

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
THURSDAY JANUARY 22, 2009 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillors Larry Anderson, Mike Cole, Maxine Cannon, Ruby Shortt and Theo Cull

Regrets:

Staff: Betty Gibson, CAO/Clerk-Treasurer

Public: There were approximately 9 people in attendance.

Press: Sue Nielsen, Temiskaming Speaker
Jim Patterson, CJTT

2. Adoption of the agenda as circulated

Resolution No.: 09/06

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the January 22, 2009 Agenda be adopted as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST

None

4. Adoption of the Minutes

Resolution No.: 09/07

Moved By: Maxine Cannon

Seconded By: Theo Cull

Be it resolved that the minutes of the Regular and In-Camera meetings held December 11, 2008 be adopted as circulated by the Clerk.

CARRIED

Adoption of the Minutes

Resolution No.: 09/08

Moved By: Theo Cull

Seconded By: Ruby Shortt

Be it resolved that the minutes of the Committee of the Whole and In-camera meetings held January 8, 2009 be adopted as circulated by the Clerk, and amended.

CARRIED

5. DELEGATIONS / PRESENTATIONS:

NONE

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Councillor Maxine Cannon:

Recreation:

- Attended Recreation Meeting on January 5, 2009;
- Latchford Volunteer Fire Department will host the 2009 New Year's Eve Dance;
- Valentine's Day/ Frosty Frolic Dance scheduled for February 14th - Bill and Sheila O'Shaughnessy will DJ the teen dance and Rick Suy Jr. will DJ the adult dance; Snow sculpture contest on the weekend;

Mayor Peter Davies:

Cobalt Coleman Latchford Temagami Joint Economic Development:

- Councillor Cannon and the Mayor attended meeting in Latchford;
- Received community profile template to update for the 2Ontario website;
- Require two contact for 2Ontario;
- Teleconference held with McSweeney and Associates to discuss branding for the economic development area – no decision made but the name must be representative of the area in order for people to Google it.
- Next meeting is on February 6th.

Councillor Larry Anderson:

Public Works:

- Require new electric panel at the Town garage;
- Require new seat in grader as presently it is an old truck seat which would not meet Health & Safety standards;
- Paved streets require sweeping during the spring, summer and fall months and Public Works is investigating various types of sweepers;
- Public Works Preliminary Budget meeting with the Public Works Foreman and the Treasurer to review Public Works Budget for 2009;
- The old ½ ton and dump truck will be sold in the spring;
- Public Works were able to plow Murphy Mill Road and pick up the garbage at the same time.

Mayor's Overview 2008 / Preview 2009:

Overview 2008

- Paving of Latchford streets
- Renovations to the Loggers Hall of Fame
- Renovations to the Fred Keenan Centre
- Paving of Highway 11 through Latchford
- Purchase of a new truck and plow for Public Works
- Introduction of High Speed Internet
- Installed culverts in creek at the bottom of Cosens
- Improvements to the Waterfront completed
- Sale of lots in town successful
- Increase in property taxes

Preview 2009

- Greenwood Park and Bay Lake Campground will be opened
- Extension to the Recreation Centre
- Additional boardwalk
- Improvements at northwest end of Town
- Negotiations to secure a hydro electric project will be ongoing
- New property assessments with many assessments increasing, in particular waterfront properties; please submit a Request for Reconsideration to MPAC if you are not happy with your assessment; taxes will be based on the new assessment but it is the Mayor's perspective that there should no need to raise taxes
- Dog owners require new dog licenses for 2009
- Fire permit required after April 1

Thank you to all volunteers, and particularly members of Latchford Volunteer Fire Department and First Response Team, Recreation Committee, Library Board and the Heritage Board and those volunteers who worked on the Waterfront Development.

Mayor's Report:

- Good news in 2009
- The Mayor and CAO/Clerk-Treasurer met with representatives from Econogen Power, a company interested in the Latchford Dam as a location for a hydro electric project.

- The Latchford Volunteer Fire Department is starting to raise money for a new fire hall and Council will assist in any way they can.
- Council must begin looking at the next project – seniors housing in Latchford.
- New Ontera tower installed at the Fred Keenan Centre to expand internet high speed capacity, coverage and speed.

Councillor Ruby Shortt:

Heritage Board

- Noted there were not as many visitors during summer 2008 as prior years
- The Heritage plaque should be installed in July 2009
- Many items donated to the Museum, especially from Jacky Eden – these items must be arranged for the summer season.

Mayor Peter Davies, Finance Chair

- Met with Councillors Shortt and Cannon, the Deputy Clerk-Treasurer and the CAO/Clerk-Treasurer to review the accounts payable list; recommend that they be paid
- Reviewed a monthly financial report to December 31st, 2008
- Noted that there may be more janitorial hours required at town facilities
- Noted the high hydro costs for the Water Treatment Plant and street lights – Council is researching ways to decrease costs.

7. CORRESPONDENCE

A. Action Items

1. Clarington – Lottery Licensing

Resolution No.: 09/09

Moved By: Theo Cull

Seconded By: Larry Anderson

Be it resolved that the resolution passed by the Municipality of Clarington re: Lottery Licensing – Request for Process Streamlining be received and Council support the resolution.

CARRIED

2. Celebrate Canada Program

Resolution No.: 09/10

Moved By: Maxine Cannon

Seconded By: Ruby Shortt

Be it resolved that the application to Celebrate Canada Program in the amount of \$2,400.00 for Canada Day Celebrations 2009 be received by Council and Council authorize the CAO/Clerk-Treasurer to sign the application and submit to Celebrate Canada Program.

CARRIED

3. Temagami re: MPAC Assessments

Resolution No. 09/11

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the resolution from the Municipality of Temagami regarding a formal request to the Minister of Finance and the Premier of Ontario that the 2008 property tax assessment from MPAC be delayed by one year to allow MPAC to process any requests for reconsideration that arise from the new assessment values be received and supported.

CARRIED

4. FONOM re: OMPF

Resolution No. 09/12

Moved By: Theo Cull

Seconded By: Ruby Shortt

Be it resolved that the resolution from the Federation of Northern Ontario Municipalities re: Request the Province of Ontario to increase the Northern Communities OMPF grant by \$50.00 per household to ensure all municipalities in the North receive the necessary required support be received and Council support the resolution.

CARRIED

5. FONOM Call for Nominations

Resolution No. 09/13

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the FONOM Call for Nominations be received and filed.

CARRIED

6. Fire Education Conference

Resolution No. 09/14

Moved By: Maxine Cannon

Seconded By: Theo Cull

Be it resolved that the Council approve the Fire Chief and Deputy Fire Chief attend the 11th Annual Northern Fire Education Conference, expenses paid as per policy.

CARRIED

7. Eco Challenge Fund Grant Program

Resolution No. 09/15

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the letter from Cambium Environment information re: Municipal Eco Challenge Fund Grant Program be received and direct the CAO/Clerk-Treasurer to investigate further.

CARRIED

8. OMPF Allocation

Resolution No. 09/16

Moved By: Mike Cole

Seconded By: Larry Anderson

WHEREAS the Ministry of Finance Allocation Notice advises that the 2009 Ontario Municipal Partnership Fund allocation for the Town of Latchford is \$166,000 plus additional one time funding of \$19,000 plus the 2009 Benefit of Social Programs Upload of \$18,400 for a total of \$203,400;

AND WHEREAS \$19,000 is one time funding;

AND WHEREAS there is no guarantee that the \$18,400 Social Programs Upload will be passed on to the Town as a decrease in payments to DTSSAB;

AND WHEREAS the 2008 Allocation was \$194,000 plus additional funding of \$8,600 for a total of \$202,600;

NOW THEREFORE BE IT RESOLVED THAT the Clerk-Treasurer be directed to contact the Ministry and the District of Timiskaming Social Services Board to confirm that DTSSAB will be mandated to pass on the savings resulting from the uploading of Ontario Drug Benefits and Ontario Disability Support Program administration to the Province to municipalities.

AND FURTHER THAT Council of the Corporation of the Town of Latchford fully supports the numerous resolutions from municipalities requesting the District of Timiskaming Social Services Board to decrease the 2009 contributions to the Board by at least the same amount the OMPF allocation to municipalities are being reduced.

AND FURTHER THAT the resolution be forwarded to the Premier of Ontario, the Minister of Finance, David Ramsay, MPP, Federation of Northern Ontario Municipalities, the Timiskaming Municipal Association, and Association of Municipalities of Ontario.

CARRIED

9. 2Ontario Community Profile Web Page

Resolution No. 09/17

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the email from the Municipality of Temagami re: 2Ontario – Community Profile Web Page be received and Mayor Peter Davies and Betty Gibson, CAO/Clerk-Treasurer will be the contact for the person who investors will contact and the person entering the information onto the website for the 2Ontario Community Profiles Webpage and the Clerk will contact 2Ontario to register.

CARRIED

10. Emergency Coordinator Training

Resolution No. 09/18

Moved By: Theo Cull

Seconded By: Maxine Cannon

Be it resolved that Council approve the alternate Community Emergency Management Coordinator to take the required CMC training.

CARRIED

11. Latchford Website

Resolution No. 09/19

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that Council approve the review and revisions of the Latchford Website by the Mayor to be sent to Jamie Abraham, Webmaster at the Temiskaming Speaker.

CARRIED

12. Parks Liaison

Resolution No. 09/20

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the memo from the Mayor re: Parks Liaison be received and Council approve the appointment of Theo Cull as the Parks Liaison.

CARRIED

13. Accounts December 11, 2008 to January 13, 2009

Resolution No. 09/21

Moved By: Ruby Shortt

Seconded By: Maxine Cannon

Be it resolved that the payroll in the amount of \$27,638.81 and general bills in the amount of \$318,361.89 for the period December 11, 2008 to January 13, 2009 be passed and paid on behalf of the Corporation of the Town of Latchford.

CARRIED

14. Emergency Management Budget

Resolution No. 09/22

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council authorize the Budget Committee to increase the 2009 Budget for Emergency Management by the amount of funds remaining in the 2008 Budget for the purchase of a satellite phone.

CARRIED

15. Bay Lake Campground Signs

Resolution No. 09/23

Moved By: Maxine Cannon

Seconded By: Theo Cull

Be it resolved that the memo from Julie Robinson re: Bay Lake Campground Signs with the sample signs and estimates be received and Council approve the purchase of all signs as described in the memorandum at an approximate cost of \$875.00 from Phippen Signs out of the Recreation Budget.

CARRIED

B. Information Items

Resolution No. 09/24

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the following Information Items be noted and filed:

1. Pitch-In Canada Information.
2. Timiskaming Health Unit re: Timiskaming Health Unit Budget Forecast for 2009.
3. Ontario Provincial Police re: Business Plan / Cost Recovery Formula.
4. NEOnet Update December 2008.
5. Response to Timiskaming IPM re: Financial Contribution /Booth Display.
6. Timiskaming Health Unit Board of Health Report; minutes of Nov. 5, 2008 meeting; and 2007 Annual Report (on file).
7. Ontario Small Urban Municipalities re: Annual Conference and Trade Show.
8. Response to Coleman Township re: Park.
9. AMO Member Communication re: Federal Budget Consultations.
10. Tri-Town & District Chamber of Commerce re: Radio Auction.
11. MPAC 2008 Assessment Update.
12. IESO Power re: Electricity Price Changes.
13. Office of Energy Efficiency re: Workshops.
14. MPAC re: 2009 Calculation of Support Costs.
15. Letter to Ontario Parks re: Preliminary Management Statement.
16. AECOM re: Study - Hwy. 11 Reconstruction (study on file).
17. Heritage Board email re: Provincial Plaque.
18. Latchford Heritage Board Review Report 2008.

CARRIED

8. ONGOING BUSINESS

1. Building Permit Fee

Resolution No. 09/25

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the memo from the CAO/Clerk-Treasurer re: Building Permit Fee be received and Council direct the Clerk-Treasurer to place a by-law to amend By-law No. 724/06 on the next regular council meeting which will increase the fee for building permits outlined in Schedule 'A' of By-law No. 724/06 in accordance with the CAO/Clerk's Report received at the January 8th, 2009 Committee of the Whole Meeting.

CARRIED

2. Recreation Centre Expansion

Resolution No. 09/26

Moved By: Theo Cull

Seconded By: Ruby Shortt

Be it resolved that the Request for Tender for the extension of the Latchford Community Recreation Centre be received and Council approve the Request for Tender as presented and authorize the Clerk to advertise it in the February 4th edition of the Speaker and forward to local contractors.

CARRIED

3. Coleman Township Maintenance Fee

Resolution No. 09/27

Moved By: Theo Cull

Seconded By: Maxine Cannon

Be it resolved that the memo from the Clerk re: Coleman Township Maintenance Fee be received and Council approve the increase from \$2,000 annually as the fee has not been increased for many years and Council must recover costs on services and that the Clerk will advise Coleman accordingly and that the invoice will be forwarded as soon as possible.

CARRIED

**4. Matabitchuan Water Management Plan, Standing Advisory Committee
Resolution No. 09/28**

Moved By: Maxine Cannon

Seconded By: Theo Cull

Be it resolved that the letter from the Ministry of Natural Resource re: Matabitchuan Water Management Plan, Standing Advisory Committee be received and Councillor Mike Cole be appointed.

CARRIED

**5. Matabitchuan Water Management Plan, Standing Advisory Committee
Resolution No. 09/29**

Moved By: Theo Cull

Seconded By: Maxine Cannon

Be it resolved that Councillor Larry Anderson be appointed as the alternate Representative on the Matabitchuan River Water Management Plan, Standing Advisory Committee.

CARRIED

9. NEW BUSINESS

1. A by-law to prohibit parking during certain hours during winter months was discussed and council received a copy of a by-law to review prior to the Committee of the Whole meeting scheduled for February 12th.
2. An article regarding an idling by-law was circulated and a draft by-law will be prepared for the Committee of the Whole meeting scheduled for February 12th.
3. The Mayor advised that he would like Council to consider council remuneration being divided into an amount for council meetings and an amount for committee meetings; this will be discussed further at the Committee of the Whole Meeting scheduled for February 12th.

10. BY-LAWS

By-Law No. 926/09

Resolution No. 09/30

Moved By: Theo Cull

Seconded By: Maxine Cannon

Be it resolved that By-Law No 926/09 being a by-law to establish and assume a public highway (the extension of Cosens Avenue on the east side of Highway 11) opening onto a provincial highway (highway 11) be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 927/09

Resolution No. 09/31

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that By-Law No. 927/09 being a by-law to indicate a by-election is required be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 928/09

Resolution No. 09/32

Moved By: Maxine Cannon

Seconded By: Ruby Shortt

Be it resolved that By-Law No 928/09 being a by-law to appoint a Municipal Auditor for the Town of Latchford for 2009 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 929/09

Resolution No. 09/33

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that By-Law No 929/09 being a by-law to adopt a policy to establish a process to deal with Requests for Information and to deal with Privacy Complaints be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 930/09

Resolution No. 09/34

Moved By: Ruby Shortt

Seconded By: Theo Cull

Be it resolved that By-Law No 930/09 being a by-law to provide for an interim tax levy and water, sewage, connection and frontage charges for 2009 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 931/09

Resolution No. 09/35

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that By-Law No 931/09 being a by-law to authorize the borrowing of funds from time to time from the Bank of Nova Scotia to meet, until the taxes are collected and other revenues are received, current expenditures of the Corporation of the Town of Latchford for the year 2009 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 932/09

Resolution No. 09/36

Moved By: Theo Cull

Seconded By: Maxine Cannon

Be it resolved that By-Law No 932/09 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for the Council Meeting held January 22, 2009 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

11. CLOSED MEETING

Resolution No. 09/37

Move By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 9:02 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2):

- The security of the property of the municipality or local board;
- Personal matters about an identifiable individual, including municipal or board employees; and
- Litigation matter.

CARRIED

Resolution No. 09/38

Move By: Theo Cull

Seconded By: Maxine Cannon

Be it resolved that Council now arise from Closed Meeting at 9:22 p.m.

CARRIED

Resolution No. 09/39

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that Council approve the settlement in the amount of \$7,000.

CARRIED

12. ADJOURN

Resolution No. 09/40

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council now adjourn at 9:25 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 26th day
of February, 2009.**

Mayor

Clerk-Treasurer