

**CORPORATION OF THE TOWN OF LATCHFORD  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
MONDAY APRIL 14, 2008 at 7:00 p.m.  
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor Peter Davies, Councillors Larry Anderson, Mac Hamilton, Maxine Cannon, Rick Suy, Jim Bennett and Mike Cole

**Regrets:**

**Staff:** Betty Gibson, Clerk-Treasurer

**Public:** There were approximately 16 people in attendance.

**Press:** Sue Nielsen, Temiskaming Speaker

**2. Adoption of the agenda as circulated**

**Resolution No.:** 08/167

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the April 14, 2008 Agenda be adopted as circulated.

**DEFEATED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:**

None.

**4. Adoption of the Minutes**

**Resolution No.:** 08/168

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** the minutes of the Committee of the Whole In-Camera Meeting held March 17, 2008; Regular and In-Camera Council meetings of March 26<sup>th</sup>, 2008; and Committee of the Whole Meeting and In-Camera Meeting held March 31, be adopted as circulated by the Clerk, and amended.

**CARRIED**

**5. DELEGATIONS:**

**Dan Coté, District of Timiskaming Social Services Administration Board:**

Mr. Coté attended to update Council on DTSSAB. Mr. Coté apologized for not attending previous meetings due to conflicting meetings on Wednesdays, Latchford's previous council meeting day.

Mr. Coté noted the following:

- there would be a 2.3% decrease in the DTSSAB budget;
- David Court from Sault Ste. Marie had worked as Acting C.A.O. from October 2007 to February and trained Melissa Harrison as the Acting C.A.O.;
- There has now been a complete change over and things are going well;
- The next meeting will be held in Kirkland Lake.

Councillor Bennett asked if the municipalities would see bigger savings going back to the communities. Mr. Coté stated that the 2008 budget is complete but DTSSAB do not plan to stop there.

Councillor Cole asked Mr. Coté if he would consult with Latchford before voting on an increase in the budget and Mr. Coté confirmed that he would.

Mayor Davies and Council thanked Mr. Coté for attending.

**6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

**Mayor's Report:** On file.

**Councillor Anderson:** On file.

**Councillor Cannon:** On file.

**7. CORRESPONDENCE**

**A. Action Items**

**1. Dry Hydrants**

**Resolution No.: 08/169**

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** the email from Fire Chief Underhill and attached information re: Dry Hydrants be received and Pat Underhill be requested to obtain an exact cost of installing a dry hydrant for presentation to Council.

**CARRIED**

**2. GEOMA Virtual Mapping**

**Resolution No.: 08/170**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** the letter GEOMA re: NOmap virtual mapping application be received and filed.

**CARRIED**

**3. OCWA 2007 Report Sewage Treatment Plant**

**Resolution No. 08/171**

**Moved By:** Jim Bennett

**Seconded By:** Rick Suy

**Be it resolved that** the OCWA 2007 Performance Report for the Latchford Sewage Treatment Plant be received and accepted by Council and the Clerk be directed to clarify issues.

**CARRIED**

**4. Brenda Hardie - Concerns**

**Resolution No. 08/172**

**Moved By:** Maxine Cannon

**Seconded By:** Mac Hamilton

**Be it resolved that** the letter from Dr. Brenda Hardie regarding concerns with the agreement with Grant Forest and future negotiations be received and referred to Public Works for a report.

**CARRIED**

**5. Galaxy Broadband Service Plan**

**Resolution No. 08/173**

**Moved By:** Jim Bennett

**Seconded By:** Mike Cole

**Be it resolved that** the letter and renewal contract from Galaxy Broadband for the Galaxy Service Plan be received and the Clerk be directed to advise Galaxy Broadband the Town will be continuing to a monthly basis at this time.

**CARRIED**

**6. CAO/Clerk-Treasurer Position Title**

**Resolution No. 08/174**

**Moved By:** Mike Cole

**Seconded By:** Rick Suy

**WHEREAS** Betty Gibson submitted a memorandum to Council asking that her position title be changed to C.A.O./Clerk-Treasurer to recognize those duties and responsibilities as set out in Section 229 of the Municipal Act which she has been carrying out;

**NOW THEREFORE BE IT RESOLVED THAT** Council approves the amendment to Ms. Gibson's position title to C.A.O./Clerk-Treasurer effective on the passing of a by-law to appoint Ms. Gibson as C.A.O./Clerk-Treasurer at the pleasure of Council;

**AND FURTHER BE IT RESOLVED THAT** the amendment to Ms. Gibson's position title will not increase her salary or change in any way her current duties or responsibilities or wage comparators.

**CARRIED**

*Against: Mayor Peter Davies*

**7. Persona Community Investment Program**

**Resolution No. 08/175**

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from Person re: Persona Community Investment Program be received and that Council refer this letter to the Committee of the Whole.

**CARRIED**

**8. Emergency Preparedness Guide**

**Resolution No. 08/176**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** the memo from the Speaker re: Emergency Preparedness Guide 2008 – Advertising be received and filed.

**CARRIED**

**9. Ontario Family Fishing Weekend**

**Resolution No. 08/177**

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** the letter from the Ontario Family Fishing Weekend Steering Committee be received and Council does hereby declare July 4<sup>th</sup>, 2008 through July 6<sup>th</sup>, 2008 as Ontario Family fishing Weekend and a notice be placed on the Town's Website.

**CARRIED**

**10. Driveway Maintenance**

**Resolution No. 08/178**

**Moved By:** Larry Anderson

**Seconded By:** Maxine Cannon

**Be it resolved that** the memo from the Clerk-Treasurer re: Request of a resident to maintain a driveway across Crown Land be received and the Clerk be directed to advise this is not possible.

**CARRIED**

**11. Lee Ketchabaw Notice of Retirement**

**Resolution No. 08/179**

**Moved By:** Jim Bennett

**Seconded By:** Rick Suy

**Be it resolved that** the notice of retirement from Lee Ketchabaw effective May 10, 2008 be received and accepted by Council and a letter of thanks for his 18 years of service be sent.

**CARRIED**

**12. Hilliard Request for Support**

**Resolution No. 08/180**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** the letter and resolution from the Township of Hilliard requesting support of a resolution regarding the compensation to municipalities for the cost of employing Livestock Valuers be received and supported.

**CARRIED**

**13. Greening Communities – Eco Challenge Fund**

**Resolution No. 08/181**

**Moved By:** Jim Bennett

**Seconded By:** Rick Suy

**Be it resolved that** the letter and background information from the Ministry of Municipal Affairs and Housing re: Greening Communities Across Ontario – Municipal Eco Challenge Fund be received and the Clerk investigate this application.

**CARRIED**

**14. South Temiskaming Community Futures Development Funding**

**Resolution No. 08/182**

**Moved By:** Larry Anderson

**Seconded By:** Maxine Cannon

**Be it resolved that** the memo from Julie Robinson re: South Temiskaming Community Futures Development funding application be received and Council approve the submission of the application as outlined in Ms. Robinson's memo.

**CARRIED**

**15. Greenwood Park Fundraising**

**Resolution No. 08/183**

**Moved By:** Maxine Cannon

**Seconded By:** Rick Suy

**Be it resolved that** Council approves the fundraising letter re: Greenwood Park, as prepared by Julie Robinson be forwarded to local businesses.

**CARRIED**

**16. Waterfront Development – Quote to Connect Water**

**Resolution No. 08/184**

**Moved By:** Mac Hamilton

**Seconded By:** Jim Bennett

**WHEREAS** Requests for Quotations for connection to municipal water system for the property southeast of Mowatt Avenue and Mitchell Street Intersection for the campground were requested;

**AND WHEREAS** Pedersen Construction Inc. provided a quotation in the amount of \$3,880.00 for the work;

**AND WHEREAS** this work is funded under the NOHFC funding for the Waterfront Development Project;

**NOW THEREFORE BE IT RESOLVED THAT** Council accepts the quotation from Pedersen Construction Inc. in the amount of \$3,880.00 to complete the work as outlined.

**CARRIED**

**17. AMCTO E.A. Danby Award**

**Resolution No. 08/186**

**Moved By:** Jim Bennett

**Seconded By:** Mike Cole

**Be it resolved that** the letter from AMCTO re: E.A. Danby Award be received and filed.

**CARRIED**

**B. Information Items**

**Resolution No. 08/187**

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** the following Information Items be noted and filed:

1. Municipality of Temagami re: Air Ambulance Crash February 8.
2. Anthony Rota, MP re: Snowmobile Access to Latchford Control Dam.
3. Ministry of Municipal Affairs re: 2008 Annual Repayment Limit.
4. FONOM re: Funding for Major Initiatives.
5. Parks and Recreation Ontario r: Recreation, Parks and sport Infrastructure Funding.
6. Village of Thornloe re: Highway 11 – Accidents.
7. Dr. Brenda Hardie re: Appreciation of Programs.
8. Ontario Heritage Trust re: Provincial Plaque.

9. DTSSAB re: 2008 Budget.
10. Minister of Northern Development & Mines re: Growth Plan for Northern Ontario.
11. Building Maintenance Check List.
12. Timiskaming Health Unit re: Smart Serve Responsible Alcohol Beverage Training Course.
13. Timiskaming Board of Health minutes of January 16<sup>th</sup> and March 5<sup>th</sup> meetings; January and February reports; memorandum re: Semi-annual Reminder Boil Water Advisories.
14. Ministry of Transportation re: 2008 Municipal Road and Bridge Infrastructure Investment.
15. Ministry of Finance re: Bill 35 Investing in Ontario Act, 2008 – Capital Grant.
16. Infrastructure Ontario re: Municipal Infrastructure Investment Initiative Application.
17. OCWA re: Filters NTU Calculation – Requirement per regulation.
18. DTSSAB re: Adjustment to 2007 and 2008 Municipal Assessment.
19. Julie Robinson re: Status Greenwood Park Preliminary Management Statement.

**CARRIED**

## **8. ONGOING BUSINESS**

1. **Official Plan Amendment/Zoning By-law.** Ongoing
2. **Green Solutions:**
  - Looking into funding
  - Green Solutions “Board” to be formed
3. **Lead Sampling:** Looking into training for staff
4. **Budget:** Ongoing budget meetings.
5. **Forestry Road:** Follow-up.
6. **Incomplete Capital Projects:**
  - Loggers’ Hall of Fame (meeting to be coordinated with Heritage Board to confirm work) (Frogs Breath Funding);
  - Fred Keenan Centre – in progress (Trillium Funding and NOHFC);
  - Washrooms at Veterans Park – summer 2008 (MTO Funding);
  - Entrance at Recreation Centre – work to be done in conjunction with expansion project (BELL Funding);
  - Recreation Centre Expansion – awaiting response to additional funding application to confirm the extent of project (Rural Infrastructure Funding);
  - Paving / Valve Replacement – Tender ad placed in Speaker.
  - Waterfront Development – in progress (NOHFC);
  - Greenwood Park – in progress (FEDNOR, Shell, awaiting response to funding application);
  - Asset Management – Clerk researching most cost efficient method which will work best for the Town (COMRIF)
  - Health Promotion Programs – in progress (Communities in Action Funding)

## **9. NEW BUSINESS**

1. Policy will be developed for Request for Quotations – a standard form will be used.
2. **Public Works Foreman**  
**Resolution No. 08/188**  
**Moved By:** Larry Anderson  
**Seconded By:** Mike Cole  
**WHEREAS** an advertisement for the position of Public Works Foreman was placed in the Speaker and Weekender;

**AND WHEREAS** four applicants were contacted for interviews and three interviews were held;

**NOW THEREFORE BE IT RESOLVED THAT** Council approves Terry Inglis as the successful candidate for the position of Public Works Foreman effective April 11, 2008.

**CARRIED**

**10. BY-LAWS**

**By-Law No. 861/08**

**Resolution No. 08/189**

**Move By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 861/08 being a by-law to prescribe standards for the maintenance and occupancy of property with the Town of Latchford be read a third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 866/08**

**Resolution No. 08/190**

**Move By:** Mac Hamilton

**Seconded By:** Jim Bennett

**Be it resolved that** By-Law No 866/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held April 14, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**11. CLOSED MEETING**

**Resolution No. 08/191**

**Move By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** the Council for the Town of Latchford enter into a Closed Meeting at 9:42 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;
- A proposed or pending acquisition or disposition of land by the municipality or board;

**CARRIED**

**Resolution No. 08/192**

**Move By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** Council now arise from Closed Meeting at 9:59 p.m. with no report.

**CARRIED**

**12. ADJOURN**

**Resolution No. 08/193**

**Moved By:** Larry Anderson

**Seconded By:** Maxine Cannon

**Be it resolved that** Council now adjourn at 10:00 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**

**Dated at Latchford this 28th day  
of April 2008.**

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**Mayor**

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Clerk-Treasurer