

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
MONDAY APRIL 28, 2008 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillors Larry Anderson, Maxine Cannon, Rick Suy, and Mike Cole

Regrets: Councillors Jim Bennett and Mac Hamilton

Staff: Betty Gibson, Clerk-Treasurer

Public: There were approximately 13 people in attendance.

Press: Sue Nielsen, Temiskaming Speaker

2. Adoption of the agenda as circulated

Resolution No.: 08/210

Moved By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that the April 28, 2008 Agenda be adopted as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:

None

4. Adoption of the Minutes

Resolution No.: 08/211

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the minutes of the Regular and In-Camera Council meetings of April 14th and the Special and In-Camera meetings of April 21st, 2008, be adopted as circulated by the Clerk, and amended.

CARRIED

5. DELEGATIONS:

None

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Councillor Anderson:

Public Works: On File

7. CORRESPONDENCE

A. Action Items

1. Seniors' Month

Resolution No.: 08/212

Moved By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that the letter from the Minister Responsible for Seniors re: Seniors' Month in June and 2008 Senior of the Year Awards be received and Council declares June 2008 as Seniors' Month in the Town of Latchford and further that with respect to the nomination for Senior of the Year the letter be forwarded to the Seniors' Action Group for input.

CARRIED

2. Nursing Home Voyageurs Request

Resolution No.: 08/213

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the letter from the Nursing Home Voyageurs requesting financial assistance be received and filed.

CARRIED

3. Temiskaming Hospital Per Capita Assessment

Resolution No. 08/214

Moved By: Rick Suy

Seconded By: Maxine Cannon

Be it resolved that the letter from the Temiskaming Hospital re; 2008/2009 Per Capita Assessment be received and paid.

CARRIED

4. Regional Airport Invoice

Resolution No. 08/215

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the invoice from the Earleton-Timiskaming Regional Airport be received and referred to the budget file.

CARRIED

5. Nomination for 2008 Excellence in Service

Resolution No. 08/216

Moved By: Maxine Cannon

Seconded By: Mike Cole

Be it resolved that the Council of the Corporation of the Town of Latchford nominates Eco-Logix for the Tri Town & District Chamber of Commerce 2008 Excellence in Service Award.

CARRIED

6. Energy Conservation Week

Resolution No. 08/217

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the letter from Ontario's Chief Energy Conservation Officer re: participation in Ontario's First Energy Conservation Week May 25 – 31, 2008 be received and Council direct the Clerk to post notices in the usual location declaring May 25 to 31, 2008 as Energy Conservation Week in the Town of Latchford and asking residents to resolutely endeavour to conserve energy during this week.

CARRIED

7. Tay Valley Request for Support – Provincial Funding

Resolution No. 08/218

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the resolution from Tay Valley Township re: Provincial Funding – Evaluation and Approval Process be received and deferred until investigated further.

CARRIED

8. Accounts for March 20 to April 23, 2008

Resolution No. 08/219

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the payroll in the amount of \$32,395.40 and general bills in the amount of \$374,686.55 for the period March 20, 2008 to April 23, 2008 be passed and paid on behalf of the Corporation of the Town of Latchford.

CARRIED

9. Due Dates for Taxes

Resolution No. 08/220

Moved By: Maxine Cannon

Seconded By: Mike Cole

Be it resolved that Council approve the due dates for taxes each year be the last Friday in February and April for the interim billing and the last Friday in August and October for the final billing.

CARRIED

10. Term Loan for Water Treatment Plant Upgrades

Resolution No. 08/221

Moved By: Maxine Cannon

Seconded By: Larry Anderson

WHEREAS the Clerk-Treasurer paid invoices for the Upgrades to the Water Treatment Plant out of current funds in September 2007 saving interest charges;

AND WHEREAS the claims forms submitted to OSTAR in September have not yet been paid as the Project had reached the 90% complete status and OSTAR holds back 10% until the Final Claim Form is submitted;

AND WHEREAS there was a delay in submitting the Final Claim Form as it must be confirmed that all work is completed and expenses for same included in the Final Claim Form;

AND WHEREAS OSTAR has advised that the claim will probably be paid in June;

AND WHEREAS the Clerk-Treasurer deems it prudent to increase the cash flow to meet operational needs at this time.

NOW THEREFORE BE IT RESOLVED THAT Council approves the Clerk-Treasurer to request a term loan in the amount of \$250,000.00 at prime plus .5% to replace the funds in the current account as noted above;

AND FURTHER THAT Council authorize the Clerk and one of the signing officers on Council to sign any required documents.

CARRIED

11. Current Budget

Resolution No. 08/222

Moved By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that the prior to the budget for the current year being passed each year the Town will follow the preceding year's budget.

CARRIED

12. OCWA Agreement

Resolution No. 08/223

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the letter from Ontario Clean Water Agency re: Operations Agreement be received and Council defer discussion of the contract to the next scheduled Committee of the Whole Meeting.

CARRIED

13. Robert MacArthur – Concerns Water and Sewer

Resolution No. 08/224

Moved By: Rick Suy

Seconded By: Larry Anderson

WHEREAS a letter from Robert MacArthur re: Sewer and Water Services was received by Council:

AND WHEREAS the Clerk-Treasurer provided a copy of the tax ratio by-law to Mr. MacArthur;

AND WHEREAS the taxes in Latchford have not increased for three years;

AND WHEREAS there are many municipalities in Ontario which have residents who are on water and/or sewer and residents who are not on water and/or sewer and the tax rate is the same for both;

NOW THEREFORE BE IT RESOLVED THAT the Clerk be directed to respond to Mr. MacArthur thanking him for his letter and concerns and advising that Council and Staff are regularly searching for ways to decrease the cost of water and sewer;

AND FURTHER THAT a copy of this resolution be attached to the letter;

AND FURTHER THAT a copy of Mr. MacArthur's letter be forwarded to the Ministry of Municipal Affairs and Housing for comments.

CARRIED

14. JEPP Funding for Generator

Resolution No. 08/225

Moved By: Mike Cole

Seconded By: Larry Anderson

WHEREAS Emergency Management Ontario approved the Town's JEPP Funding Application in the amount of \$8,169.23 for a Portable Emergency Generator;

AND WHEREAS the Town's share is \$9,984.62;

AND WHEREAS the Town must advise Emergency Management Ontario in writing by April 30, 2008 that the Town has secured funds in the budget and of the Town's intention to continue with this project;

NOW THEREFORE BE IT RESOLVED THAT Council direct the Clerk to advise Emergency Management Ontario that the Town share is included in the 2008 budget and confirm their intention to continue with this project.

CARRIED

B. Information Items

Resolution No. 08/226

Moved By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that the following Information Items be noted and filed:

1. South Temiskaming Community Futures Development minutes of April 3 and Financial Statements (on file).
2. Building Maintenance Report April 8, 2008.
3. Temiskaming Development Fund Corporation re: George Lefebvre Appointed to the Temfund Board of Directors.
4. TransCanada Pipeline re: Public Awareness Program – Emergency Planning.
5. Memo from Julie Robinson re: Installation of New Dock and Dock Extension.

CARRIED

8. ONGOING BUSINESS

1. **Official Plan Amendment/Zoning By-law.** Ongoing
2. **Green Solutions:**
 - Looking into funding
 - Green Solutions “Board” to be formed
3. **Lead Sampling:** Training not available – engaging a consultant.
4. **Budget:** Ongoing budget meetings.
5. **Forestry Road:** Follow-up.
6. **Incomplete Capital Projects:**
 - Loggers’ Hall of Fame (meeting to be coordinated with Heritage Board to confirm work) (Frogs Breath Funding);
 - Fred Keenan Centre – in progress (Trillium Funding and NOHFC);
 - Washrooms at Veterans Park – summer 2008 (MTO Funding);
 - Entrance at Recreation Centre – work to be done in conjunction with expansion project (BELL Funding);
 - Recreation Centre Expansion – awaiting response to additional funding application to confirm the extent of project (Rural Infrastructure Funding);
 - Paving / Valve Replacement – Tender ad placed in Speaker.
 - Waterfront Development – in progress (NOHFC);
 - Greenwood Park – in progress (FEDNOR, Shell, awaiting response to funding application);
 - Asset Management – Clerk researching most cost efficient method which will work best for the Town (COMRIF)
 - Health Promotion Programs – in progress (Communities in Action Funding)

9. NEW BUSINESS

1. Road and Bridge Infrastructure Investment

Resolution No. 08/227

Moved By: Larry Anderson

Seconded By: Mike Cole

WHEREAS the Ministry of Transportation advised that the Town of Latchford has been approved to receive funds in the amount of \$7,378 towards municipal road and bridge capital investment needs under the 2008 Municipal Road and Bridge Infrastructure Investment;

AND WHEREAS Council of the Corporation of the Town of Latchford will use the \$7,378 for municipal road and bridge capital investment needs;

AND WHEREAS a final summary report detailing expenditures, use of provincial funding, and outcomes achieved shall be submitted to the Ministry and the Ministry may request an independent audit of the project;

AND WHEREAS Council acknowledges that any funds intended for the project that are not used in accordance with rehabilitation of municipal road and bridge capital investment needs or the terms outlined above will be returned to the Ministry.

NOW THEREFORE BE IT RESOLVED THAT the Clerk be authorized to sign the acknowledgement letter and forward same, together with this resolution, to the Ministry of Transportation.

CARRIED

10. BY-LAWS

By-Law No. 868/08

Resolution No. 08/228

Move By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that By-Law No 866/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held April 28, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

11. CLOSED MEETING

Resolution No. 08/229

Move By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 8:20 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;
- A proposed or pending acquisition or disposition of land by the municipality or board;

CARRIED

Resolution No. 08/230

Move By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that Council now arise from Closed Meeting at 8:36 p.m. with no report.

CARRIED

12. ADJOURN

Resolution No. 08/231

Moved By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that Council now adjourn at 8:37 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 12th day
of May 2008.**

Mayor

Clerk-Treasurer