

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
WEDNESDAY JUNE 13, 2007 at 7:00 p.m.  
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Gordon Lomax, Councillor Maxine Cannon, Councillor Mike Cole, Councillor Jim Bennett

**Staff:** Betty Gibson, Clerk-Treasurer

**Public:** There were approximately 11 people in attendance.

**Press:** Sue Nielsen, Temiskaming Speaker

**2. Adoption of the agenda as circulated**

**Resolution No.:** 07/247

**Moved By:** Mac Hamilton

**Seconded By:** Gord Lomax

**Be it resolved that** the June 13, 2007 Agenda be adopted as circulated.

**CARRIED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:**

NONE

**4. Adoption of the Minutes**

**Resolution No.:** 07/248

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the minutes of the Regular and In-Camera Council Meetings held May 22, 2007 be adopted as circulated by the Clerk and as amended.

**CARRIED**

**5. DELEGATIONS:**

**1. Andrew Ager, South Temiskaming Youth Justice Program**

Andrew Ager with the Canadian Mental Health Association attended to speak to the Temiskaming Youth Justice Program. Following is a summary:

In 1999 the need to address youth crime was established by the Government and six pilot sites were approved; Temiskaming District was not approved as a pilot site.

Ron Davidson, who was committed to the importance of having such a program in the Temiskaming District, spearheaded a youth justice program in the District which was operated by volunteers for six years, without funding. In 2006, the Program was funded and a coordinator was hired, which lessened the workload on volunteers.

Cases were reviewed and under two conditions, one being they were low risk offenders and the other that the offences were not of a violent nature, the cases were referred to the Program. The police have the option to refer young people to this program and it is entirely voluntary for the young person to participate in the program. In order that the young offender participate in the program it is mandatory they:

1. offer up an apology to the harmed person; and
2. indicate their acceptance of responsibility.

There are 22 trained volunteers across the District. The volunteers meet with the young person, their parents or legal guardian, and if in agreement, the harmed person. All the affected persons have a voice in the possible ways to make amends. A legal contract is drawn up and if the voluntary hours are completed by the young offender, the charge is eliminated. If the young offender does not complete the voluntary hours as agreed upon, the young offender is sent back to the justice system.

The municipalities can determine what type of work in the community the young offender can do i.e. extra work in school; tasks for the one who was harmed; community hours.

This Program has the following benefits:

- the community cares;
- the youth is not in the justice system and the charges are dropped;
- the harmed person has a voice in what the young offender does to compensate for his/her actions;
- the tax system benefits as the young offenders do not remain in the justice system which does cost taxpayers money.

It is up to a panel of the trained volunteers to decide how many hours the youth must work. The Program tries to have the young offenders complete their hours in their own municipality. The youth must be from 12 years of age to 18 years, less a day, in order to be in the program.

Mr. Ager advised if Council knows of someone in Latchford who would like to be a volunteer in this program, they should make a recommendation to the Program. Mr. Ager noted that there were not a lot of hours required by the volunteers.

## **6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

### **Councillor Larry Anderson**

Medical Centre:

- Dr. Hardie provided a letter to the Ministry regarding a change in the contract for Councillor Anderson to sign and the letter has been sent.

Public Works:

- Staff is installing the swings at the Beach Park and they look very good.

Centennial:

- Councillor Anderson emphasized the good work the Centennial Committee is doing. He noted the next meeting is June 25<sup>th</sup> at 6:30 p.m. at the Recreation Centre. .

### **Councillor Mike Cole**

Fire Department:

- The phone/fax has not yet been installed in the fire hall. Council approved this last winter and the Fire Department is hoping Betty can follow up on the status on this and inform Pat Underhill.
- The Fire truck passed its annual commercial inspection last week. The cost will be about \$600 dollars and is a reflection of basic maintenance items and the cost of the service itself. The First response vans will be having inspections in the fall. These inspection are required by law.

**Animal Control:**

- Councillor Cole recommended that a decision on the contract for animal control wait until summer is over. Council will then be able to review residents' concerns regarding animals at large and also results obtained in order to determine the best option for the Town.

**Pool By-Law:**

- Betty has researched various pool bylaws and has included a section in the Draft Property Standards By-law to cover pools, for review.

**Latchford White-Water Park:**

- Minutes were forwarded to all of council and are available for residents to view if requested. Council and residents are encouraged to keep up with the activity of the water park as this is a very interesting, while potentially challenging project. Many people will ask about this as the word gets out and council should know what our intent is. I believe Andrew should make a presentation to council and to the residents soon (if not part of the open forum) to keep people informed and allow questions.
- The Committee has named this park "The Latchford White Water Park" in order to have a consistent name for funding applications, etc. The Committee plans to integrate the white-water park with the Latchford Park Development Plan and the Town's strategic plan.
- Council will be asked to approve the pursuit of controlling operations of the dam, as the contract will be coming up for renewal soon.
- The Committee will be proceeding slowly and building the infrastructure as its popularity grows; also there is very little capital dollars to put into this project at this point and Andrew has much research to find the tools to move forward.

**Councillor Maxine Cannon**

**Fire Department:**

- Attended a seminar "Essentials of Municipal Fire Protection" which was very enlightening.
- The Fire Department has many responsibilities and must keep up with the changes within the government, not to mention the training involved.
- Many thanks to our Volunteer Fire Department.

**Walkathon:**

- Participated in the walkathon on June 2nd at which \$609 was raised.
- A few benches were purchased for the beach.

**Library:**

- Library Board meeting was held on June 5, 2007.
- Charlie Angus may be attending the Centennial Celebrations.
- A donation of \$500 from Northern Telephone was received.
- The Board questioned the status of renovations. Council advised we have not received approval of funding application to date.
- Schedule for the summer was discussed.
- Next meeting is scheduled for September 4, 2007.

**Councillor Jim Bennett**

- Budget meetings have been ongoing
- Auditors report should be finalized soon
- Salary Review committee have met twice. This is not a simple matter as the benefit package must be taken into consideration.
- Considering a performance review also.
- Centennial Committee has more participation and is working well.

### **Councillor Gord Lomax**

#### Tourism:

- Latchford Tourism Booklets are now fully funded and went to the printers on June 11. It is hoped to receive 4,000 booklets before July 12 Centennial Celebration.
- Greenwood Park Sod Turning and James Keenan Tribute arrangements are progressing on schedule with many officials coming for the events and staying all day. David Ramsay will be in the parade.
- 550 Latchford Area Trails Booklets have been received at the Information Centre.

#### Greenwood Park:

- Andrew Healy, Parks' Facilitator, is here tonight to answer questions.
- Andrew and John Salo are meeting with a Senior Parks Planner on Thursday to discuss, and hopefully come to a final agreement, on the requirements for the parks planning process.
- We are exploring setting up a non-profit "Friends of Latchford Parks" in Partnership with the Town in order to access several funding sources in the same way dozens of other "Friends ..." of Provincial Parks are succeeding.
- A meeting with FedNor yesterday was very informative regarding Internship Funding recently turned down. It was suggested that the Town would probably be successful if reapplying in the fall.
- FedNor is looking for the Town's Strategic Long Term Plan to include with applications for Parks Funding. FedNor also noted that they prefer joint funding partners, i.e. NOHFC prefer funding soft costs like Design Studies, Marketing Pilots, etc instead of capital costs. At this time they do not fund more than 50% of a project.

#### Latchford White-water Park:

- Design team has come up with preliminary recommendations on developing the rapids into a white-water park.
- The Town will be applying for funding to hire consultants to complete preliminary feasibility studies on the site.
- One specialist firm (based in the US) has agreed to take a look at all the information we have to date, to assess our project free of charge.
- Agency consultation has begun with MNR, DFO, PWGSC, ONRail, MTO.
- Andrew is currently exploring an option for the Town to take over operation of the dam from PWGSC.

#### Waterfront Improvement Project:

- The Town is waiting on agency approvals from the MNR and DFO. This could likely take a few more weeks.
- Currently seeking funding from NOHFC. A resolution to approve the application is on tonight's agenda.

### **Councillor Mac Hamilton:**

#### Greenwood Park:

- Waiting for a meeting with FEDNOR representatives to fully evaluate and understand the next step in the partnership process for their funding of the Greenwood Park Facilitator position. We hope it will take place before the end of next week.

Loggers Hall of Fame:

- Due to the amount of work and the expense to completely renovate the Loggers Hall of Fame, Council has used due diligence and white-washed the exterior of the building for now at an expense of \$550 which will save over \$12,000 of the donation from Frogs Breath; next year Council plans to complete the renovations.

Fred Keenan Center:

- NOHFC has advised the Town that the municipality's contribution must be 50%.
- We are still awaiting news from the Trillium Fund.

Former MNR Bunkhouse:

- The Ministry of Culture and Tourism has not responded to our letter requesting possible funding; no response received from Anthony Rota, MP to date. We have touched up the worst appearance sides with the white-wash material as used on the Loggers building for now.

Streetscape:

- An application to replace our street signs has been submitted to Persona Communications for funding as part of their community support grant. We are still awaiting the response from Persona.

Centennial Plaque:

- The Heritage Board is working with the Provincial Government to finalize the preparations for the installation of a Community centennial plaque. A draft script has been prepared and forwarded to the Ontario Heritage Society and we are awaiting their comments in order to finalize the script.

House of Memories:

- Public Works and the Building Inspector will provide a grading plan to determine a solution to route the rainwater away from the foundation. The House of Memories sign has been replaced and installed at no charge to our Community; many thanks to the Phippen Signs warranty.

Latchford Waterfront Development:

- The Parks Facilitator has prepared plans for the Waterfront Development to fulfill requirements from the Department of Oceans and Fisheries; an application for funding will be addressed tonight.
- Costing summary charts for the other Park projects are ongoing.

Recreation Centre:

- Last year we received a grant from the Bell Sports Fund to construct full protected access to the Recreation Community Centre. A revised drawing for the front of the Building has been prepared and we are awaiting new quotations for Council consideration.

Latchford Tourism Brochure:

- We have received confirmation of a \$5000 grant from South Temiskaming Community Futures to print 4,000 copies of the updated Latchford Tourism Brochure, which will be printed this week.

Strategic Plan Proposal:

- Plans are being initiated toward a long term strategic plan for our Community, and a funding application is being compiled which will be submitted to Provincial Services.

Recognition Plaque:

- Council has approved the script for a plaque to be installed by the Rock Walk Park Committee to describe the history behind the large rock located to the south of the Municipal Building. This will be at no cost to the Town and will identify another venue of interest for our tourists.

**Mayor Peter Davies:**

- Latchford is to receive \$2,000 from the Federal Government for a fireworks display on Canada Day. The display will take place at the beach. We haven't had this grant for quite some time.
- A second piece of good news is that Latchford is to receive a grant of \$5,000.00 from the South Temiskaming Community Futures to cover the second printing of the Latchford Tourism Booklet. The people on this team (Councillors Lomax and Hamilton and Mrs. Lomax and Mrs. Hamilton) have done a tremendous job selling ads in the booklet and the end result is there will be no cost to the town for this very popular project.
- The Centennial approaches and the Centennial Committee is in high gear dealing with the finer details. This is a really good example of what can be achieved when everyone works together.
- There is a DTSSAB meeting in Englehart tomorrow night and some councillors will be in attendance. DTSSAB have returned to the rental location at the Old Town Inn. We are not giving up on our quest to ensure they are fiscally accountable. Correspondence has been received from Evanturel including three resolutions that Evanturel council passed; a resolution requesting a full procedural audit of DTSSAB; a resolution requesting DTSSAB rotate their meetings and do not use rented accommodations, and a resolution requesting all DTSSAB Board members refuse to accept a stipend and return the money to the municipalities. Evanturel has now joined the ever growing ranks of municipalities that are requesting changes to the DTSSAB.
- The Finance Committee continues to meet but some work still remains to finalize the 2007 budget. There are enough increases this year for our taxpayers with new and improved services, recycling and the water filtration system; therefore we are still advocating a 0% increase in taxes for this year.
- Latchford is sustainable but Council must ensure that we maintain our sustainability. This year Latchford will receive more income than it has in any of its 100 years in existence and with this comes a greater responsibility. Presently, there are many projects ongoing and there are more projects/program which Council wishes to begin, but the Mayor noted that everyone around the table must realize that there are not unlimited funds. Latchford is a small municipality and if we can keep that fact in the back of our minds I think it will help us stay focused. We must live within our means and put a little away each year for a rainy day. That is fiscal responsibility but more than that it is just common sense.
- Next council meeting of June 27<sup>th</sup> will be the second open forum meeting when it will be the public's chance to address council on any issue. It will also be a chance for public input on Latchford's Strategic Plan. The plan for Latchford for this term of council and the next. Come out and give us your thoughts, have your say. This is your community.

Minutes of the Regular Meeting held June 13, 2007.

- Of all the forms of Government, Federal, Provincial and Municipal it is the Municipal government that touches the people the most. I am proud of the direction that the Municipal Government of Latchford has taken. Over the span of just a few years we have moved on from a time when meetings were not properly advertised, agendas were not published and much was done in camera behind

closed doors. Now our meetings are well advertised, agendas are published and only a few items are dealt with in-camera. Meetings are well attended by the public and the public is allowed limited participation. There is a council report twice a year in which council progress and achievements are noted, along with the monthly newsletter, the Moose Call. Now we have the quarterly open forums. I think that we are truly open and transparent. The residents of Latchford are probably more informed than most residents in other Ontario Municipalities; that is no small feat for a small town and you can thank the councillors sitting around this table and those of the previous council for this new direction.

## 7. CORRESPONDENCE

### A. Action Items

#### 1. Waterfront Improvement Funding

**Resolution No. 07/249**

**Moved By:** Maxine Cannon

**Seconded By:** Jim Bennett

**Be it resolved that** the memo from Andrew Healy, Park Development Facilitator re: Waterfront Improvement Funding Application in the amount of \$170,000 with the Town contributing \$70,000 in kind and \$5,000 cash be received and approved.

**CARRIED**

#### 2. RV Sewer Dumping Station

**Resolution No.: 07/250**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** Council supports the Dam Depot in their business venture to install a R.V. Sewer Dumping Station on their property and there will be no additional sewer charges.

**CARRIED**

#### 3. Tire – Tipping Fee

**Resolution No. 07/251**

**Moved By:** Gord Lomax

**Seconded By:** Mac Hamilton

**Be it resolved that** Council agrees that there be no tipping fee for residents to deposit old tires at the Landfill Site for the period June 13, 2007 to July 13, 2007.

**CARRIED**

#### 4. Gravel Quotes

**Resolution No. 07/252**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** three quotes for gravel be received as follows:

Ron Paige Trucking Inc. 5/8 A Gravel @ \$9.55 per tonne, + GST

James Latham Excavating 7/8 A Gravel @ \$10.15 per tonne, + GST

Alvin Caldwell Sand & Gravel 5/8 A Gravel @ \$10.90 per tonne + GST

And Council approve \$3,000.00 of 5/8 A Gravel be purchased from Ron Paige Trucking Inc. @ \$9.55 per tonne, plus GST.

**CARRIED**

**5. Haileybury Heritagefest 2007 Parade**

**Resolution No. 07/253**

**Moved By:** Jim Bennett

**Seconded By:** Maxine Cannon

**Be it resolved that** the invitation from Haileybury Heritagefest 2007 to participate in the Bob Benoit Memorial parade on July 21, 2007 be received and filed.

**CARRIED**

**6. Ministry of Energy Conservation Fund**

**Resolution No. 07/254**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** the A.M.O. Member Communication re: Ministry of Energy Conservation Fund Renewal be received and the Clerk be approved to apply for funding for active solar panel system to be installed at the Water Treatment Plant, subject to the amount of the Town's contribution.

**CARRIED**

**7. Community Investment Readiness Program**

**Resolution No. 07/255**

**Moved By:** Gord Lomax

**Seconded By:** Jim Bennett

**Be it resolved that** the letter from the Municipality of Temagami requesting the Town of Latchford to partner with Temagami, Cobalt, and Coleman to apply for funding from the Community Investment Readiness Program to assist in developing tools and capability to attract, receive and successfully explore investment opportunities, and also volunteering to be the lead municipality for the application be received and implemented.

**CARRIED**

**8. Temiskaming International Plowing Match**

**Resolution No. 07/256**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from the Temiskaming International Plowing Match 2009 inviting Council to the Official Launch on June 26<sup>th</sup> be received and council may attend.

**CARRIED**

**9. High Efficiency Bulb Replacements**

**Resolution No. 07/257**

**Moved By:** Mike Cole

**Seconded By:** Maxine Cannon

**Be it resolved that** the all incandescent light bulbs within municipal buildings on failure be replaced with high efficiency fluorescent bulbs, where applicable.

**CARRIED**

**10. Energy Saving on New Development**

**Resolution No. 07/258**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the when any new development occurs within the boundaries of the Town of Latchford, an ad hoc committee of council be struck to endeavour to find means of saving an equal amount of energy or to produce from a green source i.e. water, wind, hydro, an equivalent amount of energy which is anticipated to be used by the new development.

**CARRIED**

**11. NOHFC Funding for Fred Keenan Centre**

**Resolution No. 07/259**

**Moved By:** Mac Hamilton

**Seconded By:** Gord Lomax

**Be it resolved that** the notwithstanding NOHFC's decision to reduce the funding to 50%, Council requests NOHFC to reconsider this decision and approve funding at 73% as per the original application, as the extra \$27,150.00 is beyond the Town's budget capacity; **And further that** NOHFC be implored to recognize the importance of this small project to the Town of Latchford in strengthening and protecting the educational and health services in Latchford.

**CARRIED**

**12. Celebrate Canada Program**

**Resolution No. 07/260**

**Moved By:** Mike Cole

**Seconded By:** Maxine Cannon

**Be it resolved that** the Council approves the submission of an evaluation form to the department of Canadian Heritage in relation to the Celebrate Canada Program and Council acknowledges the grant in the amount of \$2000.00 for the "Celebrate Canada!" project from Canadian Heritage.

**CARRIED**

**13. Realty Proposal**

**Resolution No. 07/261**

**Moved By:** Mac Hamilton

**Seconded By:** Jim Bennett

**Be it resolved that** the Council reviews the Proposal from Miller Realty Group in regards to providing Real Estate services to the Town of Latchford for surplus properties and they be invited by council to present their intentions to us.

**CARRIED**

**14. PSSAB/Asset Management Seminar**

**Resolution No. 07/262**

**Moved By:** Gord Lomax

**Seconded By:** Jim Bennett

**Be it resolved that** the email from Matheson Public Works to participate in the 1<sup>st</sup> work group session of PSSAB/Asset Management on June 18<sup>th</sup>, 2007 be received and filed.

**CARRIED**

**15. Red Pine Replacement**

**Resolution No. 07/263**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the email from Councillor Lomax in regards to the red pine trees in front of the Town Office to be moved and transplanted and possibly replanting white spruce in its place be received and implemented.

**CARRIED**

**B. Information Items**

**Resolution No. 07/264**

**Moved By:** Gord Lomax

**Seconded By:** Mac Hamilton

**1. Be it resolved that** the Information Items as noted in the Agenda be noted and filed.

**CARRIED**

**8. ONGOING BUSINESS**

**1. Property Standards By-law**

Council received a draft new Property Standards By-law for review and will provide any comments to the Clerk prior to the next council meeting, at which time the by-law will be tabled.

**2. Procedural By-law**

Council received a draft revised Procedural By-law for review and will provide comment to the Clerk prior to the next council meeting, at which time the by-law will be tabled.

**3. Official Plan Amendment / Zoning By-law**

Ongoing.

**4. Green Solutions**

Mayor Davies will be providing a report.

**5. Bus Purchase/Lease**

Councillor Bennett is investigating the best solution.

**8. NEW BUSINESS**

**1. Matachewan Fitness Centre**

Councillor Cole may be traveling to Matachewan and offered to take another member of council to take a look at the Fitness Centre in Matachewan for future reference.

**2. Operation of the Latchford Dam**

**Resolution No. 07/265**

**Moved By:** Gord Lomax

**Seconded By:** Maxine Cannon

**Be it resolved that** Council authorizes Andrew Healy to pursue the possible takeover of operation of the Latchford Dam.

**CARRIED**

**10. BY-LAWS**

**By-Law No. 793/07**

**Resolution No. 07/266**

**Moved By:** Larry Anderson

**Seconded By:** Maxine Cannon

**Be it resolved that** By-Law No 793/07 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held June 13, 2007 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**11. CLOSED MEETING**

**Resolution No. 07/267**

**Moved By:** Larry Anderson

**Seconded By:** Maxine Cannon

**Be it resolved that** the Council for the Town of Latchford enter into a Closed Meeting at 9:35 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2);

- The security of the property of the municipality or local board;
- Personal matters about an identifiable individual, including municipal or board employees;
- A proposed or pending acquisition or disposition of land by the municipality or board;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED**

**Resolution No. 07/268**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** Council now arise from Closed Meeting at 10:20 p.m., with no report.

**CARRIED**

**12. ADJOURN**

**Resolution No. 07/269**

**Moved By:** Mac Hamilton

**Seconded By:** Gord Lomax

**Be it resolved that** Council now adjourn at 10:21 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**

**Dated at Latchford this 28<sup>th</sup> day  
of June, 2007.**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk-Treasurer**