

**MINUTES OF THE REGULAR MEETING OF COUNCIL
WEDNESDAY APRIL 11, 2007 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Gordon Lomax, Councillor Maxine Cannon, Councillor Mike Cole

Regrets: Councillor Jim Bennett

Staff: Betty Gibson, Clerk-Treasurer

Public: There were approximately 11 people in attendance.

Press: Sue Nielsen, Temiskaming Speaker

2. Adoption of the agenda as circulated

Resolution No.: 07/139

Moved By: Larry Anderson

Seconded By: Gord Lomax

Be it resolved that the April 11, 2007 Agenda be adopted as circulated and amended.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:

NONE

4. Adoption of the Minutes

Resolution No.: 07/140

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that the minutes of the Regular and In-Camera Council Meetings held March 28, 2007 be adopted as circulated by the Clerk.

CARRIED

5. DELEGATIONS:

NONE

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Councillor Larry Anderson:

Public Works:

Councillor Anderson advised he is working on several estimates for the various proposed Public Works projects.

Councillor Mac Hamilton:

Economic Development:

- Greenwood Park: Meetings were held in North Bay last week to confirm requirements for funding for the Facilitator position; an application was forwarded to the Ministry of Training, Colleges and Universities and a response is expected next week. A meeting also took place with FEDNOR and they advised the previous application had been forwarded to their office in Sudbury for assessment. An application to NOHFC was previously submitted.

Minutes of the Regular Meeting held April 11, 2007.

- **Loggers Hall of Fame:** The \$12,500 contribution from Frogs Breath has been received and acknowledged. Council will decide what portion of the renovation will take place, as initial renovation estimates were \$33,000.
- **Fred Keenan Center:** An application to the Trillium Foundation has been submitted in addition to the application to NOHFC for the enhancement and upgrades to the Fred Keenan Center.
- **Former MNR Bunkhouse:** Through the efforts of the Latchford Heritage Board and Betty, a letter outlining upgrades to the former MNR bunkhouse for additional Museum display purposes has been forward to the Ministry of Culture and Tourism, and this will be followed up.
- **Streetscape:** An application has been submitted to Persona Communications for the funding of new street signs as part of their community support grant. The estimate will be included in the 2007 Budget.
- **Centennial Plaque:** Through the efforts of the Heritage Board, we have received an estimated cost of \$17,500 for the Centennial Plaque, of which a contribution of between \$1,000 and \$5,000 is expected from the Municipality in terms of “CASH” plus “IN-KIND”. The Town will contact the Provincial representatives to negotiate the appropriate contribution from Latchford and this amount will be placed in the 2007 Budget. In the meantime, the Heritage Board can work with the Province on the plaque script detail.
- **House of Memories:** There has been work completed inside the House of Memories to alleviate the dampness issue. A re-grading plan to take the drainage water away from the building will be provided by the Building Inspector and our Public Works Department, together with an estimated cost. An engineering plan may be necessary.
- **Latchford Waterfront Development:** A letter has been received from Dept. of Oceans and Fisheries requesting more formal detail on the Waterfront Development plan. Some of the information they request cannot be completed until the ice is out, however, the associated drawings can be completed with the actual measurement detail and pictures to be added later. Upon receipt of their approval, an application for funding will be submitted to the Province.
- **Parks Development:** Costing detail of all phases of this project along with a working schedule is continuing in order to fit the funding criteria schedule for each phase. Councillor Gord Lomax is doing this detailed work.

Councillor Gord Lomax

Tourism:

- **Latchford Tourism Booklet Reprint:** To date, volunteers have sold over \$2000 in ads for the Latchford Tourism Booklet. An application to South Temiskaming Community Futures Development Corp. to cover the difference to print 4,000 copies will be submitted shortly in compliance with Council Resolution # 07/68.
- **Latchford Area Trails Booklets:** 500 updated Latchford Area Trails Booklets have been ordered today in compliance with Council Resolution # 07/67.
- **James Keenan Tribute:** Councillor Lomax met with David Ramsay and networked other key supporters regarding setting aside a park to honour James Keenan. David Ramsay will advise soon so invitation list can be adjusted.
- **Latchford Area Forest Management Plans & North Bay Trip:** Councillors Hamilton and Lomax met with Robert Baker, MNR, in North Bay to give him a heads-up on a proposed location of a Keenan Park. Robert Baker, Author of the 2009-2019 FMP, informed us of the immediate Forest Harvesting Plans in and around Latchford and provided maps. Meetings also took place with the MDMN, FEDNOR & SERVICES CANADA.

Canadian Subsidy Directory 2007:

- Acquiring this directory has paid off, with 50 possible funding sources to follow up.

Greenwood Park:

- **Management Plan:** John Salo has reviewed and marked up the Terms of Reference & Background Documents leaving only the Preliminary Management Plan to do. The work will be on hold until Ontario Parks decides the impact of the new Bill 11. Following this, Paul Bewick will initiate a conference call with John Salo and Councillor Lomax.
- **Facilitator:** Funding applications have been sent to NOHFC, FEDNOR and SERVICES CANADA and positive responses must be received before filling the position. Funding could come through soon depending on the agency. This will be the Town's first overt in-kind contribution instead of cash to satisfy the Funding Agencies. The Facilitator will require a \$1000 Lap Top and about \$ 500 worth of software to get started.
- **Sod Turning:** John Salo has ordered the Entrance Sign and will seek the necessary MTO approvals. Minister Ramsay confirmed and the list of VIP invitees is growing. We will need one of the tents, a quiet generator, a PA system, head table and chairs, parking & direction signs, and VIP Transportation.
- **Windfall logs:** Noel Beaupre viewed the logs and says they are too big for him to handle and recommended Fred Mackewn, owner of South Wabi Sawmill. Fred MacKewn viewed the logs on Monday and says only a small picker truck can get into the site due to tight turns and low wires; it will take 2 trips amounting to between \$300-400 total. Fred estimated there are about 7000 board feet and recommends we cut it into lumber before more discolouring takes place. John has agreed to place Fred's sign on a park supplier board so Fred will discount cost from \$200/1000 board ft to \$150x7000=\$1050 (same price as Noel had agreed to before he saw the logs). Retail price received for 1x12 white pine \$2.25/ board ft maximum, or \$15,750 total. Therefore, Ontario Park's in-kind contribution is \$14,300 max for this. John Salo will recommend lumber sizes needed. Councillor Lomax recommended Fred MacKewn for the work. 3 long logs for the park entrance sign have been marked (debarking required) and one for log rolling. Pictures were available.
- **Greenwood Web Site Creation:** Northern College Graphic Arts students have mastered a wonderful Park Web Site package which will be uploaded to <greenwoodprovincialpark.com> this week. Councillor Lomax will provide a CD to exhibit their work at the next council Meeting. John Salo has been advised of this Web Site.

Councillor Maxine Cannon:

- **Library:** No meeting recently.
- **Recreation:** Easter egg hunt went very well. A Recreation Committee meeting will be held on April 12.
- **Miscellaneous:** Councillor Cannon received complaints regarding the meals service at the Hospital, and noted that she had been informed that the proper nutrition was not being provided in the meals shipped in from the south. Councillor Lomax advised he had also received a complaint regarding the nutrition provided in the meals since the Hospital has decided to receive packaged meals from Southern Ontario. In these cases, patients, most specifically those with diabetes have advised that they had been doing better i.e. losing weight, and after the Hospital began receiving the packaged meals their weight did not drop and much of the food seemed to be too salty. Council will follow up on this.

Councillor Mike Cole:

- **Protection to Persons and Property:** Councillor Cole requested that Council table a motion of support for the "call-out" policy as outlined in a report from the Fire Department.
- **Water Park Project:** Lise Taylor, M.T.O. reviewed the Water Park Project and advised Councillor Cole that M.T.O. supported of this initiative. Ms. Taylor did note that the M.T.O. will require the traffic impact and a number of other items as provided in her letter.

Mayors Report: (*Note: presented after the Information Items*)

- The \$220,000 provincial grant - Rural Infrastructure Investment Initiative, to fund the cost of the 100 ft extension to the Recreation Centre has been received. Betty has talked to a number of contractors and the project will be going out for tender shortly. The contractors agree that they can not guarantee that work could be completed before the Centennial Celebrations. Therefore construction will start at the beginning of August.
 - Auditors, Collins Barrow from Sudbury, are in the office this week which results in a busy week.
 - There was a good editorial article in the weekender last week on double dipping from the public trough, which every tax payer should read it. It has relevance to some of the issues that we are dealing with tonight.
 - There was also an article in the same weekender in which the former Chairperson of the District of Timiskaming Social Services Administration Board (DTSSAB) Mr. French made some comments. I would like to respond to two of them.
1. First, Mr. French stated that he was "disappointed with the Town of Latchford's comments saying we were not satisfied with our representative." Mr. French noted that DTSSAB always made itself available to municipalities and that information from the meetings was posted on their website.

I think that Mr. French missed the point. Council does use the website which is helpful, but if that was the only source we needed then we would not need a representative, at a great saving to the taxpayer I might add. When the budget is posted on the website it is too late to have input into the process and that is why we have reps; to ensure municipalities are aware of all actions taking place, and try to the best of their ability to promote the wishes of the taxpayers of Latchford. The taxpayers of Latchford need a rep who will do just that – represent. I doubt that Mr. French had any inkling whatsoever of the level of representation that we actually receive.

2. Secondly, Mr. French in referring to the Board said that "We are all about our clients and representing them and the municipality." This is a great motherhood statement. I guess he was talking in very broad general terms. We have not received one report in the last three years from our representative, even though they have been requested. This is simply not acceptable. How is this representing the municipalities?

At a meeting of involved municipalities on January 4th, our representative was specifically requested to seek input from Latchford's council on behalf of the tax payers of Latchford prior to the budgetary process. This clearly was not done. How is that representing the taxpayers of Latchford? Again that is not acceptable.

Council has a number of concerns we wish to raise, which include but are not limited to the following: Stipend; Meals; Mileage; Laptops; Budgetary process; Overall Spending; and Employee relations. Other boards i.e. Regional Airport Board, TMA, the Hospital Board does not give board members stipends. Why is DTSSAB different?

There has to be fiscal responsibility. It has to start with the people at the top. I wait to see it demonstrated.

Going back to Mr. French's original statement and to reiterate our position - No, Latchford is not at all satisfied with our level of representation.

7. CORRESPONDENCE

A. Action Items

1. Gas Tax Rebate

Resolution No. 07/161

Moved By: Mike Cole

Seconded By: Maxine Cannon

Be it resolved that Council authorizes the 2006 Gas Tax Rebate be placed in reserves for future use.

CARRIED

2. OCWA Quote for Spare Pump

Resolution No.: 07/162

Moved By: Larry Anderson

Seconded By: Mac Hamilton

Be it resolved that the letter from OCWA providing a quote in the amount of \$9,108.17 plus taxes for supplying a spare pump for the sewage pumping station be received and approved.

CARRIED

3. Making the Most Energy Conference

Resolution No. 07/163

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the information and registration form for “Making the Most of Energy” Conference in Toronto be received and Mayor Davies will attend.

CARRIED

4. Latchford Ratepayers’ Association

Resolution No. 07/164

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the letter from the Latchford Ratepayers Association advising that the Mayor, All Members of Council and All Employees and the immediate family members of the Mayor, Council Members and Employees are not permitted to attend the meetings be received and Council direct the Clerk to circulate the letter to All Employees.

CARRIED

5. Latchford Ratepayers’ Association

Resolution No. 07/165

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that all future correspondence from the “Rate Payers Association” be filed and no written response given.

CARRIED

6. County of Huron re: Ontario Disability Support

Resolution No. 07/166

Moved By: Gord Lomax

Seconded By: Larry Anderson

Be it resolved that the resolution from the County of Huron re: Ontario Disability Support Program be received and supported.

CARRIED

7. Township of King re: Assistance for Municipal Infrastructure Programs

Resolution No. 07/167

Moved By: Mike Cole

Seconded By: Maxine Cannon

Be it resolved that the resolution from the Township of King re: Assistance for Municipal Infrastructure and Review of Certain Programs be received and supported.

CARRIED

8. Essentials of Municipal Fire Protection Seminar

Resolution No. 07/168

Moved By: Mike Cole

Seconded By: Mac Hamilton

Be it resolved that the letter from the Ontario Office of the Fire Marshall re: Essentials of Municipal Fire Protection Seminar be received and Councillor Cole and Councillor Cannon will attend.

CARRIED

9. Municipality of Powassan re: Drinking Water Quality Management

Resolution No. 07/169

Moved By: Mike Cole

Seconded By: Gord Lomax

Be it resolved that the resolution from the Municipality of Powassan re: Drinking Water Quality Management Standard be received and supported.

CARRIED

10. Nastawgan Trails - Signage

Resolution No. 07/170

Moved By: Gord Lomax

Seconded By: Maxine Cannon

Be it resolved that the letter from Nastawgan Trails Inc. re: Signage at the Town Hall and at the Entrance of the Dump Road be received and Council authorizes Nastawgan Trails Inc. to erect a large sign at the start of the Landfill site road and with respect to locating a kiosk information sign near the Town Office, the Clerk request Mr. Muir to provide a design of the kiosk and the exact location and advise that all Ministry authorization is received.

CARRIED

B. Information Items

Resolution No. 07/171

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the following Information Items be noted and filed:

1. City of Timmins Development Services Department re: Sustainable Planning and Development for Small Communities Workshop.
2. DTSSAB memo re: 2007 Budget.
3. Ministry Responsible for Seniors re: Promotional Materials for Seniors Month.
4. OCWA 2006 Performance Report for the Latchford Sewage Treatment Facility (on file).

and with respect to Item 1, any members of Council who wish to go advise Betty before April 20, 2007 and those attending will travel to Timmins together.

CARRIED

8. NEW BUSINESS

Items under New Business were dealt with out of order, prior to Ongoing Business.

1. DTSSAB Meetings and Budget

Resolution No. 07/172

Moved By: Maxine Cannon

Seconded By: Mike Cole

Be it resolved that Whereas the Council of the Corporation of the Town of Latchford is aware that the District of Timiskaming Social Services Administration Board (DTSSAB) has neglected to deal with issues of complaint or other documents offered to them; and

Whereas the Council of City of Temiskaming Shores has requested a full procedural audit of the Timiskaming Social Services Administration Board (DTSSAB) from the Ministry of Community and Social Services; and

Whereas all the Council of the Corporation of the Town of Latchford are charged with representing the interests of the Municipality of Latchford; and

Whereas the Corporation of the Town of Latchford supports openness and transparency in Council, Committees, Local and Regional Boards;

Now therefore be it resolved that Council of the Corporation of the Town of Latchford hereby supports the request of the City of Temiskaming Shores for a full procedural audit of the Timiskaming Social Services Administration Board (DTSSAB) from the Ministry of Community and Social Services.

CARRIED

Recorded Vote:

For: Mayor Peter Davies, Councillors Mac Hamilton, Larry Anderson, Gord Lomax, Maxine Cannon and Mike Cole

2. DTSSAB – Issues of Complaint / Audit

Resolution No. 07/173

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Whereas the District of Timiskaming Social Services Administration Board (DTSSAB) annual budget is in excess of forty million dollars; and

Whereas the monthly contribution of \$18,589.07 by the Corporation of the Town of Latchford is the largest monthly disposition of all funds for the municipality; and

Whereas the Corporation of the Town of Latchford encourages public attendance at all meetings of Council, Committees, Local and Regional Boards; and

Whereas all the DTSSAB Board meetings are held in Englehart in a room that is rented for each meeting; and

Whereas the DTSSAB Board does not use municipal buildings which would be free of charge and more accommodating for public attendance;

Now therefore be it resolved that Council of the Corporation of the Town of Latchford hereby requests that the District of Timiskaming Social Services Administration Board hold its meetings in municipal premises and the location of the meeting be rotated through the municipalities that comprise the Board.

CARRIED

Recorded Vote:

For: Mayor Peter Davies, Councillors Mac Hamilton, Larry Anderson, Gord Lomax, Maxine Cannon and Mike Cole

3. DTSSAB - STIPEND

Resolution No. 07/174

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that the Council of the Corporation of the Town of Latchford requests that all Board members of the District of Timiskaming Social Services Administration Board refuse to accept any stipend. The money saved to be returned to the municipalities using the same formula that DTSSAB uses to collect these funds for 2007 and onwards.

CARRIED

Recorded Vote:

For: Mayor Peter Davies, Councillors Mac Hamilton, Larry Anderson, Gord Lomax, Maxine Cannon and Mike Cole

4. DTSSAB REPRESENTATIVE

Resolution No. 07/175

Moved By: Mike Cole

Seconded By: Gord Lomax

Be it resolved that the Corporation of the Town of Latchford request the immediate resignation of our DTSSAB representative, Dan Cote.

CARRIED

Recorded Vote:

For: Mayor Peter Davies, Councillors Mac Hamilton, Larry Anderson, Gord Lomax, Maxine Cannon and Mike Cole

5. DTSSAB LATCHFORD REPRESENTATIVE STIPEND

Resolution No. 07/176

Moved By: Gord Lomax

Seconded By: Maxine Cannon

Be it resolved that the Council of the Corporation of the Town of Latchford does hereby request that Latchford's representative on DTSSAB does not accept a stipend, laptop, meals, and this and all previous resolutions regarding DTSSAB be forwarded to all member Council for support.

CARRIED

Recorded Vote:

For: Mayor Peter Davies, Councillors Mac Hamilton, Larry Anderson, Gord Lomax, Maxine Cannon and Mike Cole

8. ONGOING BUSINESS

1. Water Treatment Plant:

The project is complete.

2. Recycling

Resolution No. 07/177

Moved By: Mike Cole

Seconded By: Maxine Cannon

Whereas Council of the Corporation of the Town of Latchford has agreed to enter into a contract to provide recycling service for the Town of Latchford;

Now therefore be it resolved that Council deems it appropriate to charge approximately \$5.00 per month per household towards the cost of the recycling service.

CARRIED

3. Property Standards By-law

The Clerk will provide a draft copy in April, with the intention of tabling the by-law as soon as prudently possible.

4. Procedural By-law

The Mayor provided possible additions and revisions for Council's review and comment. The Clerk will prepare an amendment draft procedural by-law for circulation to council in April, with the intention of tabling the by-law as soon as prudently possible.

5. Official Plan Amendment / Zoning By-law

The Clerk met with a Ministry of Municipal Affairs & Housing representative from the Planning Division who provided a Terms of Reference, etc. to begin the required stages from a new Official Plan for the Town of Latchford. Zoning by-law will follow the completion of the official plan.

6. Lot Promotion

The lots in town that are for sale are not moving; Council believes there should be more information provide to the public on the program offered by Council to promote sale of lots. The Clerk will contact Century 21, and the Press stated they were interested in writing a story on the promotional program offered by Council.

7. Dispatch Service for Fire and 911

Councillor Cole and Fire Chief Pat Underhill are acquiring information regarding a replacement Dispatch Service, if the need arises.

8. House of Memories Signs

Resolution No. 07/178

Moved By: Mike Cole

Seconded By Gord Lomax

Be it resolved that the estimate from Karen Wareing for the painting of the Museum signs be received and Council authorizes Ms. Wareing to carry out the work for \$600 total per sign with \$300.00 up front for supplies.

CARRIED

9. Green Solutions

Mayor Davies will be providing a report.

10. Destruction / Injuring of Woodland

The by-law did not receive second and third reading.

5. Centennial Banners

Two quotations were received and provided to the Centennial Committee.

6. Sign at the Veterans Park

Resolution No. 07/179

Moved By: Larry Anderson

Seconded By: Gord Lomax

Be it resolved that the following quotes be received for one sign at the Veterans Park:

Phippen Signs: \$325.00

Lakeview Signs: \$230.00

And Council authorizes Lakeview Signs be contracted for this sign.

CARRIED

10. BY-LAWS

By-Law No. 785/07

Resolution No. 07/180

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that By-law No.785/06 being a by-law to establish a required minimum size of new dwellings constructed within the boundaries of the Town of Latchford, with the exception of the former unorganized Township of South Gillies be taken as read a second and third time, and passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 786/07

Resolution No. 07/181

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that By-Law No 786/07 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held April 11, 2007 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

11. CLOSED MEETING

Resolution No. 07/182

Moved By: Mike Cole

Seconded By: Mac Hamilton

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 9:20 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- A proposed or pending acquisition or disposition of land by the municipality or board.

CARRIED

Resolution No. 07/183

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council now arise from Closed Meeting at 9:40 p.m., with no report.

CARRIED

12. ADJOURN

Resolution No. 07/184

Moved By: Mike Cole

Seconded By: Maxine Cannon

Be it resolved that Council now adjourn at 9:44 p.m. until the next regular meeting or call from the Mayor.

CARRIED

Dated at Latchford this 24th day
of April, 2007.

Mayor

Clerk-Treasurer