

**MINUTES OF THE SPECIAL MEETING OF COUNCIL
AND A PRELIMINARY STRATEGIC PLANNING MEETING
TUESDAY AUGUST 28, 2007 at 6:00 P.M.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillor Mac Hamilton, Councillor Gordon Lomax, Councillor Maxine Cannon, Councillor Larry Anderson, Councillor Mike Cole

Regrets: Councillor Jim Bennett

Staff: Betty Gibson, Clerk-Treasurer

Public: 18

Press: None

2. Adoption of the agenda as circulated

Resolution No.: 07/328

Moved By: Mike Cole

Seconded By: Mac Hamilton

Be it resolved that the August 28th, 2007 Agenda and the Addendum to the Agenda be adopted as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:

NONE

4. Adoption of the Minutes

Resolution No.: 07/329

Moved By: Maxine Cannon

Seconded By: Gord Lomax

Be it resolved that the minutes of the In-Camera and Regular Council Meetings held August 10th and 15th, 2007 be deferred to the next regular meeting of council.

CARRIED

5. DELEGATIONS:

NONE

6. STRATEGIC PLANNING MEETING 6:00 p.m.

The Mayor requested Andrew Healey to act as Chair of this portion of the meeting. Mr. Healey presented the Terms of Reference for the Strategic Plan. The Plan was reviewed and following is a summary of some comments made:

- Suggested less council members and more community representation
- It is what the community wants and what vision the community sees that is important
- It was noted there should be public meetings
- Mr. Healey and the Mayor advised that there has already been one public meeting and will be a number of public meetings to give people an opportunity to provide input
- It was agreed that the community representation should be increased to four members.
- A brainstorm session was suggested and Mr. Healey advised this was in the plan

- It was recommended that the process should not be rushed

Mr. Healey clarified how the process would proceed and advised that there would be information/comment sheets circulated to residents for their input.

7. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Mayor's Report

- Attended AMO Conference in Ottawa
- Met with three Ministers to promote Latchford
- There will be a significant funding announcement for Latchford. Government funding is not given to every municipality and it takes hard work to secure funding.
- Upcoming changes in Hydro costs which will result in significant increases for most users.

8. CORRESPONDENCE

A. Action Items

1. Strategic Plan

Resolution No. 07/330

Moved By: Maxine Cannon

Seconded By: Gord Lomax

Be it resolved that Council of the Corporation of the Town of Latchford accepts the Latchford Strategic Plan Terms of Reference, as amended.

CARRIED

2. Audited Financial Statement 2006

Resolution No.: 07/331

Moved By: Mike Cole

Seconded By: Mac Hamilton

Be it resolved that the Council of the Corporation of the Town of Latchford accepts the 2006 Audited Financial Statements as prepared by Collins Barrow and that the Financial Statements be made available for the Public.

And further that the Mayor be authorized to sign the acknowledgement of disclosures as set out in the Auditor's letter dated April 13, 2007 and received August 20, 2007.

CARRIED

3. Bus Service

Resolution No. 07/332

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the Town sponsored Friday Bus Service be cancelled effective September 1, 2007 due to extremely low ridership; and that a notice be placed in all mail boxes and posted at the usual locations.

CARRIED

4. Salary Grid 2007

Resolution No. 07/333

Moved By: Mac Hamilton

Seconded By: Maxine Cannon

Be it resolved that Council approves the new amended salary grid for 2007;

And further that all office and public works staff progress one step on the pay grid;

And further that the change in grid position be retroactive to January 1, 2007.

And further that the Clerk-Treasurer's hours be decreased from 40 hours per week to 35 hours per week effective September 1, 2007 and the Deputy Clerk-Treasurer's hours be increased from 30 hours per week to 35 hours per week effective September 1, 2007.

And further that the revisions to the pay grid and hours of administration as noted above be incorporated into the amended Employees' Policy Manual.

CARRIED

5. Economic Development Partnership Grant Application

Resolution No. 07/334

Moved By: Gord Lomax

Seconded By: Larry Anderson

Be it resolved that the Corporation of the Town of Latchford wishes to work with the Municipality of Temagami and the Town of Cobalt and the Township of Coleman on economic development initiatives;

And further that the Council of the Corporation of the Town of Latchford believes that it is better for small municipalities to work as a region;

And further that the Municipality of Temagami apply to the Northern Community Investment Readiness Program through the Go North Strategy for \$5,000.00 to complete regional and individual community profiles in conjunction with the Township of Coleman, the Town of Latchford and the Town of Cobalt.

CARRIED

B. Information Items

NONE

8. ONGOING BUSINESS

Mayor Davies gave a brief talk on alternate energy and future plans for Latchford to use alternate sources of energy in a cost saving strategy.

9. NEW BUSINESS

NONE

10. BY-LAWS

By-Law No. 811/07

Resolution No. 07/335

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that By-law No. 811/07 being a by-law to authorize the adoption of the 2007 budget for the Corporation of the Town of Latchford, be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

Against: Councillor Gord Lomax

Following is a brief summary of comments from Mayor Davies and Councillor Hamilton with respect to the 2007 budget.

Mayor Davies:

- A difficult budget to prepare*
- One year into annexation and a budget of almost \$1 million more*
- There were overruns and areas where the town did not spend as much as planned*
- One challenge this year was a commitment to the staff*
- Increases in some of the fixed costs were policing, MPAC, OCWA*
- A commitment was made not to raise taxes*
- An extra charges this year for the new services for recycling and for the Water Treatment Plant Upgrades*
- The biggest increase was for legal costs due to the many frivolous law suites.*
- It was quite a task, however the budget was balanced with no increase in tax rates and \$60,000 is being committed to reserves.*
- Costs have been broken down so there is a much more accurate picture*
- Next year, after working for a complete year with the new accounting system, we should be on rack for an early budget.*

Councillor Hamilton:

- The 2007 Budget summarizes the progressive and growth needs of our community.*
- It is not all cake and ice cream, as there are some community items that are not financially viable or feasible to continue.*
- The Town has been fortunate to receive government grants, donations and special extra revenue as generated by some residents of Latchford. Thank you to those residents.*
- Thanks to the Administration Staff for the success of many funding applications; to the Public Works Staff for the well maintained streets, waterfront upgrades and special assignments; to the Recreation/Museum Boards for their dedication; to the Moose Call Group for their continuous production of this important community newspaper.*

By-Law No. 812/07

Resolution No. 07/336

Moved By: Gord Lomax

Seconded By: Larry Anderson

Be it resolved that By-Law No 812/07 being a by-law to establish tax ratios for the Corporation of the Town of Latchford for 2007, be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 813/07

Resolution No. 07/337

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that By-Law No 813/07 being a by-law to provide for the adoption of tax rates for municipal and school purposes and to further provide for penalty and interest in default of payment thereof for 2007, be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 814/07

Resolution No. 07/338

Moved By: Maxine Cannon

Seconded By: Gord Lomax

Be it resolved that By-Law No 814/07 being a by-law with respect to Water and Sewage service rates for 2007, be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 815/07

Resolution No. 07/339

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that By-Law No 815/07 being a by-law to provide for the refund of taxes levied for local municipal and school purposes in 2007 by the Council of the Corporation of the Town of Latchford, be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 816/07

Resolution No. 07/340

Moved By: Maxine Cannon

Seconded By: Gord Lomax

Be it resolved that By-Law No 816/07 being a by-law to authorize certain capital works of The Corporation Of The Town Of Latchford; to authorize the submission of an application to the Ontario Infrastructure Projects Corporation (“OIPC”) for financing such capital works; to authorize temporary borrowing from OIPC to meet expenditures in connection with such works be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford

CARRIED

By-Law No. 817/07

Resolution No. 07/341

Moved By: Gord Lomax

Seconded By: Maxine Cannon

Be it resolved that By-Law No 817/07 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held August 28, 2007 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

10. CLOSED MEETING

Resolution No. 07/342

Moved By: Maxine Cannon

Seconded By: Mac Hamilton

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 7:55 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.

CARRIED

Resolution No. 07/343

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that Council now arise from Closed Meeting at 8:58 p.m.

CARRIED

Vandalism to Town Property

Resolution No. 07/344

Move By: Mike Cole

Seconded By: Maxine Cannon

Be it resolved that the clerk be directed to contact the O.P.P. and lay a formal complaint that person(s) unknown have vandalized Town Property and endangered Public Safety;

And further that Public Works Staff be directed to remove the public hazard.

CARRIED

12. ADJOURN

Resolution No. 07345

Moved By: Gord Lomax

Seconded By: Mac Hamilton

Be it resolved that Council now adjourn at 8:59 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 10th day
of September, 2007.**

Mayor

Clerk-Treasurer