

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE SPECIAL MEETING OF COUNCIL
MONDAY APRIL 21, 2008 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillors Larry Anderson, Mac Hamilton, Maxine Cannon, Rick Suy, and Mike Cole

Regrets: Councillor Jim Bennett

Staff: Betty Gibson, Clerk-Treasurer

Public: There were approximately 12 people in attendance.

Press: None

2. Adoption of the agenda as circulated

Resolution No.: 08/194

Moved By: Mike Cole

Seconded By: Rick Suy

Be it resolved that the April 21, 2008 Agenda be adopted as circulated, and amended.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:

None.

4. Adoption of the Minutes

Resolution No.: 08/195

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the minutes of the Regular and In-Camera Council meetings of April 14, 2008 be deferred to the scheduled council meeting on April 28, 2008.

CARRIED

5. DELEGATIONS:

None

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

None

7. CORRESPONDENCE

A. Action Items

1. Adoption of April 14, 2008 Agenda

Resolution No.: 08/196

Moved By: Rick Suy

Seconded By: Maxine Cannon

WHEREAS the resolution to adopt the agenda for the Regular Council Meeting of April 14, 2008 was defeated;

AND WHEREAS in order to deal with all council business and carry resolutions as included on an Agenda for a Council Meeting the Agenda shall be adopted;

NOW THEREFORE BE IT RESOLVED THAT the agenda of the April 14th, 2008 Regular Council be adopted as circulated and amended by deferring the first three items under "Action" to this council meeting.

CARRIED

2. Education Taxes

Resolution No.: 08/197

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Whereas according the Act Education Taxes must be paid to the respective Boards of Education in four instalments on March 31st, June 1st, September 30th and December 15th in the year that they are collected;

Now therefore be it resolved that the Clerk Treasurer be requested to provide the Council of the Corporation of the Town of Latchford with a financial plan to bring the school board taxes up to date prior to the adoption of the 2008 Budget.

And further that the education taxes be paid in a timely manner in accordance with the Act.

CARRIED

3. Monthly Financial Reports

Resolution No. 08/198

Moved By: Rick Suy

Seconded By: Mike Cole

Be it resolved that the Clerk Treasurer provide council with monthly financial reports which are easily interpreted by Council in order that Council will approve expenditures as approved in the adopted budget each year or the past years until the new budget is adopted.

CARRIED

4. Reserves

Resolution No. 08/199

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Whereas the smaller municipalities of Northern Ontario have an average of 34% of their operating budget in general operating reserves.

And whereas 34% of the Corporation of the Town of Latchford's operation budget of \$1,046,813 for 2007 would be would be approximately \$356,000.

And whereas the Corporation of the Town of Latchford does not have funds in that amount set aside.

Now therefore be it resolved that the Clerk Treasurer present a report to Council for the next regular meeting detailing all reserves for the years of 2006 and 2007.

And further that the Clerk Treasurer present to Council a financial plan on how to achieve the required level of reserves by the end of this term of Council.

And further that this plan be presented for the consideration of Council prior to the adoption of the 2008 Budget.

CARRIED

5. Expenditure Approval Prior to Adopting Budget

Resolution No. 08/200

Moved By: Mike Cole

Seconded By: Rick Suy

Be it resolved that no resolution which has ay financial cost associated shall be carried by Council unless it be accompanied by a financial breakdown of costs outlining the budget item to cover the specific expense.

CARRIED

Against: Councillor Mac Hamilton

6. Public Works Foreman

Resolution No. 08/201

Moved By: Mike Cole

Seconded By: Rick Suy

Be it resolved that Council approve the Public Works Foreman to begin at Step 2 of the Pay Grade.

CARRIED

7. Public Works Heavy Equipment Operator/Labourer

Resolution No. 08/202

Moved By: Larry Anderson

Seconded By: Rick Suy

WHEREAS an advertisement for the position of Public Works Heavy Equipment Operator/ Labourer was placed in the Speaker and Weekender;

AND WHEREAS four applicants were interviewed;

AND WHEREAS one applicant withdrew;

NOW THEREFORE BE IT RESOLVED THAT Council approves Ron Paige as the successful candidate for the position of Public Works Heavy Equipment Operator/ Labourer effective April 21, 2008 at Step 3 of the Pay Grade.

CARRIED

8. Northern College Work Placement

Resolution No. 08/203

Moved By: Mac Hamilton

Seconded By: Rick Suy

Be it resolved that the email and attached details from Julie Robinson requesting approval to engage a Northern College work placement to be received and approved by Council at no cost to the Municipality.

CARRIED

9. NEW BUSINESS

1. Real Estate For Sale Sign Quotes

Resolution No. 08/204

Moved By: Maxine Cannon

Seconded By: Rick Suy

WHEREAS Miller Realty requested a quotation from three business for a "Real Estate For Sale" sign;

AND WHEREAS two quotes were received as follows:

Lakeview Signs	\$1,550, plus GST
Phippen Signs	\$2,495, plus GST

NOW THEREFORE BE IT RESOLVED THAT Council accepts the quotation from Lakeview Signs in the amount of \$1,550, plus GST and the Clerk advise Miller Realty to engage Lakeview Signs to complete the work. And further it be noted that the Town pay 50% of this amount and that this amount be taken from the property line item.

CARRIED

2. Lead Sampling

Resolution No. 08/205

Moved By: Mike Cole

Seconded By: Rick Suy

Be it resolved that a memo from the Clerk re: Lead Sampling as required by the Ministry of Environment be received and Council authorize the Clerk to engage Story Environmental Services to conduct the lead sampling at a cost of \$2,700 as quoted.

CARRIED

10. BY-LAWS

By-Law No. 867/08

Resolution No. 08/206

Move By: Mike Cole

Seconded By: Mac Hamilton

Be it resolved that By-Law No 867/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its special meeting held April 21, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

11. CLOSED MEETING

Resolution No. 08/207

Move By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 8:20 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2);

- A proposed or pending acquisition or disposition of land by the municipality or board.

CARRIED

Mayor Davies declared a pecuniary interest to the item on the In-Camera Session and left the meeting.

Resolution No. 08/208

Move By: Larry Anderson

Seconded By: Rick Suy

Be it resolved that Council now arise from Closed Meeting at 8:32 p.m. with no report.

CARRIED

12. ADJOURN

Resolution No. 08/209

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council now adjourn at 8:34 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 28th day
of April 2008.**

Mayor

Clerk-Treasurer