

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
THURSDAY MARCH 12, 2009 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

PRESENT:

Council: Mayor Peter Davies, Councillor Larry Anderson, Councillor Maxine Cannon, Councillor Ruby Shortt, and Councillor Theo Cull

Regrets: Councillor Mike Cole

Staff: Betty Gibson, Clerk-Treasurer

Public: Approximately 4 people in attendance

Press: Jim Patrickson, CJTT

1. Resolution 09/069 - Adoption of the Agenda

Moved By: Maxine Cannon

Seconded By: Ruby Shortt

Be it resolved that the Agenda for the March 26, 2009 Committee of the Whole be adopted as circulated, and amended.

CARRIED

2. Declaration of pecuniary interest/conflict of interest

None

3. Draft Bylaw – Idling of Vehicles:

Council reviewed the draft by-law to regulate the idling of vehicles and approved the by-law with the exception of increasing the fine to \$50; the by-law will be placed on the March 26th Regular Council Meeting for adoption.

4. Policy for Annual Maintenance of Distribution System:

Council reviewed the policy to ensure annual maintenance of the distribution system valves and hydrants and approved the policy for adoption at the March 26th Regular Council Meeting.

5. Draft By-law to Amend the Municipal/MNR Forest Fire Agreement:

Council reviewed the draft by-law and a Municipal/MNR Forest Fire Management Agreement and approved the by-law for adoption at the March 26th Regular Council Meeting.

6. Draft By-law to Execute the Agreement for Joint Maintenance of Air Compressor:

Council reviewed the draft by-law to execute the agreement for joint maintenance of the air compressor and approved it for adoption at the March 26th Regular Council Meeting.

7. Draft By-law for Execution of Funding Agreement with MNR (Ontario Parks):

Council reviewed the by-law to execute the Funding Agreement with the MNR (Ontario Parks) and approved it for adoption at the March 26th Regular Council Meeting.

8. Financial Summary of the Water Treatment Plant Upgrades:

The CAO/Clerk-Treasurer provided a financial summary of the Water Treatment Plant Upgrades, including the High Lift Pumps, for Council's information.

9. DTSSAB Budget / Reduced OMPF Grant – Impact on Municipal Budget:

Council reviewed the report and attachments and a meeting is scheduled with Heads of Council from Harris, Hudson, Kerns, Cobalt, Coleman and Latchford with the DTSSAB Council Representative for these communities on Tuesday March 17th.

10. Reserves:

Council received a summary prepared by the CAO/Clerk-Treasurer on the status of reserves to date. Clarification was requested on the figures i.e. unused grants.

11. Draft Preliminary 2009 Budget:

Council received a copy of the draft 2009 Budget, together with a one page summary which was discussed. Council agreed further meetings are required with all of Council and the Auditor in attendance. A meeting will be scheduled as soon as possible.

12. Ongoing / Unfinished Projects:

1. Seniors Housing;

The Mayor noted that the request for funding must be submitted to the Building Canada Fund by the end of March. The CAO/Clerk-Treasurer advised that a contractor had been contacted with respect to assisting with a plan and cost for a ten unit seniors building; a list had been emailed to the contractor. The CAO/Clerk-Treasurer will contact the contractor to ask if this can be provided within ten days and to ask what the fee would be. A cost of ground source heating for a seniors' building and the Fred Keenan Centre will also be required.

2. Recreation Centre Expansion/Porch:

Tenders were received for the expansion of the Latchford Recreation Community Centre and opened on March 12; a tender report was provided to council. Council noted the following changes may be in order:

- Relocate the kitchen in the present area allocated for storage and the storage area in the present location allocated for the kitchen;*
- A solid wall is required between the kitchen area and the bar, if they are on the same side;*
- Contact an electric/furnace company to confirm the size of furnace required.*

Council will review the tenders and advise the CAO/Clerk-Treasurer of their recommendations as soon as possible.

3. Waterfront Development (Phase 1 almost complete)

4. Greenwood Park (in progress - researching funding)

5. Hydro Compensation / Project (ongoing meetings with private enterprise and government officials – progressing satisfactorily)

6. Investing in Ontario Fund:

The CAO/Clerk-Treasurer provided a report on the reporting requirements for the Investing in Ontario Grant received in December. Council will pass a resolution at the March 26th Regular Council Meeting to confirm the capital projects approved to be paid from this grant in order to submit the report by the deadline of March 31, 2009.

7. Wednesday Closure of Town Office:

The Mayor suggested the Wednesday Closure of the Town Office be terminated at the end of March. A resolution will be tabled at the March 26th Regular Council Meeting.

13. New Business: NONE

14. In-Camera:

PECUNIARY INTEREST:

Councillor Ruby Shortt declared a pecuniary interest on Item 2 of the In-Camera Agenda and left the meeting during the discussion of this item.

Resolution No. 09/070

Move By: Theo Cull

Seconded By: Maxine Cannon

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 9:30 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2):

- The security of the property of the municipality or local board;
- Personnel matters; and
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

Resolution No. 09/071

Move By: Maxine Cannon

Seconded By: Theo Cull

Be it resolved that Council now arise from Closed Meeting at 10:25 p.m.

CARRIED

15. ADJOURNMENT

Resolution No. 09/072

Moved By: Larry Anderson

Seconded By: Theo Cull

Be it resolved that Council adjourn at 10:26 p.m.

CARRIED

**Dated at Latchford this 26th day
of March, 2009.**

Mayor

Clerk-Treasurer