

**MINUTES OF THE REGULAR MEETING OF COUNCIL
WEDNESDAY MAY 9, 2007 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Gordon Lomax, Councillor Maxine Cannon, Councillor Mike Cole, Councillor Jim Bennett

Staff: Betty Gibson, Clerk-Treasurer

Public: There were approximately 12 people in attendance.

Press: Regrets

2. Adoption of the agenda as circulated

Resolution No.: 07/203

Moved By: Mike Cole

Seconded By: Gord Lomax

Be it resolved that the May 9, 2007 Agenda be adopted as circulated and amended.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:

NONE

4. Adoption of the Minutes

Resolution No.: 07/204

Moved By: Larry Anderson

Seconded By: Jim Bennett

Be it resolved that the minutes of the Regular and In-Camera Council Meetings held April 24, 2007 be adopted as circulated by the Clerk, as amended.

CARRIED

5. DELEGATIONS:

Pat Underhill, Fire Chief attended to present options for E-911 Service and Fire Dispatch Service for the Town of Latchford in the event that the Temiskaming Shores Police Service disband resulting in termination of the Temiskaming Shores Dispatch Service.

The Fire Chief informed Council that he had been working with Bill Bowman, Fire Chief, City of Temiskaming Shores and Dymond Fire Chief, Todd Maguire to research options. Requests went out to other municipalities and the Ontario Provincial Police for cost comparisons as follows:

Timmins: 911 @ \$.96 and Fire Dispatch @ \$3.00	\$1,864.28
OPP: 911 @ \$.56 and Timmins Fire Dispatch @ \$3.00	\$1,587.76
OPP: 911 @ \$.56 and CACC Fire Dispatch @ \$3.48	\$1,801.84

It was noted that the Clerk had contacted the OPP to confirm the cost of \$.56.

The Fire Chief advised that to go with a private contractor the cost would be approximately \$32,000 per year.

Delegation (Cont'd)

Fire Chief Underhill requested Council to pass a resolution of support in choosing the OPP for 911 and the City of Timmins for Fire Dispatch Service.

The dispatch equipment at the Temiskaming Shores Dispatch is owned by the present participating municipalities and if disbanded will be moved to Northern Telephone in order that the municipalities will be able to talk to Timmins Dispatch directly. It was noted that Timmins will provide a dedicated 24-7 service.

The Mayor asked if Coleman, Cobalt and Temiskaming Shores are planning on using the same service providers and was advised that they do plan to.

The Fire Chief commended Bill Bowman and Todd Maguire for their efforts in researching the various options and a letter of thanks will be forwarded.

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Councillor Larry Anderson:

Public Works:

- Dump hours will change the week of May 14 to summer hours until September 30; the dump will be open Wednesday 2:00 p.m. to 7:00 p.m. and Sundays from 9:00 a.m. to 4:00 p.m. Winter hours will be on Sunday from 9:00 a.m. to 4:00 p.m.
- More quotes have been received for proposed projects and will be forwarded for budget consideration.
- Clean up week is finished and was quite busy.

Centennial:

- The next Centennial meeting is scheduled for Tuesday May 15th at 7:00 p.m. at the Recreation Centre.

Councillor Mac Hamilton:

Economic Development:

- Greenwood Park: Funding application to FEDNOR for the Parks/Waterfront Facilitator position was approved for a 52 week program. This is in addition to the previously approved grant program from the Ministry of Training, Colleges and Universities. The Town has not yet heard from NOHFC. The Facilitator will be introduced tonight.
- Loggers Hall of Fame: The \$12,500 contribution from Frogs Breath was received and acknowledged. A new quote has been received to upgrade this facility. Council toured the building and will discuss the next step in this renovation project at tonight's meeting.
- Fred Keenan Center: Funding applications to the Trillium Fund and NOHFC for the enhancement of the Fred Keenan Center have been submitted and if approved will include the Medical Center, Seniors Room, Library, washrooms, hallways, lighting and roof, etc. The application has past through to stage 2. The interest shown by the Library in providing funds for this upgrade is very encouraging.
- Former MNR Bunkhouse: An updated quote has been received to renovate this building and has been forwarded to the Ministry of Culture and Tourism.
- Streetscape: An application has been submitted to Persona Communications Community Support Grant for the funding of the street signs. The estimate has been included in the 2007 Budget.

- Centennial Plaque: The Heritage Board is working with the Provincial Government to finalize the preparations for the installation of a Community centennial plaque. Latchford's portion of the \$17,500 project in the amount of \$1,500 has been entered in the 2007 budget.
- House of Memories: This is an ongoing project and much work to protect the House of Memories has been completed by the Public Works Department and the Heritage Board. The Building Inspector and our Public Works Department will come up with a grading plan to take the drainage water away from the building, and provide Council with a cost estimate for approval. An engineering plan may be necessary.
- Latchford Waterfront Development: The Parks/Waterfront Facilitator has reviewed the plans for the Waterfront Development and reviewed requirements from the Department of Oceans and Fisheries. When approval is received, an application for funding will be submitted to the Province.
- Parks Development: Costing summary charts for each project are ongoing.
- Recreation Center: Last year a grant from the Bell Sports Fund was received to construct full protected access to the recreation community room and arena. Two local quotations were received at that time. A revised drawing has been prepared and sent out for new quotations for Council consideration.
- Latchford Tourism Brochure: The advertisement sales for this project have been completed by Mary Lomax and Nonie Hamilton with tremendous results. We are now awaiting the results of our application to Temiskaming Community Futures for the grant to cover a portion of the printing costs.

Councillor Jim Bennett

Bus Report:

- Town Officials met with Flo Bruneau, President of the Legion. The session was informative and both parties left with the understanding that the Town is on the right track in studying the need and hopeful acquisition of a bus with the ability to provide enhanced transportation services to the residents of Latchford.
- Councillor Bennett talked with a number of dealers in regards to the purchase of a new bus versus a used bus; a new bus with options will cost in excess of \$90,000. A number of used buses are on the market, however, if you were to buy a bus from a township it is expected it would be well used with high mileage and it was recommended to search out a bus operated by a medical or health facility.
- Councillor Bennett scoped out an 18 passenger/2 wheelchair bus in Eastern Quebec. The bus has a diesel engine, 145,000 km, and is available for \$12,500. Councillor Bennett contacted an accredited business person for the area and with Council approval, Councillor Bennett will work with this contact to research additional information to begin preliminary negotiations toward the possible acquisition of this vehicle.

General Government / Finance:

- As reported earlier, the 2006 budget came in within dollars of its projection and was still able to commit close to \$90,000 to reserves.
- To date council has received a draft report from the auditor; the office staff continues to supply the auditor with information and it is anticipated a final report and subsequent briefing by the auditor to all Council is forthcoming shortly.
- The 2007 budget is not without complexity and we have had a number of factors present themselves this year; for example, a 50% increase in insurance rate, forecast legal fees in excess of \$50,000, increase in Hydro 1 fees, subsequent increase in heating and fuel, a review of wages is pending for a number of Town Staff, the cost of recycling, Centennial, and many capital projects and hopes of funding the enhanced bus service.
- The Budget Committee comprises Betty Gibson, Clerk-Treasurer, Lise McKeever, Deputy Clerk-Treasurer, Councillor Mac Hamilton, Co-Chair, Mayor Peter Davies, and Jim Bennett, Chair of Finance. The Committee met a number of times with the intention of presenting the document to Council for review and

formal acceptance. Councillor Bennett met with the Public Works Department and the Latchford Fire Department; a meeting with the Recreation Committee is planned for next week.

- Input at the budget meeting has been openly accepted and due diligence has been followed.

Councillor Maxine Cannon

- Councillor Cannon reported that on April 25 she attended a seminar held by the Victim Crisis Assistance & Referral Service.
- Attended a DTSSAB meeting in Englehart
- On April 26 attended the brochure exchange at the Riverside Place which was very informative; Latchford's 100th Birthday was promoted. As well, the Seniors Picnic, Karen's Studio, Latchford's lovely beach and House of Memories was mentioned as places to visit during the summer.
- On May 3rd toured the museum and bunkhouse.
- On May 8th attended a meeting of shareholders of the Latchford Enterprises Co-operative.
- May 9th attended, with the Mayor, the FONOM Conference in Kirkland Lake and will provide a report at the next meeting.
- Unable to attend the library meeting; but will provide the minutes for that meeting as soon as possible.
- Worked at the library and met a couple of our new residents.

Councillor Gord Lomax

Tourism:

- Tourism in Temiskaming Day - April 26, 2007 in Temiskaming Shores - Councillor Maxine Cannon and Councillor Lomax and Mrs. Lomax attended the brochure exchange. The approximate 40 attendees were interested in knowing more about our centennial events, parks plans and rebranding. Networking was effective. Additional ads were sold and complements were received on the Town Brochures. A supply of brochures was acquired for the Information Centre.
- Smart Serve Course May 5, 2007 in Temiskaming Shores - In preparation for centennial and other special events, Councillor and Mrs. Lomax joined half a dozen other Latchfordites to take this course.

Greenwood Park:

- Parks/Waterfront Facilitator – Councillor Lomax welcomed Andrew Healy and noted that this position is now completely funded. Councillor Lomax stated that Mr. Healy is effectively taking control of Latchford Integrated Parks Development. Under Mac's direction, Mr. Healy is applying for an Oceans and Fisheries permit for the waterfront / dock project. Parks cost estimates are being prepared in order to apply for more funding.
- A meeting with Ontario Parks' John Salo and Paul Bewick took place, with a walk about in Greenwood Park. While Council awaits their decision as to how to proceed with the Park Management Planning Process, Mr. Salo and Mr. Bewick are proceeding with the gate entrance sign, the James Keenan plaque, the partnership letter to the town, confirmation that John will MC the Sod-turning and some details thereto, MTO negotiations regarding the need for a traffic survey. They gave the go-ahead for South Wabi Sawmill to get the logs, saw, grade and dry rough lumber, keeping round entrance sign posts and centennial rolling log.
- <greenwoodprovincialpark.com> website - Professor Julie Webber continues to improve the website. It's well worth a visit!

Councillor Mike Cole:

Animal Control:

- The animal control contract expires on May 31, 2007 and council will be reviewing the contract.
- The annual cost is approximately \$4,000.
- Attitudes and beliefs of owners and neighbours are considerations.
- Consideration will also be given to whether the present service is changing the past practices of either the owners or the animals in question; whether the present service i.e. two stops during the week, which occur after complaints are filed and the animals are most likely not loose is working; whether signage and corresponding with owners whose pets are running loose may have better results; whether community pride may factor in at some point.
- One consideration may be to request a call-out service only.

Fire Service:

- A resolution will be tabled to approve the purchase of a new water pump to replace the 50 year old, extremely outdated and inefficient pump. The new pump is electric start, half the weight and is now offered at a reduced rate. Three quotes are provided.
- Councillors Cole and Bennett attended the Fire Department Executive meeting and reviewed the Fire Department Budget, line by line. The Fire Chief and Councillor Cole now have an opportunity to question and adjust the lines to reflect the needs of the Fire Department; and also clarify line items. Councillor Bennett's attendance to review the budget of the Fire Department was very much appreciated.
- A second motion will be tabled to support the Fire Department's recommendation to seek a contact with OPP for 911 and the City of Timmins for Fire Dispatch service, if the Temiskaming Shores Police Service is disbanded.
- Councillor Cole will review the level of fire service offered in the annexed unorganized Township of South Gillies and report recommendations to Council.

Mayor Peter Davies:

A short report this week and again some more good news.

Parks Development:

- Latchford is to receive a grant of \$27, 500.00 neither from Fed Nor towards the cost of hiring the Parks Development. Once again this is very good news for our community.
- You may remember that at last meeting we received \$19,735.00 towards this project from the Ministry of Training, Colleges and Universities. Council started the ball rolling by committing \$20,000.00 from reserves to this project. This is well over a million dollar project in total so you can expect to see the funds coming in as the project advances and as funding sources are found.

Recycling:

- This was an important week for Latchford. Recycling began on Monday there as about an 80 percent participation. Special congratulation to those who live on Murphy Mill Road where there was almost 100% participation. Recycling definitely will lengthen the life of our landfill site. Speaking personally I was down from my usual two bags to one bag this week. I didn't expect that recycling would make such a difference.

Clean-Up Week:

- This week is also clean up week, especially important this year as we want our fine town to look its very best for the Centennial. The question of old tires has

been raised and maybe council would consider a one time amnesty on the dumping fee for old tires.

Co-op:

- Also this week, last night in fact, Council presented an offer to the shareholders of Latchford Enterprises Co-Operative. The offer was accepted unanimously by the approximately thirty people present. The process is underway for the town to purchase the marina building and surrounding property from the CO-Op. The area is included in the new waterfront development, which when completed will give Latchford one of the most appealing waterfronts in Northern Ontario.

Property Standards By-Law:

- As a council there is always something on the go and sometimes we do not get as much achieved as we would like. One of those items is the new Property Standards Bylaw. This should have been presented in April. Tonight I am going to put forward a request that names be taken to form a Property Standards Committee. The committee may have to operate under the old bylaw until a new one is presented but I feel that with the Centennial fast approaching this committee may be able to make a significant contribution.

Smart-Serve Course:

- Last Saturday eleven resident of Latchford took the Smart Serve Course offered at the Timiskaming Health Unit. It is great to see the continued involvement of residents who are prepared to donate their time towards our community.

DTSSAB:

- I have noted that the DTSSAB meeting for this week has been cancelled. We had planned to attend and will certainly attend the next meeting when it is held.

FONOM:

- Councillor Cannon and Myself are representing Latchford at the FONOM Conference in Kirkland Lake today, tomorrow and Friday.

Fire Restriction:

- One last note, I believe that our district is now under a fire restriction.

7. CORRESPONDENCE

A. Action Items

1. Doug Shearer, Timiskaming Board of Health Representative

Resolution No. 07/205

Moved By: Gord Lomax

Seconded By: Maxine Cannon

Be it resolved that the letter from Doug Shearer, Timiskaming Board of Health representative be received and Council directs the Clerk to send Mr. Shearer a letter of thanks for his informative report.

CARRIED

Councillor Mike Cole declared a Conflict of Interest and abstained from discussion and did not vote on the question.

2. Temiskaming Hospital

Resolution No.: 07/206

Moved By: Larry Anderson

Seconded By: Jim Bennett

Be it resolved that the letter from Temiskaming Hospital re: 2007/2008 Per Capita Assessment @ 25 cents per capita be received and approved for payment.

CARRIED

3. AMO Communication - Proposed Waste Diversion Act

Resolution No. 07/207

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the AMO Member Communication re: Proposed Changes to the Waste Diversion Act requesting input on the “Discussion Paper” on proposed changes be received and Council will provide any comments they have to the Clerk for submission to AMO.

CARRIED

4. NOHFC Application re: Fred Keenan Centre

Resolution No. 07/208

Moved By: Jim Bennett

Seconded By: Maxine Cannon

Be it resolved that Council approves the amendment of the application to NOHFC for funding of enhancements to the Fred Keenan Centre to include the \$5,000 share from the Town Library, pending successful approval by Trillium and NOHFC.

CARRIED

5. Memorial Wall Act

Resolution No. 07/209

Moved By: Mike Cole

Seconded By: Gord Lomax

Whereas Canada has yet to properly honour, in a suitable location that is always accessible to the public, the names of all of our Fallen in wars and peacekeeping;

And Whereas over 115,000 Fallen have their graves in seventy-three countries and hundreds of cemeteries;

And Whereas their remains, by law, cannot be repatriated to Canada;

And Whereas we must create a suitable national shrine to our fallen;

And Whereas proper recognition will show our gratitude and respect for their sacrifice;

Now therefore be it resolved that the Council of the Corporation of the Town of Latchford request that the Government of Canada enact Private Members Bill C-417, the Canadian Soldiers’ and Peacekeepers’ Memorial Wall Act.

CARRIED

6. Family Fishing Weekend

Resolution No. 07/210

Moved By: Larry Anderson

Seconded By: Jim Bennett

Be it resolved that the letter from the Ontario Family Fishing Weekend Steering Committee be received and the Council of the Corporation of the Town of Latchford declares Friday July 6 through Sunday July 8, 2007 a licence-free fishing weekend and will post notices in the usual locations.

CARRIED

7. Tri-Town & District Awards – ECO-LOGIX

Resolution No. 07/211

Moved By: Gord Lomax

Seconded By: Maxine Cannon

Be it resolved that the Council of the Corporation of the Town of Latchford does hereby nominate Belinda Beairsto, ECO-LOGIX for the Entrepreneur of the Year.

CARRIED

B. Information Items

Resolution No. 07/212

Moved By: Jim Bennett

Seconded By: Larry Anderson

Be it resolved that the following Information Items be noted and filed:

1. Letter from Mayor Judy Pace, Chair, Temiskaming Shores Police Services Board re: Dispatch Centre.
2. Letter from the County of Simcoe re: Funding to Long Term Care Homes.
3. Minutes of the Municipal Services Board Meeting held April 19, 2007 and Financial Statements.
4. Letter from the Ministry of Community Safety & Correctional Services re: JEPP Funding Formula.
5. Letter from the OPP re: Non Contract Policing – Provision of Information.

CARRIED

8. ONGOING BUSINESS

1. Water Treatment Plant:

The project is complete. Grand opening to be scheduled.

2. Property Standards By-law

The Clerk will provide a draft copy in May, with the intention of tabling the by-law as soon as possible.

3. Procedural By-law

The Mayor provided proposed additions and revisions for Council's review and comments. The Clerk will prepare an amendment draft procedural by-law for circulation to council in May, with the intention of tabling the by-law as soon as possible.

4. Official Plan Amendment / Zoning By-law

The Clerk met with a Ministry of Municipal Affairs & Housing representative from the Planning Division who provided a Terms of Reference, etc. to begin the required stages for a new Official Plan for the Town of Latchford. Zoning by-law will follow the completion of the official plan.

5. Dispatch Service for Fire and 911

Councillor Cole and Fire Chief Pat Underhill provided information regarding a replacement Dispatch Service, if the need arises. The following resolution was passed:

Resolution No. 07/213

Moved By: Mike Cole

Seconded By: Gord Lomax

Whereas the Town has been advised that the Temiskaming Shores Police Service may be disbanded;

And Whereas in order to ensure continuous dispatch coverage following the potential disbandment, the Town of Latchford Fire Chief has investigated all options;

Now therefore be it resolved that the Fire Chief recommends the Town proceed with entering into a formal contract with OPP for 911 @ \$0.56 and Timmins Fire Dispatch @ \$3.00 per resident, for an annual total cost of \$1,587.76; which is a saving of \$276.52 over the existing contract, and Council supports the Fire Chief's recommendation.

CARRIED

6. Green Solutions

Mayor Davies will be providing a report.

7. Bus Purchase/ Lease

Councillor Bennett is investigating the best solution.

8. Laptop Purchase

Resolution No. 07/214

Moved By: Jim Bennett

Seconded By: Maxine Cannon

Be it resolved that four quotations for laptop computers, together with specifications, were received and Council accepts the quotation from The Source for one Toshiba Satellite A100-WA3 Notebook Computer @ \$949.99, plus tax; and the purchase of one Microsoft office Home and Student 2007 at \$179.00 each, plus tax; and the purchase of one Outlook 2007 for \$159.00, plus tax.

CARRIED

8. NEW BUSINESS

1. Script – Sherman Mine Iron Ore

Resolution No. 07/215

Moved By: Larry Anderson

Seconded By: Jim Bennett

Be it resolved that Council approves the script for the Sherman Mine Iron Ore sample outside the Town Office as provided by Councillor Hamilton.

CARRIED

2. Centennial Festival – A Special Event

Resolution No. 07/216

Moved By: Mike Cole

Seconded By: Gord Lomax

Be it resolved that Council hereby designated July 12 – 15, 007 s the Centennial Festival, a special event in the Town of Latchford.

CARRIED

3. Property Standards Committee

Resolution No. 07/217

Moved By: Gord Lomax

Seconded By: Jim Bennett

Be it resolved that Council approves the formation of a Property Standards Committee of up to five members who will report directly to the Clerk-Treasurer, until such time as the Property Standards By-law comes into effect.

CARRIED

Against: Councillor Larry Anderson

10. BY-LAWS

By-Law No. 789/07

Resolution No. 07/218

Moved By: Mike Cole

Seconded By: Gord Lomax

Be it resolved that By-law No.789/07 being a by-law to authorize the execution of the Targeted Wage Subsidies Employment Benefit Contribution Agreement with the Ministry of Training, Colleges and Universities be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 790/07

Resolution No. 07/219

Moved By: Larry Anderson

Seconded By: Mac Hamilton

Be it resolved that By-Law No 790/07 being a by-law to authorize the execution of an agreement with the Minister of Industry for funding under the Northern Ontario Development Program – Youth Internships – Not-for-Profit, be taken as read a first, second and third time and finally passed by the Council of Corporation of the Town of Latchford.

CARRIED

By-Law No. 791/07

Resolution No. 07/220

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that By-Law No 791/07 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held May 9, 2007 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

Councillor Jim Bennett excused himself from the meeting at approximately 9:40 p.m., prior to the Closed Meeting, due to work commitments.

11. CLOSED MEETING

Resolution No. 07/221

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 9:45 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2);

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- Personnel matters.

CARRIED

Resolution No. 07/222

Moved By: Gord Lomax

Seconded By: Mike Cole

Be it resolved that Council now arise from Closed Meeting at 9:55 p.m., with no report.

CARRIED

12. ADJOURN

Resolution No. 07/223

Moved By: Larry Anderson

Seconded By: Mac Hamilton

Be it resolved that Council now adjourn at 10:00 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 22nd day
of May, 2007.**

Mayor

Clerk-Treasurer