

**CORPORATION OF THE TOWN OF LATCHFORD  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
MONDAY MAY 12, 2008 at 7:00 p.m.  
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor Peter Davies, Councillors Larry Anderson, Maxine Cannon, Rick Suy, Mike Cole, Jim Bennett and Mac Hamilton

**Regrets:**

**Staff:** Betty Gibson, Clerk-Treasurer

**Public:** There were approximately 5 people in attendance.

**Press:** Sue Nielsen, Temiskaming Speaker

**2. Adoption of the agenda as circulated**

**Resolution No.:** 08/232

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** the May 12, 2008 Agenda be adopted.

**CARRIED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:**

None

**4. Adoption of the Minutes**

**Resolution No.:** 08/233

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** the minutes of the Regular and In-Camera Council meetings of April 28<sup>th</sup> and the revised Committee of the Whole and In-Camera meetings of May 5<sup>th</sup>, 2008 be adopted as circulated by the Clerk.

**CARRIED**

**5. DELEGATIONS:**

None

**6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

**Councillor Anderson:**

Public Works: On File

**Councillor Cannon:**

Recreation and Library: On File

**Mayor Davies:**

Brief verbal report:

- Upcoming meeting with Public Works Canada re: Dam;
- Ongoing budget process;
- Council will attend only two conferences per year – 2008 - Good Roads and AMO.

**7. CORRESPONDENCE**

**A. Action Items**

**1. Unpaid Invoice**

**Resolution No.: 08/234**

**Moved By:** Rick Suy

**Seconded By:** Mike Cole

**Be it resolved that** Council authorize Staff to add a \$500 unpaid invoice to a resident's tax roll as allowed by the Municipal Act

**CARRIED**

**2. Lottery Licensing Training**

**Resolution No.: 08/235**

**Moved By:** Larry Anderson

**Seconded By:** Maxine Cannon

**Be it resolved that** Council approve Betty Gibson to attend the Lottery Licensing Training Session in Englehart on May 28, 2008, expenses paid.

**CARRIED**

**3. Loan for Sewer Pump**

**Resolution No. 08/236**

**Moved By:** Jim Bennett

**Seconded By:** Mac Hamilton

**Be it resolved that** Council approve the Clerk-Treasurer to submit an application for a loan of approximately \$20,000 to cover the cost of the new sewer pump required at the Sewage Treatment Plant and the additional work at the Water Treatment Plant not covered under the OSTAR Project, pursuant to recommendation made at the May 5, 2008 Committee of the Whole Meeting..

**CARRIED**

**4. Revenue from Sale of Land to Reserves**

**Resolution No. 08/237**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** all revenue excluding GST from the sale of land be placed in reserves by by-law, pursuant to recommendation made at the May 5, 2008 Committee of the Whole Meeting.

**CARRIED**

**5. Waterfront Development In-Kind Labour**

**Resolution No. 08/238**

**Moved By:** Mike Cole

**Seconded By:** Rick Suy

**Be it resolved that** work carried out by the Public Works Staff for Waterfront Development Project as the Town's in-kind share be reflected in the Public Works Budget, pursuant to recommendation made at the May 5, 2008 Committee of the Whole Meeting.

**CARRIED**

**6. Donation for 2008**

**Resolution No. 08/239**

**Moved By:** Larry Anderson

**Seconded By:** Jim Bennett

**Be it resolved that** no funds be allocated in the 2008 budget for donations, pursuant to recommendation made at the May 5, 2008 Committee of the Whole Meeting.

**CARRIED**

**7. Airport Membership for 2008**

**Resolution No. 08/240**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** the Town of Latchford will be unable to allocate funds for the Airport membership for 2008 until after the final audit is received, pursuant to recommendation made at the May 5, 2008 Committee of the Whole Meeting, and the Temiskaming Regional Airport Board be so advised.

**CARRIED**

**8. Tax Rebate Program**

**Resolution No. 08/241**

**Moved By:** Rick Suy

**Seconded By:** Mike Cole

**Be it resolved that** the tax rebate program for Latchford South residents be amended to reflect any increase in the taxes, pursuant to recommendation made at the May 5, 2008 Committee of the Whole Meeting.

**CARRIED**

**9. User Fees for Recreation Centre**

**Resolution No. 08/242**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** Council direct the Staff to investigate user fees for the Recreation Centre, pursuant to recommendation made at the May 5, 2008 Committee of the Whole Meeting.

**CARRIED**

**10. Committee of the Whole Rescheduled**

**Resolution No. 08/243**

**Moved By:** Maxine Cannon

**Seconded By:** Jim Bennett

**Be it resolved that** the May 19<sup>th</sup> Committee of the Whole Meeting be rescheduled to Wednesday May 14<sup>th</sup> due to the Victoria Day holiday and 2008 Budget be the only item on the Agenda..

**CARRIED**

**11. Greenwood Park / Nastawgan Trails Head**

**Resolution No. 08/244**

**Moved By:** Mac Hamilton

**Seconded By:** Jim Bennett

**Be it resolved that** the memo from Julie Robinson re: Greenwood Park Trail Head for the Nastawgan Trails be received and Council designates Greenwood Park as the Trail Head for the Nastawgan Trails, Inc., Ottawa Temiskaming Highland Trail.

**CARRIED**

**12. Memo from Mayor re Budget**

**Resolution No. 08/245**

**Moved By:** Mike Cole

**Seconded By:** Maxine Cannon

**Be it resolved that** the memo from the Mayor re: Budget and Reserves be received and considered by Council.

**CARRIED**

**13. Tender for Paving Project**

**Resolution No. 08/246**

**Moved By:** Larry Anderson

**Seconded By:** Maxine Cannon

**WHEREAS** a Request for Tender for the Paving and Valve and Culvert Replacement was placed in the April 16<sup>th</sup> edition of the Temiskaming Speaker and forwarded to local contractors;

**AND WHEREAS** one tender was received from Miller Paving Limited and opened on May 6, 2008;

**AND WHEREAS** UMA Engineering provided a tender report which recorded Miller Paving tender of \$790,060 for Section 1 Road Construction and Section 2 Miscellaneous Items as noted in the tender documents;

**AND WHEREAS** a Provisional Section was included in the tender in the amount of \$85,475 which includes items that may have to be done i.e. replacement of valves if required;

**AN WHEREAS** within the Provisional Section of the Form of Tender are items which total \$122,900 and are additional work on streets and which Council must approve prior to the pre construction meeting with the Contractor and will be at approximately 100% cost to the Town;

**NOW THEREFORE BE IT RESOLVED THAT** Council approve Mill Paving Ltd. tender in the amount of \$790,060 as noted above and approve the Provisional Section in the amount of \$85,475 as may or may not be required.

**CARRIED**

**14. Tipping Fee**

**Resolution No. 08/247**

**Moved By:** Larry Anderson

**Seconded By:** Jim Bennett

**Be it resolved that** a tipping fee for ½ ton truck or trailer, excluding brush, grass or wood which may be burned, be discussed at the next open meeting.

**CARRIED**

**15. Landfill Site Hours of Operation**

**Resolution No. 08/248**

**Moved By:** Maxine Canon

**Seconded By:** Larry Anderson

**Be it resolved that** the hours of operation of the Landfill Site be reviewed by Council

**CARRIED**

**B. Information Items**

**Resolution No. 08/249**

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** the following Information Items be noted and filed:

- 1.South Temiskaming Community Futures Development Corporation minutes and financial statements (on file).
- 2.South Temiskaming Community Futures Development Corporation re: Assessment Readiness Project.
- 3.Building Maintenance Check List – April 22 – 28, 2008.
- 4.DTSSAB letter and attachments re: 2008 Billings.
- 5.Ontario Power Generation letter and Performance Report (on file).
- 6.MPAC letter and 2007 Annual Report and Financial Statements (on file).

**CARRIED**

**8. ONGOING BUSINESS**

1. **Official Plan Amendment/Zoning By-law.** Ongoing
2. **Green Solutions:**
  - Looking into funding
  - Green Solutions “Board” to be formed
3. **Lead Sampling:** OCWA doing lead sampling.
4. **Budget:** Ongoing budget meetings.
5. **Forestry Road:** Follow-up.
6. **Incomplete Capital Projects:**
  - Loggers’ Hall of Fame (Councillor Suy, Mrs. Remillard and the Clerk discussed priority renovations to the Loggers’ Hall of Fame and the Clerk will forward Request for Quotations to contractors to install vinyl siding on the building);
  - Fred Keenan Centre – work almost complete – awaiting shelving (Trillium Funding and NOHFC);
  - Washrooms at Veterans Park – summer 2008 (MTO Funding);
  - Entrance at Recreation Centre – work to be done in conjunction with expansion project (BELL Funding);
  - Recreation Centre Expansion – awaiting response to additional funding application to confirm the extent of project (Rural Infrastructure Funding);
  - Paving / Valve Replacement – Tender awarded to Miller Paving.
  - Waterfront Development – in progress (NOHFC);
  - Greenwood Park – in progress (FEDNOR, Shell, awaiting response to funding application);
  - Asset Management – Clerk researching most cost efficient method which will work best for the Town (COMRIF)
  - Health Promotion Programs – Complete – report to be submitted (Communities in Action Funding)

**9. NEW BUSINESS**

None.

**10. BY-LAWS**

**By-Law No. 869/08**

**Resolution No. 08/250**

**Move By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** By-Law No 869/08 being a by-law to declare real property to be surplus to municipal needs and requirements be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-law No. 870/08**

**Resolution No. 08/251**

**Move By:** Rick Suy

**Seconded By:** Jim Bennett

**Be it resolved that** By-Law No 870/08 being a by-law to provide for a four way stop at the intersection of Mowat Avenue and Proulx Street be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**Resolution No. 08/252**

**Move By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** By-Law No 871/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held May 12, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**11. CLOSED MEETING**

**Resolution No. 08/253**

**Move By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the Council for the Town of Latchford enter into a Closed Meeting at 8:49 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2);

- A proposed or pending acquisition or disposition of land by the municipality or board; and
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**CARRIED**

*Mayor Davies declared a pecuniary interest with respect to one item on the In-Camera Meeting Agenda and left the meeting. Councillor Cole assumed the Chair.*

**Resolution No. 08/254**

**Move By:** Larry Anderson

**Seconded By:** Jim Bennett

**Be it resolved that** Council now arise from Closed Meeting at 9:10 p.m. with no report.

**CARRIED**

**12. ADJOURN**

**Resolution No. 08/255**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** Council now adjourn at 9:11 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**

**Dated at Latchford this 28th day  
of May 2008.**

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**Mayor**

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Clerk-Treasurer