

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
THURSDAY FEBRUARY 12, 2009 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

PRESENT:

Council: Mayor Peter Davies, Councillor Larry Anderson, Councillor Maxine Cannon, Councillor Ruby Shortt, Councillor Theo Cull and Councillor Mike Cole

Regrets:

Staff: Betty Gibson, Clerk-Treasurer

Public: Approximately 4 people in attendance

Press: Sue Nielsen, Speaker
Jim Patrickson, CJTT

1. Call to Order

Mayor Davies called the meeting to order and made the following announcements.

- Thanked the Speaker for the article on Latchford in which the Council's appreciation of the Public Works Staff was noted.
- Advised council that Tom Graham would visit Latchford on Tuesday February 17th to take a tour. This is in preparation of preparing Community Profiles for the Cobalt Coleman Latchford Temagami Economic Development Committee.
- There will be an Information Session on grants with various Ministries in attendance, on February 18th at the Temiskaming Shores City Hall.
- Members of Council are invited to a Press Release on Friday February 13th at 9:00 a.m.

2. Resolution 09/41 - Adoption of the Agenda

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the February 12, 2009 Agenda be adopted as circulated.

CARRIED

3. Declaration of pecuniary interest/conflict of interest

None

4. Presentation: Belinda Beirsto, Eco-Logix

Ms. Beirsto attended at the invitation of Council to review the progress of the recycling program in Latchford.

Ms. Beirsto stated that the recycling participation continued to be amazing; the majority of residents of Latchford had participated right at the beginning. It was noted that Latchford is diverting at least one third of their garbage from the Landfill Site since the recycling program began, and this has continued. Ms. Beirsto stated that she believes the community is definitely behind the recycling program.

Ms. Beirsto assured Council that the economic situation at this time will not impact Eco-Logix service to Latchford as Eco-Logix does not rely on the sale of the recycling to operate.

Ms. Beirsto was asked what Latchford's next step should be in order to increase recycling; Ms. Beirsto responded that the addition of a higher number of plastics and also electronic recycling would likely be the next step, but added that this would be a bad time to do this as it would be difficult to find someone to take these items.

Mayor and Council thanked Ms. Beirsto for an informative session.

5. Presentation on the Latchford Website:

Mayor Davies made a presentation on the amendments/corrections to the Latchford Website.

6. Park Planning & Development Intern Job Posting:

Council approved the job posting which will be advertised immediately with a start date as soon as possible. This posting must be sent to the HRDC Office who will translate it into French.

7. By-law Officer:

Council reviewed the report from the CAO/Clerk-Treasurer updating Council on the status of the search for a by-law officer. Council directed the Clerk to advertise for a by-law officer in other area municipalities.

Council also discussed the requirement for a contract employee to sell dog tags (door to door) and visit any dog owners who are in contravention of the Animal Control By-law. The Clerk will prepare a draft notice for council's review.

8. Idling Vehicles in Latchford:

Council reviewed an article regarding a by-law to regulate the idling of vehicles. It was noted that such a by-law would reduce the negative environmental impact of vehicles idling for unnecessarily long periods of time and also stop the overnight parking of transports within the boundaries of Latchford. It was suggested that the by-law include a time limit for idling of no more than one half hour and the penalty for failing to adhere to the by-law would be \$50. The Clerk will prepare a draft by-law for review at the next Committee of the Whole meeting on March 12th.

9. By-law to Regulate Parking of Vehicles on Streets during the Winter:

Council reviewed the draft by-law to regulate the parking of vehicles on streets in Latchford during the winter months. Council directed that the period of enforcement begin on November 1st. The by-law will be placed on the February 26th Regular Council meeting and a notice will be posted advising residents that this by-law will be in effect on February 26th.

10. Policy With Respect to Correspondence Received By Council:

Council reviewed the by-law amending By-law No. 759/06 being a by-law to adopt a policy with respect to correspondence received by Council. The amendments were reviewed and the by-law will be placed on the February 26th Regular Council Meeting for Adoption.

11. By-law to Amend the Building Permit Fees:

Council reviewed the revised Schedule "A" setting out the Building Permit Fees. The by-law amending Schedule "A" of By-law 724/06 will be placed on the February 26th Regular Council Meeting for adoption.

12. Information Access Security Policy:

Council had reviewed the Information Access Security Policy; as there are a few amendments the policy will be on the March 26th Regular Council Meeting for adoption.

13. By-law to Provide for a Safe Municipal Water Supply:

Council received a report and draft policy to deal with the drinking water system, as recommended by the MOE Inspector. Council will review the by-law further for discussion at the March 12th Committee of the Whole Meeting.

14. By-law to Provide a Policy for the Maintenance of the Distribution System Valves:

Council received a report and draft policy to ensure annual maintenance of all distribution system valves and will discuss it further at the March 12th Committee of the Whole Meeting.

15. Temagami Correspondence to the Health Unit re: Services:

Council received the letter which was noted and filed.

16. Greenwood Park Management Statement Update:

Council reviewed the update from the Parks Facilitator and the letter from Ontario Parks regarding the Greenwood Park Management Statement.

17. Greenwood Park Zoning Change:

Council reviewed the memorandum from the Parks Facilitator regarding the change to Greenwood Park Zoning.

18. DTSSAB Budget Impact on Municipalities:

Council received the letter from the District of Timiskaming Social Services Administration Board regarding the Ontario Municipal Partnership Fund allocation and the concerns many municipalities have on the impact the decreased allocation may have. DTSSAB will be holding meetings in April to meet with municipalities to review their budget.

19. Asset Management Report:

Council received the memorandum from the CAO/Clerk-Treasurer advising the Asset Management Report is now complete and available at the Town Office for review.

20. Draft Preliminary Capital Budget 2009:

Council reviewed the Preliminary Capital Budget for 2009. The Treasurer was requested to move Senior Housing to the first line of the Capital Projects Six Year Forecast.

21. Strategic Plan:

The Mayor spoke to the Strategic Plan, suggesting a meeting of council and staff to review the status of priority projects included in the Strategic Plan. A meeting will be scheduled for mid March at the Community Recreation Centre.

21. Ontario Potable Water Program Agreement:

Council reviewed the draft by-law to authorize the execution of the Ontario Potable Water Program Agreement and it will be placed on the February 26th Regular Council Meeting for adoption.

22. Ongoing / Unfinished Projects:

1. **Recreation Centre Expansion/Porch** (*Request for Tender was advertised with a closing date of march 12, 2009.*);
2. **Waterfront Development** (*Phase 1 almost complete*);
3. **Greenwood Park** (*in progress - researching funding*);
4. **Hydro Compensation / Project** (*ongoing meetings with private enterprise and government officials – progressing satisfactorily*);
5. **FEDNOR Youth Intern Funding Agreement.** (*Draft by-law to execute the agreement with FedNor was reviewed and it will be placed on the February 26th Regular Council Meeting for adoption.*)

23. New Business:

1. Councillor Cannon advised that twelve broomball brooms have been received in time for the Winter Carnival.
2. **Carnival:** Councillor Cannon noted some of the Carnival events taking place the February 14th Weekend.

24. ADJOURNMENT

Resolution No. 09/042

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council adjourn at 8:22 p.m.

CARRIED

**Dated at Latchford this 26th day
of February, 2009.**

Mayor

Clerk-Treasurer