for leading this effort and for the work he continues to perform to ensure completion of this important development for Latchford and area.
- A resolution will be tabled to obtain approval for a Request for Proposal to engage a consultant to coordinate the administrative and construction details of each phase of the Greenwood Park project. No consultant will be selected until funding assistance has been approved for such costs.
- Loggers' Hall of Fame – A letter of intent to submit an application for funding for upgrades for this building was forwarded and a formal application was received.
- Fred Keenan Centre – A letter of intent to submit an application for funding was forwarded to two Provincial funding agencies. This building is now about 56 years old and requires essential repairs.
- Waterfront Development – A plan to upgrade the waterfront area is in the planning stage. Funds are available for this type of upgrade; however a plan must be approved by Council prior to any funding application being made. The waterfront upgrade is long overdue as our waterfront is a very popular community and tourist destination.
- View to the future – A lengthy list of approaches for a stronger economic base for the Town of Latchford is being assembled by the Committee. Upon completion of a draft, Council will be requested to present the suggestions to the Public at a later date for input from all residents.
- Highway Construction – This summer, construction of Highway 11 south of Latchford is scheduled, and Council has forwarded a letter to request that the Ministry look at extending the project to pave through the Town of Latchford. A letter from the M.T.O. was received advising they will look at the road condition for consideration.
- Summer 2007 will be a very busy year for progress in Latchford.

Councillor Maxine Cannon

Library Board:

- Councillor Cannon attended the Library Board Meeting on January 9th
- Although the Library Board has received assistance in the past for the cost of the telephone, it may not be available and Councillor Cannon asked if it would be possible for Council to assist. Council was in full support of this request.
- Councillor Cannon noted that the Board hopes the community residents will come in to the Library to enjoy the many resources available i.e. books, computers, videos, cassettes etc.

Recreation Committee:

- A Recreation Committee Meeting is scheduled for January 11, 2007.

Councillor Gord Lomax

Tourism and Greenwood Park:

- There will be a very good article in the Speaker regarding the Greenwood Park model presented to the Council and Public at the Inaugural Meeting on December 13th, 2006.
- Councillor Hamilton is seeking funding for a consultant to coordinate the projects at Greenwood Park. The Request for Proposal will be sent out inviting consulting to submit a Request, and from the proposal an amount will be confirmed in order to apply for funding.
- Two people have volunteered to assist in designing the Dam Rapids, as time permits.
- Councillor Lomax noted that he had received John Salo's comments on the Terms of Reference Documents and Ed Morris's Biology report on the Park.
- Donna Peddie, a Northern College student, has offered to design the park entrance sign based on design parameters from an approved park sign supplier.
- Mr. Salo has not yet reviewed the November 23rd Draft Park Preliminary Plan.
- Councillor Lomax will attend at Northern College to give talks/presentations and hopes they will become "Friends of the Park".

Tourism:

- Councillor Lomax submitted estimates for 2007 Budget for tourism and Greenwood Park, which also included estimates on the Centennial Celebration and South Gillies.
- On January 2nd Michelle Davies hosted a number of guests from the Smoothwater Eco Lodge in a tour of the House of Memories, Loggers Hall of Fame and Greenwood Park Model. Mrs. Davies provided hot cider and chocolate treats, and Gerry Remillard, Peter Davies and Councillor Lomax helped on the tour. Lee Ketchabaw and Terry Inglis prepared the sites. The tourists offered high praise for the hospitality and one guest who was interviewed on CBC stated what a nice time they had. Several commented they would like to be the first to camp in Greenwood Park. Francis Boyes (Smoothwater) offered to help with the Fun Park.

South Gillies:

- Councillor Lomax sent out a letter of introduction to the residents of South Gillies.

Recreation Centre:

- Councillor Lomax advised he had circulated ideas for discussion and debate with respect to utilization of the Recreation Centre.

Councillor Mike Cole

Protection to Persons and Property:

- It was noted there had not yet been a Fire Department meeting.
- Councillor Cole commented he is anxious to receive information setting out his role as Chair of Protection to Persons and Property; together with other responsibilities.

Councillor Jim Bennett

Finance:

- COMRIF (Canada Ontario Municipal Infrastructure Fund) – Councillor Bennett commented on the Town's application for funding being successful;
- Bank balance as of December 27, 2006 was reviewed;

- Review of balance at Scotiabank and TD Canada Trust; along with Term loan / loan payment;
- Councillor Bennett had called a Finance Committee meeting to discuss his role as Finance Chair. Present were Councillor Mac Hamilton, Vice Chair, Mayor Peter Davies, Betty Gibson, Clerk-Treasurer, and Lise McKeever, Deputy Clerk-Treasurer;
- A brief review of the 2006 Budget and 2007 Budget – timelines for meetings etc.
- Councillor Bennett noted that the ASYST Accounting Program will make it more efficient to track expenditures;
- Reviewed spending practices and current Purchasing Policy;
- A line item for the Greenwood Park will be included in the 2007 Budget;
- Remuneration for Adhoc meetings and travel were reviewed; and
- An orientation session to review council procedures and practices is scheduled.

Public Works:

- Attended a meeting with Ministry of the Environment – Ken Gibson, Supervisor and Neil Gervais, Inspector; Mike Del Monte, OCWA; Betty Gibson, and Mayor Davies to review the Drinking Water Inspection report; and
- Councillor Bennett reviewed a few highlights from the Report.

7. CORRESPONDENCE

A. Action Items

1. NEOMAG SURVEY AND MEMBERSHIP

Resolution No. 07/03

Moved By: Jim Bennett

Seconded By: Mike Cole

Be it resolved that the letter from the Northeastern Ontario Municipalities Action Group re: Issues Survey and Membership be received and the membership in the amount of \$8.79 be approved and the survey be completed and returned to NEOMAG.

CARRIED

2. Ontario-Canada Municipal Rural Infrastructure Fund – Asset Management

Resolution No.: 07/04

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the letter from Ontario-Canada Municipal Rural Infrastructure Fund, COMRIF Joint Secretariat re: Asset Management Program Allocation be received and the Clerk complete the online expression of interest form by March 31, 2007.

CARRIED

3. MPAC Session for Council

Resolution No. 07/05

Moved By: Mike Cole

Seconded By: Gord Lomax

Be it resolved that the letter from MPAC re: Property Assessment Information Session for Council be received and MPAC be invited for the day and a high level session.

CARRIED

4. Timiskaming Child Care Centre - Donation

Resolution No. 07/06

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that the letter from Timiskaming Child Care Centre requesting a donation for participation prizes for the 9th Annual Slide-a-Thon fundraiser be received and a \$25 donation be made in lieu of prizes, and that the Town be informed of the prize purchased.

CARRIED

5. OSUM Conference

Resolution No. 07/07

Moved By: Jim Bennett

Seconded By: Mike Cole

Be it resolved that the letter from Ontario Small Urban Municipalities re: 2007 OSUM Conference and Trade Show May 2 – 4, 2007 be received and filed.

CARRIED

6. Federation of Canadian Municipalities Membership

Resolution No. 07/08

Moved By: Maxine Cannon

Seconded By: Mike Cole

Be it resolved that a letter from the Federation of Canadian Municipalities re: Membership be received and filed.

CARRIED

7. Ontario Good Roads Membership

Resolution No. 07/09

Moved By: Larry Anderson

Seconded By: Mac Hamilton

Be it resolved that the invoice from Ontario Good Roads Association for membership in the amount of \$392.68 be received and paid.

CARRIED

8. Canadian Legion – Snow Removal

Resolution No. 07/10

Moved By: Gord Lomax

Seconded By: Mike Cole

Be it resolved that the letter from the Royal Canada Legion re: Snow Removal on the Legion Lot be received and supported in 2006/07 winter.

CARRIED

Councillor Jim Bennett declared a Pecuniary Interest/Conflict of Interest and abstained from discussion and did not vote on the question.

9. Request for Proposal for Consultant – Greenwood Park

Resolution No. 07/11

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the draft Request for Proposals for consultants to coordinate/prepare policy processes, layout design of Park, etc. be received and Council approves forwarding the Request for Proposals to consultants as appropriate, and it be noted that this work will not be carried out unless funding is available.

CARRIED

10. Cleaning Supplies

Resolution No. 07/12

Moved By: Jim Bennett

Seconded By: Gord Lomax

Be it resolved that the memo from the Deputy Clerk re: Quote for Cleaning Supplies be received and Council approve purchasing noted supplies from Janix Corp. Janitorial Supplies as the costs are substantially less.

CARRIED

11. MNR – Temagami Integrated Planning Process Information Sessions

Resolution No. 07/13

Moved By: Jim Bennett

Seconded By: Mike Cole

Be it resolved that the letter and information from the Ministry of Natural Resources re: Release of Preliminary Management Plans for three components of the Temagami Integrated Planning Process / Information Sessions be received and any available council members attend the session on January 11, 2007 in Temiskaming Shores.

CARRIED

12. Greenwood Park Business Case Booklets

Resolution No. 07/14

Moved By: Mac Hamilton

Seconded By: Maxine Cannon

Be it resolved that Council approves the purchase of six to ten additional Greenwood Park Business Case Books.

CARRIED

13. Greenwood Park - Presentations

Resolution No. 07/15

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that Council authorizes Councillor Lomax to attend Northern College, Kirkland Lake Campus, to make a presentation on Greenwood Park in conjunction with a partnership program.

CARRIED

14. Court Cases – Remuneration for Consultants

Resolution No. 07/16

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council approves remuneration to a maximum of \$100.00 per day to consultants assisting in preparation and documentation for the upcoming court cases.

CARRIED

B. Information Items

Resolution No. 07/17

Moved By: Gord Lomax

Seconded By: Larry Anderson

Be it resolved that the following Information Items be noted and filed:

1. Letter to the Legion re: Rebate of Taxes.
2. Timiskaming Board of Health minutes of November 1st, 2006 meeting and the Board Report.
3. Timiskaming Health Unit re: Nutritious Food Basket.
4. Sutcliffe Rody Quesnel re: Joining Trow.
5. Ontario Good Roads Association re: Nominations.
6. Ontario Good Roads “Heads Up Alert” re: Ministry Commitment to Auditor General’s Bridge Inspection Recommendations.
7. Ministry of Municipal Affairs News Release re: Amendments to Municipal Act, 2001 Proclaimed.
8. Government of Ontario Policing Services 2007 Estimates.
9. Ministry of Municipal Affairs and Housing News Release re: New Year Brings Most Energy Efficient Building Standards in Canada.
10. Ministry of Labour re: Firefighters and Occupational Related Diseases.
11. Minister Responsible for Seniors re: Regulating Care Sold in Ontario’s Retirement Home Industry.
12. AMO Member Communication re: Municipal Act Amendments.
13. Ministry of Finance re: Education Tax Rates / Municipal Flexibility.
14. WSIB Merit-Adjusted Premium Rate Information for 2007.
15. Ministry of Transportation re: Highway 11 Pavement Rehabilitation.

CARRIED

8. ONGOING BUSINESS

1. Water Treatment Plant:

Upgrades are behind schedule. A Precautionary Boil Water Advisory is scheduled for January 16, 17 and 18; with complete water shut-down between 10:00 p.m. and 4:00 a.m. on January 16, 17, and 18. The project is in its final stage.

2. Recycling:

A public meeting is scheduled for Tuesday January 16, 2007 at 7:00 a.m.

3. Board of Health Appointment

Resolution No. 07/18

Moved By: Jim Bennett

Seconded By: Larry Anderson

Whereas a letter was received from the Town of Cobalt advising that Councillor Doug Shearer had submitted his name for consideration as the Board of Health representative for the Towns of Cobalt and Latchford, Municipality of Temagami and Township of Coleman;

And Whereas a meeting was held with the above noted municipalities to discuss representation on the Board of Health;

And Whereas all the municipalities supported Councillor Doug Shearer as the representative on the Board of Health;

And Whereas the municipalities agreed that a quarterly meeting would be scheduled with council representatives from all noted municipalities and the Board representative and a Health Unit Staff member to review and discuss any issues of concern and/or interest.

Now therefore be it resolved that Council of the Corporation of the Town of Latchford supports the appointment of Doug Shearer as the representative on the Board of Health.

CARRIED

Councillor Mike Cole declared a Pecuniary Interest/Conflict of Interest and abstained from discussion and did not vote on the question.

4. DTSSAB Appointment

Resolution No. 07/19

Moved By: Mike Cole

Seconded By: Jim Bennett

Whereas a letter was received from the Town of Cobalt advising that Councillor Dan Cote had submitted his name for consideration as the District of Timiskaming Social Services Administration Board representative for the Towns of Cobalt and Latchford, and the Townships of Coleman, Harris, Hudson and Kerns;

And Whereas a meeting was held with the Towns of Cobalt and Latchford and the Township of Coleman to discuss representation on DTSSAB;

And Whereas all the municipalities supported Councillor Dan Cote as the representative on DTSSAB;

And Whereas the municipalities agreed that a quarterly meeting would be scheduled with council representatives from all noted municipalities and the DTSSAB

representative and a DTSSAB Staff member to review and discuss any issues of concern and/or interest.

Now therefore be it resolved that Council of the Corporation of the Town of Latchford supports the appointment of Dan Cote as the representative on the District of Timiskaming Social Services Administration Board.

CARRIED

9. NEW BUSINESS

1. Grader – Transmission Filter

Resolution No. 07/20

Moved By: Jim Bennett

Seconded By: Gord Lomax

Be it resolved that Council approves converting the oil filters on the graders to a non-leaking filter at a cost of \$555.

CARRIED

2. Permanent Part-time Positions – Landfill Site and Rink

Resolution No. 07/21

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that Council approves posting the positions for the Landfill Site Attendants; Building Maintenance Examiner and the Rink Attendant as “Permanent Part-time” positions.

CARRIED

3. Waterfront Improvements – New Docks

Resolution No. 07/22

Moved By: Jim Bennett

Seconded By: Larry Anderson

Be it resolved that Council approves an Application for Approval to construct new docks at the Latchford Waterfront be submitted to the Department of Oceans and Fisheries and/or the M.N.R., as applicable. And that no construction will take place until funding be received for this work.

CARRIED

10. BY-LAWS

By-Law No. 762/07

Resolution No. 07/23

Move By: Jim Bennett

Seconded By: Mike Cole

Be it resolved that By-Law No 762/07 being a by-law to authorize necessary borrowing to meet current expenditures until the taxes are collected and other revenues are received and to execute a security Agreement with the Bank of Nova Scotia be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 763/07

Resolution No. 07/24

Move By: Gord Lomax

Seconded By: Larry Anderson

Be it resolved that By-Law No 763/07 being a by-law to declare Lot 16 and Lot 25 on Murphy Mill road surplus to the Town’s needs be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 764/07

Resolution No. 07/25

Move By: Jim Bennett

Seconded By: Larry Anderson

Be it resolved that By-Law No 764/06 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held January 10, 2007 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

11. CLOSED MEETING

Resolution No. 07/26

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 9:56 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- Labour relations or employee negotiations.

CARRIED

Resolution No. 07/27

Moved By: Larry Anderson

Seconded By: Mac Hamilton

Be it resolved that Council now arise from Closed Meeting at 10:21 p.m.

CARRIED

12. ADJOURN

Resolution No. 07/28

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council now adjourn at 10:22 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 24th day
of January, 2007.**

Mayor

Clerk-Treasurer