

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
MONDAY JUNE 23, 2008 at 8:30 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillors Larry Anderson, Maxine Cannon, Rick Suy, Mike Cole, Mac Hamilton and Jim Bennett

Regrets:

Staff: Betty Gibson, Clerk-Treasurer

Public: There were approximately 10 people in attendance.

Press: No Press.

2. Adoption of the agenda as circulated

Resolution No.: 08/311

Moved By: Maxine Cannon

Seconded By: Mac Hamilton

Be it resolved that the June 23, 2008 Agenda be adopted as amended.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:

Mayor Davies declared a conflict of pecuniary interest with respect to an item on the In-Camera Session; and possibly an additional item.

4. Adoption of the Minutes

Resolution No.: 08/312

Moved By: Larry Anderson

Seconded By: Maxine Cannon

Be it resolved that the minutes of the Special and In-Camera Council meetings of June 5, 2008 be adopted as circulated by the Clerk.

CARRIED

Resolution No.: 08/313

Moved By: Rick Suy

Seconded By: Maxine Cannon

Be it resolved that the minutes of the Regular and In-Camera Council meetings of June 0, 2008 be adopted as circulated by the Clerk, and amended.

CARRIED

5. DELEGATIONS:

None

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Councillor Cannon: Recreation Report on file.

Mayor Davies: Report on file.

7. CORRESPONDENCE

A. Action Items

1. Greenwood Park – Mountain Equipment Co-Op Grant

Resolution No.: 08/314

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that the memo from Julie Robinson re: Request Borrowing Funds for MEC Grant – Greenwood Park be received and Council approve lending the Latchford Community Association \$1,000 to cover upfront costs of the approved Mountain Equipment Co-Op grant of \$2,000 until the receipts are submitted and grant funds received.

CARRIED

2. Anima Nipissing Resident Request

Resolution No.: 08/315

Moved By: Jim Bennett

Seconded By: Maxine Cannon

Be it resolved that the letter from Lionel Despres from Anima Nipissing Lake requesting approval to use the Latchford Landfill Site to dispose of building material be received and Council direct the Clerk to respond no.

CARRIED

3. Property for Sale Sign

Resolution No. 08/316

Moved By: Larry Anderson

Seconded By: Maxine Cannon

Be it resolved that the memo from the Clerk regarding the location of the Property for Sale Sign be received and Jim Bennett will report on this at a later date.

CARRIED

4. Canadian Heritage Grant

Resolution No. 08/317

Moved By: Mac Hamilton

Seconded By: Larry Anderson

Be it resolved that the Town's application to the Canadian Heritage for a grant in the amount of \$2,000 for "Celebrate Canada Program" was successful and Council approves the purchase of fireworks from the Dam Depot, with any remaining funds to be used for the other Canada Day Celebration activities planned by the Recreation Committee.

CARRIED

5. Waterfront Boardwalk Expansion

Resolution No. 08/318

Moved By: Maxine Cannon

Seconded By: Jim Bennett

Be it resolved that the memo from Julie Robinson re: Changes to Waterfront Boardwalk Expansion be received and Council approve the changes as outlined in the memo and on the map.

CARRIED

6. Annexation Reserves

Resolution No. 08/319

Moved By: Mac Hamilton

Seconded By: Maxine Cannon

Be it resolved that pursuant to the meeting with the Auditor Council directs the Treasurer to move \$4,326 from the Reserves for Annexation to the operating reserve.

CARRIED

7. Accounts for May 29 to June 19, 2008

Resolution No. 08/320

Moved By: Jim Bennett

Seconded By: Maxine Cannon

Be it resolved that the payroll in the amount of \$19,875.00 and General Bills in the amount of \$137,931.10 for the period May 29/08 to June 19/08 be passed and paid on behalf of the Corporation of the Town of Latchford.

CARRIED

8. Boardwalk Quote for Lumber

Resolution No. 08/321

Moved By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that the memo from Julie Robinson re: Purchase Lumber for Boardwalk under the NOHFC funding for the Waterfront Development be received and the following quotations were received for the lumber:

Grant Home Hardware	\$9,101.38
Home Improvement	\$9,126.92
RONA Cashway	\$9,556.40

And Council approve the purchase from Grant Home Hardware at \$9,101.38, as per Ms. Robinson's recommendation.

CARRIED

9. New Phone System

Resolution No. 08/322

Moved By: Jim Bennett

Seconded By: Larry Anderson

Be it resolved that the CAO/Clerk-Treasurer be directed to obtain quotes on a new phone system with voice mail capabilities that is adequate for the requirements of the Municipal Office and further that a quote for a portable speaker phone be requested.

CARRIED

10. Borrowing By-law

Resolution No. 08/323

Moved By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that any bylaw authorizing the request for funds from banks or other lending institutions be signed by the CAO/Clerk Treasurer and Mayor in accordance with the Act;

And further be it resolved that any by-law authorizing the request for funds from banks or other lending institutions that is to be signed by the designates of the CAO/Clerk-Treasurer and Mayor in accordance with the Act, that signing not take place until the Mayor, Council and CAO/Clerk-Treasurer be informed of the intent forty-eight (48) hours prior to such signing.

Against: Councillors Mac Hamilton and Jim Bennett

CARRIED

11. Borrowing Funds

Resolution No. 08/324

Moved By: Rick Suy

Seconded By: Maxine Cannon

Be it resolved that when funds in excess of \$1,000 are to be borrowed against any loan or line of credit that the Mayor be informed prior to the release of such funds from any bank or other lending institution.

Against: Councillors Mac Hamilton and Jim Bennett

CARRIED

12. RFP's

Resolution No. 08/325

Moved By: Larry Anderson

Seconded By: Maxine Cannon

Be it resolved that when tenders, RFP's, quotes or estimates are required by the Corporation of the Town of Latchford all eligible business, contractors or commercial enterprises that operate within the boundaries of Latchford be given an opportunity to submit to the request – filed.

CARRIED

13. CAO/Clerk-Treasurer Position

Resolution No. 08/326

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that Council investigate the options of splitting the CAO/Clerk-Treasurer position in order to ease the workload on this very demanding position; and this action to be taken in light of the growth and proposed growth of Latchford and the increasing demands on the Municipal Office which this growth brings and that this be deferred.

CARRIED

Action Item 14 was discussed but not deferred or carried.

Action Item 15 was not discussed or deferred.

At 8:55 p.m. Councillor Mike Cole left the meeting.

Councillor Mac Hamilton read a letter announcing his intention to resign from Council.

The remainder of the Agenda from Action Item 14 was not completed and will be continued at a special meeting on July 7, 2008.

By-law No. 885/08

Resolution No. 08/327

Move By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that By-Law No 885/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held June 23, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

8. ADJOURN

Resolution No. 08/328

Moved By: Larry Anderson

Seconded By: Rick Suy

Be it resolved that Council now adjourn at 10:10 p.m. until the next regular meeting or call from the Mayor.

CARRIED

Dated at Latchford this 7th day
of July, 2008.

Mayor

Clerk-Treasurer