

**MINUTES OF THE REGULAR MEETING OF COUNCIL
WEDNESDAY JANUARY 24, 2007 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Gordon Lomax, Councillor Mike Cole, Councillor Maxine Cannon, Councillor Jim Bennett

Staff: Betty Gibson, Clerk-Treasurer

Public: There were approximately 15 people in attendance.

Press: Sue Nielsen, Speaker

2. Adoption of the agenda as circulated

Resolution No.: 07/29

Moved By: Mike Cole

Seconded By: Jim Bennett

Be it resolved that the January 24, 2007 Agenda be adopted as circulated, and amended.
CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST.

NONE.

4. Adoption of the Minutes

Resolution No.: 07/30

Moved By: Jim Bennett

Seconded By: Gord Lomax

Be it resolved that the minutes of the Regular Council Meeting held January 10, 2007 be adopted as circulated by the Clerk and amended.
CARRIED

5. DELEGATIONS:

John Prestage, Temiskaming Shores Manufacturing attended to make a presentation on his recycling operation. Following is a summary of the presentation:

Temiskaming Shores Manufacturing collect all metal, appliances, plastics, wiring, and tires; and these are shipped out for resale, not only within Canada but internationally as well.

Mr. Prestage stated he has a 6 year plan on recycling which will result in keeping the work and money in the specific town, and also includes training the Town employees to ultimately carry out the program and set up a business.

The following points were clarified:

- Will do door to door pick-up;
- Do not pick up glass;
- Provide garbage bags, not bins;
- Must call ahead for large appliances;
- Require names and addresses on bags, as if there is garbage in recycling bags there will be a fine.

The Mayor thanked Mr. Prestage for his presentation and advised that the Town will be advertising for "Requests for Quotations" in the near future.

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Councillor Larry Anderson:

Public Works:

Councillor Anderson noted that the 1984 truck will have to be replaced in about two years and Council should place \$25,000 each year for the next two years in a Reserve Fund to replace it with a truck with a single wing plow.

Councillor Mac Hamilton:

Economic Development:

- Greenwood Park - The RFP approved at the January 20th meeting is being examined by a professional for advice.
- Loggers' Hall of Fame: An application for funding for renovations has been submitted.
- Fred Keenan Centre: A meeting was held with NOHFC and Trillium Foundation to receive input. Applications were submitted to both agencies for different aspects of the required work.
- Waterfront Development: A plan to upgrade the waterfront adjacent the docks was approved at the January 10th council meeting and will be forwarded to specific Government agencies for the required approval. Once received, an application for funding will be submitted. It is hoped the upgrades can commence in the spring. A further park plan will be submitted in the spring to Council for review.
- View to the Future: The list of approaches for a stronger economic and social base for the sustainability and quality of life in Latchford and South Gillies is still being assembled. Once the Committee has finalized this it will be passed on to Council, the Administration and the Public for their review and comments. This list will be the basis for a minimum 5 year development plan for Latchford; to plan the budget, promote the Town; upgrade our infrastructure, control expenditures; and to be excited about the community's future.

Councillor Maxine Cannon:

Recreation:

- A Parks and Recreation Committee meeting was held on January 24, 2007 and the following items were covered:
 - Require funds to purchase a pantry for storage in the kitchen. The Ladies Alter Society of Latchford donated \$200 and \$78.00 was raised from selling ornaments for the Christmas tree. The Committee requests approval to use these funds for the purchase. Council agreed.
 - The Winter Carnival is scheduled for February 16 – 18, 2007. The Committee requires funds for the carnival to cover the cost of prizes etc. An exact amount will be provided after the February 1st Committee meeting. Events include a teen dance, adult dance, contests, and broomball game. The Committee will ask the Firemen to put on a pancake breakfast and will ask the Seniors to put on a supper on the Saturday.
 - The Committee is requesting the Town to cover the cost of a smart serve course and this will be investigated further.
 - Movie night during the March break will require pop, chips etc.
 - The Committee discussed the need for something for the teens and it was suggested having a bus to take them to Temiskaming Shores to see movies, shop, swim etc. Cost will have to be researched.
 - The Committee requested the ice time be extended another 3 hours per week and this was approved by Council.

- The Committee suggested placing rubber mats in the hall to allow skaters into the hall to the kitchen area. This was not approved by Council, as it would be very difficult to monitor and the floors may be damaged by skates.
- The Committee provided a list of items required for the rink.

Councillor Gord Lomax

Tourism:

- Gary Twiner is grooming Neighbourwoods Trails again and everyone is making good use of them.
- Latchford Trailhead is featured overleaf on NTI's new map. Chat Noir is selling them for \$10.80.

Greenwood Park:

- Management Plan is available for review and input from public, as well as to solicit funding.
- Northern College Haileybury School of Natural Resources students' picture, with the Greenwood Park model, was in the Weekender.
- Visited Northern College Kirkland Lake Campus to discuss the creation of a website with the Graphic Arts students and professors with positive results.
- Plan to attend the Canador College for a Marketing Plan.
- Sufficient workers to share the volunteer load are critical to the opening, developing and operating the Park.
- A presentation to Coleman Township is scheduled for February 21st in Coleman Township.
- July 1, 2007 Sod Turning - a list of invitees is prepared and has been circulated. Any input is welcome.
- Dam Rapids – The Play Park - A meeting will be scheduled soon to discuss the plans. There are three "Friends of the Play Park" interested in this venture.

Councillor Jim Bennett:

General Government and Finance:

- Bank Balances as of January 22, 2007 were reviewed.
- Summary of Accounts for period December 11, 2006 to January 15, 2007 as follows:
 - General: \$110,215.93
 - Payroll: \$21,329.97
 - Visa: \$2,115.81
- Charges under the Safe Drinking Water Act: \$4,254.30 total. Noted that this MOE fine was due to upgrades and not the Town's error.
- Orientation Session – Further review of purchasing policy and by-law on spending practices by staff, mayor and councillors.

Councillor Mike Cole:

Protection to Persons and Property:

- Reviewed the Animal Contract. Staff will request a monthly report for council. It was suggested to place an ad in the Moose Call.
- Fire Department meeting was held on Saturday January 20th. Fire Chief Underhill was very informative to Councillors Cole and Cannon with respect to the fire department procedures and regulations etc. It was noted that the official handover of keys to the rescue van took place, with Norm Menard, Vice Chair of District of Timiskaming Social Services Administration Board presenting the keys to the Fire Chief. Both the Fire Department and Council are most appreciative.

- Councillor Cole advised that a Reserve Fund should be set up for funds to build a new fire hall – this would be on a ten (or more) year plan.
- The Fire Chief also noted that any public who wished to see the new rescue van were welcome to contact him.
- It was suggested that long time volunteers of the Latchford Volunteer Fire Department be recognized in some way.

Mayor's Report

Water Treatment Plant Upgrades and MOE:

- Precautionary Boil Water Advisory to carry out certain aspects of upgrades has been lifted.
- Advised the work is now in the commissioning phase.
- Meeting with MOE, EarthTech, OCWA, and Pedersen Construction and the calibration engineers to address concerns that were raised in December with respect to the completion date and the Certificate of Approval Requirements.
- The town was concerned if the January 15th deadline was not met, the MOE would fine the Town again. The MOE noted that the critical components of the upgrades were in place and the Town would not be fined.

Recycling:

- Public meeting held to review recycling options and receive public input. It was not as well attended as hoped.

Centennial:

- A Public meeting for the Centennial Celebrations was held. It was not as well attended as hoped.

Miscellaneous:

- The Mayor commented on Anthony Rota's message regarding cutbacks to regional development programs by the Federal Government and that FedNor is an essential program for municipalities throughout Northern Ontario, and hoped everyone would complete the detachable portion at the bottom of the page and mail it to the Federal Government – no postage is required.

7. CORRESPONDENCE

A. Action Items

1. Pitch-In Ontario

Resolution No. 07/31

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that the letter from Pitch-in Ontario re: 2007 Pitch-In Canada Week – April 23 – 29, 2007 be received and Council does hereby declare April 23 to April 29, 2007 as Pitch-In Canada Week in the Town of Latchford.

CARRIED

2. Alarm System Quote

Resolution No.: 07/32

Moved By: Mike Cole

Seconded By: Jim Bennett

Be it resolved that the quote from OCWA to install an alarm system at the Water Treatment Plant in the amount of \$1,784.14 be received and placed in the budget file, and purchased and installed.

CARRIED

3. CIAF 2007-08

Resolution No. 07/33

Moved By: Larry Anderson

Seconded By: Maxine Cannon

Be it resolved that the email from the MNDM re: Communities in Action Fund (CIAF) 2007-08 be received and the Clerk be directed to work with Councillor Hamilton and the Recreation Committee to complete an application by March 22, 2007..

CARRIED

4. Accounts Dec. 11/06 – Jan.15/07

Resolution No. 07/34

Moved By: Mike Cole

Seconded By: Jim Bennett

Be it resolved that the General Bills in the amount of \$110,215.93 and Payroll in the amount of \$21,329.97 for the period December 11, 2006 to January 15, 2007 be paid on behalf of the Corporation of the Town of Latchford.

CARRIED

5. Recreation and Parks Month

Resolution No. 07/35

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that the letter from Provincial JPRM Committee re: Recreation and Parks Month in June be received and Council does hereby declare June as Recreation and Parks Month in the Town of Latchford and a notice be placed in the usual locations.

CARRIED

6. Ontario Municipal Water Association

Resolution No. 07/036

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that the letter from Ontario Municipal Water Association re: Membership be received and filed.

CARRIED

7. Greenwood Park Funding Of Preliminary Stages

Resolution No. 07/37

Moved By: Gord Lomax

Seconded By: Mac Hamilton

Be it resolved that Council approves the borrowing of \$20,000.00 from the Reserves to fund the preliminary stages of the Greenwood Park Project to be paid back as grants allow.

CARRIED

8. Negotiating Committee For Council

Resolution No. 07/38

Moved By: Jim Bennett

Seconded By: Gord Lomax

Be it resolved that Mayor Peter Davies and Councillors Mac Hamilton, Jim Bennett and Mike Cole be appointed as the Negotiating Committee for the Town.

CARRIED

9. FCM Funding For Solid Waste Projects

Resolution No. 07/39

Moved By: Larry Anderson

Seconded By: Mac Hamilton

Be it resolved that the information from the Federation of Canadian Municipalities re: New Funding Opportunity for Municipal solid Waste Projects be received and an application be submitted.

CARRIED

10. Temiskaming Speaker's Visitor's Guide Ad

Resolution No. 07/40

Moved By: Mike Cole

Seconded By: Jim Bennett

Be it resolved that the memo from the memo from the Clerk re: Ad in the Temiskaming Speaker's Visitor's Guide be received and Council approve a full page ad @ \$300.00.

CARRIED

B. Information Items

Resolution No. 07/41

Moved By: Larry Anderson

Seconded By: Gord Lomax

Be it resolved that the following Information Items be noted and filed:

1. Ministry of Finance re: Ontario Municipal Partnership Fund allocations for 2007.
2. Ministry of Transportation re: Parking on East side of Highway 11.
3. Canada Post re; Canada Post's operations.
4. Ministry of Municipal Affairs re: Development Permit System under the Planning Act.

CARRIED

8. ONGOING BUSINESS

1. Water Treatment Plant:

The project is in its final stage.

2. Recycling:

A notice requesting quotations will be placed in the January 31st edition of the Temiskaming Speaker.

3. Microphone and Sound System

Resolution No. 07/42

Moved By: Mike Cole

Seconded By: Jim Bennett

Be it resolved that a quote for microphones, speakers, and required equipment to improve the Council Meetings was received from Electronic North and Council did pass a resolution on December 13, 2006 that said quote be placed in the 2007 Budget File; and approved.

CARRIED

9. NEW BUSINESS

1. Rink Hours

Resolution No. 07/43

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council approves extending the rink hours another one and a half hours per week.

CARRIED

10. BY-LAWS

By-Law No. 765/07

Resolution No. 07/44

Move By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that By-Law No 765/07 being a by-law to authorize the submission of an application to the Ontario Infrastructure Projects Corporation (OIPC) for funding from the Rural Infrastructure Investment Initiative for new eligible capital projects of the Corporation of the Town of Latchford and to approve the expenditure of fund on said eligible capital projects, specifically the extension of the arena, be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 766/07

Resolution No. 07/45

Move By: Jim Bennett

Seconded By: Mike Cole

Be it resolved that By-Law No 766/07 being a by-law to appoint Council representatives to various committees and boards for 2007, 2008, 2009 and 2010 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 767/07

Resolution No. 07/46

Move By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that By-Law No 767/07 being a by-law to enter into an agreement with Municipal Property Assessment Corporation (MPAC) for the purpose of MPAC providing a licence to use Municipal connect be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 768/07

Resolution No. 07/47

Move By: Larry Anderson

Seconded By: Mac Hamilton

Be it resolved that By-Law No 768/07 being a by-law to provide for an interim tax levy and water, sewage, connection and frontage charges be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 769/07

Resolution No. 07/48

Move By: Larry Anderson

Seconded By: Mac Hamilton

Be it resolved that By-Law No 769/07 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held January 24, 2007 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

11. CLOSED MEETING

Resolution No. 07/49

Moved By: Mike Cole

Seconded By: Jim Bennett

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 9:29 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- A proposed or pending acquisition or disposition of land by the municipality or board;
- Labour relations or employee negotiations.

CARRIED

Resolution No. 07/50

Moved By: Larry Anderson

Seconded By: Maxine Cannon

Be it resolved that Council now arise from Closed Meeting at 10:15 p.m.

CARRIED

12. ADJOURN

Resolution No. 07/51

Moved By: Larry Anderson

Seconded By: Mac Hamilton

Be it resolved that Council now adjourn at 10:16 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 14th day
of February, 2007.**

Mayor

Clerk-Treasurer