

**MINUTES OF THE REGULAR MEETING OF COUNCIL
TUESDAY MAY 22, 2007 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Gordon Lomax, Councillor Maxine Cannon, Councillor Mike Cole, Councillor Jim Bennett

Staff: Betty Gibson, Clerk-Treasurer

Public: There were approximately 12 people in attendance.

Press: Regrets

2. Adoption of the agenda as circulated

Resolution No.: 07/224

Moved By: Maxine Cannon

Seconded By: Mac Hamilton

Be it resolved that the May 22, 2007 Agenda be adopted as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:

Councillor Jim Bennett declared a conflict of interest with respect to Item #1 under Correspondence Action.

4. Adoption of the Minutes

Resolution No.: 07/225

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the minutes of the Regular and In-Camera Council Meetings held May 9, 2007 be adopted as circulated by the Clerk.

CARRIED

5. DELEGATIONS:

**1. Darlene Bowen and Bob Norris re:
Temiskaming International Plowing Match 2009**

Darlene Bowen and Bob Norris attended and made an exceptional presentation regarding the upcoming Temiskaming International Plowing Match 2009 to be held in Earlton.

An information package was circulated which included the following information.

The International Plowing Match and Farm Machinery Show is a sanctioned member of the North American Farm Show Council and as such maintains the highest standards set by the Council. Plowing Matches have been part of our agricultural history in Ontario for over a century. History records that in 1846 when the first provincial exhibition was held in the City of Toronto, a special feature of the event was a plowing match, which took place on a farm on Yonge Street in the vicinity of St. Claire Avenue. These matches gave farmers an opportunity to display their skill in the handling of a walking plow, and also showed the fine teams of horses.

The Temiskaming International Plowing Match 2009 will showcase all aspects of Ontario's agricultural industry, including farm machinery and ways to enhance country living, along with competitive plowing. Unique to the 2009 Match in Earlton will be the inclusion of the mining and forestry sectors of Northeastern Ontario. Attendees will experience agriculture of the past and present while enjoying entertainment and fun for the entire family.

The Match will be held on 1,000 acres owned by 6 landowners. It is expected that this event will attract over 70,000 visitors. A "Tented City" will offer 600 exhibitor spaces with room for 2,000 RV's to park in the adjacent RV Park. Attendance at the last three Matches were: 2004 – 83,264; 2005 – 97,800; and 2006 – 81,000. The Match will cost \$3 million to stage but will leave an economic impact of more than \$20 million in our region. It was noted that any profits made will be turned back in to the community.

There will be a "District Tent" which will showcase all municipalities, where they can highlight the north. The municipalities will have the opportunity to illustrate what they have to offer.

The Temiskaming International Plowing Match 2009's mandate is to show off the North.

Mayor Davies thanked Ms. Bowen and Mr. Norris for an excellent presentation and stated that this is an exciting venture which Latchford looks forward to participating in.

2. Nonie Hamilton, Centennial Committee

Mrs. Hamilton attended to speak of or regarding the circulation and selling of banquet tickets, and suggested a simple method whereby each member of council, staff and committee members request a certain number of tickets to sell. Council agreed that this was a good idea.

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Councillor Larry Anderson:

Public Works:

- A resolution will be tabled at the next meeting to approve the purchase of \$3,000 worth of gravel for Murphy Mill Road.
- Further estimates have been requested for various work, and will be forthcoming.

Centennial:

- The next Centennial meeting is scheduled for Thursday May 24, at 6:30 p.m. at the Recreation Centre. The plans are almost complete with only the fine tuning of particular events outstanding.

Councillor Mike Cole:

Councillor Cole advised that he is working on a few projects but had no report.

Councillor Gord Lomax:

Tourism:

- David Ramsay gave the go-a-head for Ontario Parks to unveil a plaque to honour James Keenan at the Greenwood Park Sod Turning Ceremonies on July 14, 2007.
- MTO Minister Donna Cansfield agreed to cut the ribbon at the reopening of the Sgt. Aubrey Cosens VC Memorial Bridge & Veterans Park on July 14, 2007.
- The latest issue of Harrowsmith magazine is advertising things to do and see at the Latchford Centennial celebrations July 12-15, 2007.

Greenwood Park/Latchford Integrated Parks Development:

- Facilitator: FedNor funding has unfortunately been delayed at this time. Andrew Healy will continue to work under the Targeted Wage Subsidy.
- Oceans & Fisheries & MNR Permits: Last week Andrew submitted the Downtown Park Boardwalk/Dock Improvement Oceans and Fisheries Permit application as well as the application for Work Permit to MNR.
- MNDM Infrastructure Funding: This is the first of many being researched. The Latchford Integrated Parks Development cost estimating for Greenwood Park and the Dam Rapids has been completed. Andrew met with the Ministry of Northern Development & Mines last week to discuss our infrastructure funding needs. He received a lot of advice from Anne Marie LeRoy and Mark Vincent. We may invite the Honourable Rick Bartolucci to the sod turning to apply top down pressure. i.e. have our own “Minister’s Table” revealing Latchford’s “Growth Plan for Northern Ontario” as suggested in the Ministry of Public Infrastructure renewal letter of May 17, 2007.
- Greenwood Park Design: John Salo brought a Landscape Architect and Biologist to advise on the Park Entrance Sign placement and other design aspects of the Park. Andrew and I joined them at the park for a look around and productive meeting including details for the sod turning ceremony.
- Greenwood Park Management Plan: Ontario Parks has not yet commented on the Greenwood Park Class EA Plan Andrew submitted two weeks ago, nor have they decided which way to proceed with the Park Management Plan i.e. according to the new Bill 11 or old Parks Act.

Councillor Jim Bennett

General Government / Finance:

- Summary of Accounts to Date
- Attended the following meetings:
 - Staff Payroll Review
 - Finance
 - Budget
 - Recreation regarding budget
 - LLBO re: Blanket Liquor License

Councillor Mac Hamilton:

Economic Development:

- Greenwood Park: The funding approval from FEDNOR will be postponed and the Town will reapply later in the year. There has not yet been a response from NOHFC.
- Loggers Hall of Fame: A new quote has been received for \$21,000 to do the whole building with the exception of the washrooms, and eliminating some door replacements. This reduces the original estimate from \$34,000.
- Fred Keenan Center: A response has not yet been received from the Trillium Fund and NOHFC.
- Former MNR Bunkhouse: An updated quote has been received to renovate this building, which was forwarded to the Ministry of Culture and Tourism. A letter has also been forwarded to Anthony Rota, MP for his assistance.
- Streetscape: An application to replace our street signs has been submitted to Persona Communications for funding as part of their community support grant.
- Centennial Plaque: The Heritage Board is working with the Provincial Government to finalize the preparations for the installation of a Community centennial plaque. A draft script has been prepared and forwarded to the Ontario Heritage Society for their comments. The Community contributory portion of \$1,500 of the \$17,500 total has been entered in the 2007 budget.

- House of Memories: Much work to protect the House of Memories has been completed by the Public Works Department and the Heritage Board. The Public Works Department and the Building Inspector will provide a grading plan to determine what can be done to route the rainwater away from the foundation. The House of Memories sign has been removed temporarily and returned to Phippen Signs to rehabilitate the peeling signage, at no charge.
- Latchford Waterfront Development: The Parks Facilitator has prepared plans for the Waterfront Development to fulfill requirements from the Department of Oceans and Fisheries. Work is now progressing towards DOF and MNR approval, and then an application for funding will be submitted to the Province.
- Parks Development: Costing summary charts for each project are ongoing.
- Recreation Center: Last year we received a grant from the Bell Sports Fund to construct full protected access to the recreation community room and arena. A revised drawing for the front of the Building has been prepared and we are awaiting new quotations for Council consideration.
- Latchford Tourism Brochure: No response to the application to Temiskaming Community Futures for a grant to cover a portion of the printing costs of the proposed Latchford Tourism Brochure has been received.
- Strategic Plan Proposal: A long term strategic plan for Latchford that will cover aspects such as economic development, community growth, tourism, infrastructure planning and maintenance, recreation and leisure facilities, senior living, health and accommodations, community marketing, energy savings via Green Power and energy conservation projects, regional partnerships and common branding, revenue generation concepts and operational efficiency, etc. is proposed. It will require input from the public at large as the document will be of benefit to all in the future. Application will be made to Provincial Services for funding to do this project. A resolution is on the table tonight for Council consideration to commence this project.

Councillor Maxine Cannon

- Recreation Meeting: Kids Day is planned for June 30th and any ideas would be appreciated.
- Walkathon on June 2nd.
- FONOM: Minister Tony Clements announced funding for low income to renovate homes.

Mayor Peter Davies:

- The Town has received a Communities In Action Fund grant in the amount of \$8,996 for various health promotion programs i.e. Aqua fitness; Building Bones; Dance, Gymnastics; and also for gymnastics equipment, stereo for the rink, and hockey nets.
- This is the second week with the recycling program with good participation.
- A resolution will be placed on the next meeting to authorize amnesty with respect to bringing old tires to the dump.
- Property Standards Committee: Three applications were received.
- DTSSAB: There is a meeting on Wednesday. Available members of council will attend.
- Budget: It is hoped the budget will be finalized in June and Council is working towards a zero percent increase in taxes. It is noted, however, that the cost of recycling will be included on the next tax bill; and, also the Water Treatment Plant Upgrades are now complete and the Town will have to finance the municipal portion of the funding with a long term loan which must be shared by all users. The amount should be approximately \$10 per month.
- OPEN FORUM: The next "Open Forum" at the Council meeting is June 27th. Perhaps those attending will have ideas for the strategic plan.
- The Centennial Committee, chaired by Councillor Anderson, are working very hard to make the Latchford Centennial Celebrations a great success. Thank you.
- Council will be applying to NOHFC for funding for a Strategic Plan for Latchford.

7. CORRESPONDENCE

A. Action Items

1. Portable Fire Pump

Resolution No. 07/226

Moved By: Mac Hamilton

Seconded By: Maxine Cannon

Be it resolved that Fire Chief provided four quotations for a Portable Fire Pump, High Volume, 11 HP Honda Engine, as follows:

FireService Marketing	\$3,312.50, plus tax, no shipping
Areo-Fire	\$3,239.00, plus tax and shipping
One Stop Fire Products	\$3,900.00, plus tax and shipping
Fire Pumps MFG*	\$5,100.00, plus tax *18hp and shipping

and that the pump from Fire Service Marketing be approved for purchasing in 2007.

CARRIED

Councillor Jim Bennett declared a Conflict of Interest and abstained from discussion and did not vote on the question.

2. Office Equipment Inventory

Resolution No.: 07/227

Moved By: Gord Lomax

Seconded By: Larry Anderson

Be it resolved that the memo from Councillor Bennett, Chair of Finance re: Office Equipment, Computer Cost, Operations be received and the Clerk will have staff provide the information to Councillor Bennett.

CARRIED

3. Shareholders of the Co-Op Legal Costs

Resolution No. 07/228

Moved By: Mike Cole

Seconded By: Jim Bennett

Be it resolved that the Council of the Corporation of the Town of Latchford agrees to cover legal costs for the Shareholders of the Latchford Enterprises Co-Operative who responded with their acceptance of the Offer of Settlement from the Town, with respect to carrying out required legalities to process said Offer of Settlement as outlined in the letter from the Town dated April 5, 2007.

CARRIED

4. Loggers Hall of Fame, MNR Bunkhouse

Resolution No. 07/229

Moved By: Mike Cole

Seconded By: Gord Lomax

Be it resolved that the email from Councillor Hamilton re: Renovations to the Loggers Hall of Fame and the Former MNR Bunkhouse, together with quotation from Belanger Construction for renovations to the Loggers Hall of Fame in the amount of \$21,000 plus tax and a quotation for renovations to the former MNR Bunkhouse in the amount of \$24,500, plus tax, be received and a letter of thanks be forwarded to Belanger Construction;

And further that Public Works will organize a work session to paint the Loggers Hall of Fame.

CARRIED






5. Road Closure for Parade

Resolution No. 07/230

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that Council approves the closure of the following streets for the Centennial Parade:

-  All of King Street from Sullivan Avenue to McLeod Avenue
-  Mortson Avenue from King Street to the laneway between King and Main
-  Bradley Avenue from King Street to the laneway between King and Main
-  Mowat Avenue from King Street to the laneway between King and Main
-  Laneway between King Street and Main Street from McLeod Ave. to Sullivan Avenue

And that the OPP, Ambulance Service and Fire Department will be notified.

CARRIED

6. MNR Letter – Road

Resolution No. 07/231

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the letter from the Ministry of Natural Resources asking for Council Comments with respect to a request from a property owner to build an access road through Crown and private lands to his property on Bay Lake, using access off Murphy Mill Road, and also advising that this new road could be used to access Coleman properties for harvesting purposes, be received and Council is not in favour, and the Clerk advise the M.N.R.

CARRIED

7. Workshop

Resolution No. 07/232

Moved By: Jim Bennett

Seconded By: Maxine Cannon

Be it resolved that the registration form for a Ministry of Municipal Affairs – Municipal Performance Measurement Program and Service Delivery Review Workshop in Sudbury on June 5, 2007 be received and that Councillor Cannon and Mayor Davies, plus the Clerk-Treasurer, Betty Gibson attend.

CARRIED

8. Dragon Boat Festival

Resolution No. 07/233

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the letter and sponsorship package from the New Liskeard Lions Club re: Dragon Boat Festival in Temiskaming Shores on July 6 and 7, 2007 be received and filed.

CARRIED

9. Bikers Reunion

Resolution No. 07/234

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the memo from the Clerk regarding a donation to the Bikers Reunion be received and filed.

CARRIED

10. Hydro One - PowerSaver

Resolution No. 07/235

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the letter from Hydro One re: PowerSaver Business Incentive Program – Rebates for Your Energy Efficiency Projects be received and further information be sought.

CARRIED

Minutes of the Regular Meeting held May 22, 2007.

11. Building Maintenance Report

Resolution No. 07/236

Moved By: Maxine Cannon

Seconded By: Gord Lomax

Be it resolved that the Building Maintenance Report dated May 10, 2007 advising that the doors at the Recreation Centre are often left unlocked be received and the Clerk be directed to forward a notice to all parties using the facility to ensure that all doors are locked before leaving.

CARRIED

12. Open Forum at Council Meeting

Resolution No. 07/237

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the Council does hereby schedule the June 27th, 2007 Regular Council Meeting as the second "Open Forum" for the Public and that notices be placed in all mail boxes and posted in the usual locations.

CARRIED

13. Summer Council Meetings

Resolution No. 07/238

Moved By: Mac Hamilton

Seconded By: Jim Bennett

Be it resolved that the meetings for July and August be rescheduled to one meeting in July on **July 25, 2007** and one meeting in August on August 15, 2007, and notices be posted in the usual locations.

CARRIED

14. Accounts for April 24 to May 17, 2007

Resolution No. 07/239

Moved By: Mike Cole

Seconded By: Gord Lomax

Be it resolved that the General Bills in the amount of \$837,613.66 and Payroll in the amount of \$11,309.02 for the period April 24, 2007 to May 17, 2007 be passed and paid on behalf of the Corporation of the Town of Latchford.

CARRIED

15. Centennial Cook Books

Resolution No. 07/240

Moved By: Maxine Cannon

Seconded By: Mac Hamilton

Be it resolved that the Council approves funding the payment of the Parks & Recreation Centennial Cook books in the amount of \$2,565.01, plus taxes, to be reimbursed upon sale of the recipe books, and the remainder be approved for payment on request.

CARRIED

B. Information Items

Resolution No. 07/241

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the following Information Items be noted and filed:

1. Letter from the MTO. re: W.J.B. Greenwood Provincial Park.
2. Letter from Carley (Conroy) Sala re: Donation to the House of Memories.
3. OPP re: 2006 FIR Performance Measures Reporting.

CARRIED

8. ONGOING BUSINESS

1. Property Standards By-law

The Clerk will provide a draft copy in May, with the intention of tabling the by-law as soon as possible.

2. Procedural By-law

The Mayor provided proposed additions and revisions for Council's review and comments. The Clerk will prepare an amendment draft procedural by-law for circulation to council in May, with the intention of tabling the by-law as soon as possible.

3. Official Plan Amendment / Zoning By-law

Ongoing.

4. Green Solutions

Mayor Davies will be providing a report.

5. Bus Purchase/ Lease

Councillor Bennett is investigating the best solution.

8. NEW BUSINESS

1. Strategic Plan

Resolution No. 07/242

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the Councillor Hamilton be authorized to approach the Northern Ontario Communities Investment Readiness Program and N.O.H.F.C. to discuss their role and initiatives to develop a strategic plan.

CARRIED

10. BY-LAWS

By-Law No. 792/07

Resolution No. 07/243

Moved By: Maxine Cannon

Seconded By: Jim Bennett

Be it resolved that By-Law No 792/07 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held May 22, 2007 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

11. CLOSED MEETING

Resolution No. 07/244

Moved By: Maxine Cannon

Seconded By: Jim Bennett

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 9:35 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2);

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- Personnel matters.

CARRIED

Resolution No. 07/245

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that Council now arise from Closed Meeting at 11:10 p.m., with no report.

CARRIED

12. ADJOURN

Resolution No. 07/246

Moved By: Maxine Cannon

Seconded By: Mac Hamilton

Be it resolved that Council now adjourn at 11:12 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 13th day
of June, 2007.**

Mayor

Clerk-Treasurer