

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
MONDAY JULY 7, 2008 at 8:30 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillors Larry Anderson, Maxine Cannon, Rick Suy, and Jim Bennett

Regrets: Councillor Mike Cole, Betty Gibson, Clerk-Treasurer

Staff: Lise McKeever, Deputy Clerk-Treasurer

Public: There were approximately 17 people in attendance.

Press: Sue Nielsen

2. Adoption of the agenda as circulated

Resolution No.: 08/335

Moved By: Larry Anderson

Seconded By: Jim Bennett

Be it resolved that the July 7, 2008 Agenda be adopted as circulated and amended.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:

Mayor Davies declared a conflict of pecuniary interest with respect to an item on the In-Camera Session.

4. Adoption of the Minutes

Resolution No.: 08/336

Moved By: Maxine Cannon

Seconded By: Jim Bennett

Be it resolved that the minutes of the Committee of the Whole meeting held June 23, 2008 be adopted as circulated by the Clerk.

CARRIED

Resolution No.: 08/337

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the minutes of the Regular Council meeting of June 23, 2008 be adopted as circulated by the Clerk, and amended.

CARRIED

Resolution No.: 08/338

Moved By: Rick Suy

Seconded By: Larry Anderson

Be it resolved that the minutes of the Special Council meeting of June 25, 2008 be adopted as circulated by the Clerk.

CARRIED

5. DELEGATIONS:

None

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Councillor Cannon: Recreation Report on file

Mayor Davies: Report on file.

7. CORRESPONDENCE

A. Action Items

1. Town Office Closed Wednesday

Resolution No.: 08/339

Moved By: Rick Suy

Seconded By: Larry Anderson

WHEREAS the CAO/Clerk-Treasurer submitted a report to Council at the Committee of the Whole Meeting held at 6:00 p.m. on June 23, 2008 making recommendations to alleviate certain issues thereby improving the efficiency and production of staff;

NOW THEREFORE BE IT RESOLVED THAT Council approve the closing of the Town Office on Wednesday of each week starting July 9, 2008, and a plan be devised with a trial of 3 months which could be extended.

CARRIED

2. Procedures for Council Requests to Staff

Resolution No.: 08/340

Moved By: Jim Bennett

Seconded By: Maxine Cannon

WHEREAS the CAO/Clerk-Treasurer submitted a report to Council at the Committee of the Whole Meeting held at 6:00 p.m. on June 23, 2008 making recommendations to alleviate certain issues thereby improving the efficiency and production of staff;

Be it resolved that that all requests for work from Council which are agreed upon by all members of council be directed to the Clerk in written format which will reduce the need to telephone staff daily.

CARRIED

3. Council Responsibilities

Resolution No. 08/341

Moved By: Rick Suy

Seconded By: Larry Anderson

WHEREAS the CAO/Clerk-Treasurer submitted a report to Council at the Committee of the Whole Meeting held at 6:00 p.m. on June 23, 2008 making recommendations to alleviate certain issues thereby improving the efficiency and production of staff;

BE IT RESOLVED THAT all members of Council carry out the responsibilities of council as outlined in the Municipal Act and the Council Training Sessions and refrain from acting in an administrative capacity. The resolution be received and filed.

CARRIED

Note: Resolution 08/341 was not passed but filed.

4. Comfort Station

Resolution No. 08/342

Moved By: Rick Suy

Seconded By: Larry Anderson

Be it resolved that the memo from Julie Robinson re: Comfort Station – Shower Heads and Faucets be received and Council approve the purchase of regular low flow **shower** head and faucet at an estimated cost of \$70 to \$150 and install lock on shower door to be handed out on receipt of key deposit and purchase the electronic faucets for the high use bathrooms at an estimated cost of \$425 to \$557 if within the budget for the Waterfront, if not, from Recreation.

CARRIED

5. Resignation – Mac Hamilton

Resolution No. 08/343

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the letter of resignation from Councillor Mac Hamilton dated June 24, 2008 be received by council and accepted with deep regret.

CARRIED

6. MTO Funding Roads and Bridges

Resolution No. 08/344

Moved By: Larry Anderson

Seconded By: Rick Suy

Be it resolved that the letter from the Ministry of Transportation re: Funding of \$7,378 for the purpose of funding municipal road and bridge capital investment needs be received and Council approve these funds be used to offset a portion of the cost of the Road Paving Project, subject to MTO approval.

CARRIED

7. Request for Information

Resolution No. 08/345

Moved By: Jim Bennett

Seconded By: Maxine Cannon

Be it resolved that the letter from _____ requesting various documents be received and the information be provided under the Freedom of Information and be provided as regular office workload allows.

CARRIED

Mayor Davies declared a Conflict of Interest and abstained from discussion and did not vote on the question.

8. AMCT Local Government Week

Resolution No. 08/346

Moved By: Jim Bennett

Seconded By: Larry Anderson

Be it resolved that the information from AMCTO re: Local Government Week – October 19 – 25, 2008 be received and filed.

CARRIED

9. Elk Lake Community Forest

Resolution No. 08/347

Moved By: Jim Bennett

Seconded By: Maxine Cannon

Be it resolved that the letter from Jeff Barton, Elk Lake Community Forest re: Ownership and Operation of Dam in Latchford be received and reply we have no funds at this time.

CARRIED

10. Canadian Union of Postal Workers Request

Resolution No. 08/348

Moved By: Rick Suy

Seconded By: Larry Anderson

Be it resolved that the letter from the Canadian Union of Postal Workers re: Urgent Request for submissions to save universal, public postal service be received and supported.

CARRIED

11. Canadian Union of Postal Workers Request

Resolution No. 08/349

Moved By: Rick Suy

Seconded By: Larry Anderson

WHEREAS the Canada Post Corporation Strategic Review, which was launched by the federal government on April 21, 2008 is looking at deregulating our public post office (i.e. reducing or removing Canada Post's exclusive privilege on letters);

AND WHEREAS it will become increasingly difficult for our public post office to provide affordable service to everyone, no matter where they live, if the government erodes or eliminates the very mechanism that funds universal postal service – the exclusive privilege;

AND WHEREAS postal deregulation in other countries has led to post office closures, less service, few jobs and higher postal rates for the public and small business;

AND WHEREAS the government is not holding public hearings as part of its strategic review or adequately consulting with the real owners of the post office – the public;

BE IT RESOLVED THAT THE Corporation of the Town of Latchford send a letter or submission to the Canada Post Corporation Strategic Review opposing deregulation of Canada Post and insisting that the government hold public hearings and properly consult with the true owners of Canada Post – the public.

CARRIED

12. Rescind Resolutions 08/323 and 08/324 – June 23, 2008

Resolution No. 08/350

Moved By: Larry Anderson

Seconded By: Rick Suy

Be it resolved that Resolutions 08/323 and 08/324 passed on June 23, 2008 be hereby rescinded.

CARRIED

13. Community Flower Gardens

Resolution No. 08/351

Moved By: Rick Suy

Seconded By: Larry Anderson

Be it resolved that the memo from Julie Robinson re: Location of Community Flower Gardens be received and Council approve the locations as outlined in Schedule 'A'.

CARRIED

14. August Meeting Date

Resolution No. 08/352

Moved By: Larry Anderson

Seconded By: Rick Suy

Be it resolved that the memo from the Mayor re: Council Meeting Date in August be received and August 28/08 be the Regular Council Meeting.

CARRIED

15. 4-way Stop at Bradley and King

Resolution No. 08/353

Moved By: Jim Bennett

Seconded By: Maxine Cannon

Be it resolved that the memo from the Clerk re: 4-way stop at Bradley and King be received and discussed at the next Committee of the Whole.

CARRIED

16. By-law Officer

Resolution No. 08/354

Moved By: Jim Bennett

Seconded By: Larry Anderson

Be it resolved that the memo from the Clerk re: By-law Officer be received and the Clerk be directed to research who is available and at what cost. Any notices to be sent by registered mail.

CARRIED

17. Budget Process / School Taxes / Hydro Generating Compensation

Resolution No. 08/355

Moved By: Rick Suy

Seconded By: Larry Anderson

Be it resolved that the budget process be completed by August 2008 and that the budget address the 2007 deficit of \$81,812; the outstanding school taxes of approximately \$267,000 and the repayment of the hydro generating plant overpayment in the amount of \$92,972 and an ad hoc Committee of Councillors who are available be formed.

CARRIED

18. Borrowing By-law Policy

Resolution No. 08/356

Moved By: Jim Bennett

Seconded By: Rick Suy

Be it resolved that CAO/Clerk-Treasurer be requested to develop a policy concerning an annual borrowing by-law and that this by-law be presented to Council at the first council meeting in January of each year and the amount of the requested funds not exceed twenty five percent of the expected tax revenues for that year;

And further that this policy be presented to Council by the first meeting in November 2008.

CARRIED

19. Paving Project – Changes to Contract

Resolution No. 08/357

Moved By: Rick Suy

Seconded By: Larry Anderson

Be it resolved that the email from UMA Engineering re: Cosens Avenue from Main St. to Empire St. and King St. from Sullivan Ave to Mowat Avenue and the paving of Mowat extended to the Recreation Centre be received and Cosens be dropped from Empire to Main; King from Sullivan to Mowat; paving from King on Mowat to Mitchell and around be done if funds allow.

CARRIED

20. Electrical Quotes for Campground

Resolution No. 08/358

Moved By: Jim Bennett

Seconded By: Larry Anderson

Be it resolved that the memo from Julie Robinson re: Electrical Quotations – Latchford Campground as follows:

Temagami Electrical Services \$16,032.28 including GST (note on memo); and
T.J. Adshead Electrical Installations \$12,547.81 including GST (note on memo)
be received and Council accept the quotation from Temagami Electrical as recommended by Ms. Robinson as funds from the grant allow.

CARRIED

21. OSIFA Funding for ½ Ton and Tractor

Resolution No. 08/359

Moved By: Maxine Cannon

Seconded By: Rick Suy

Be it resolved that Council authorize the Clerk-Treasurer to apply for funding through OSIFA for approximately \$24,000 to cover the purchase of the ½ ton truck and lawn tractor over ten years.

CARRIED

B. Information Items

Resolution No. 08/360

Moved By: Larry Anderson

Seconded By: Jim Bennett

Be it resolved that the following Information Items be noted and filed:

1. Letter to the Library Board re: Renovation at the Library. (Circulated at June 23/08 Council Meeting.)
2. Miller Paving Northern re: Proposed Schedule for the Paving Project. (Circulated at June 23/08 Regular Council Meeting)
3. Ministry of Aboriginal Affairs re: Temagami Land Claim Negotiations. (Circulated at June 23/08 Regular Council Meeting)
4. Senior Citizens Action Group – thank you card.
5. Ministry of Health Promotion re: Mapping Component of the Ontario Trails Strategy.

6. Town of Englehart invitation to the unveiling of a provincial plaque commemorating the Founding of Englehart.
7. Timiskaming Health Unit minutes of the May 7th meeting and the June 2008 Board of Health Report.
8. Ministry of Finance re: Transition Ratio for Industrial Property.
9. Julie Robinson re: Information Session – Latchford Waterfront and Campground.
10. WSIB Preliminary Premium Rates for 2009.
11. South Temiskaming Community Futures Development – minutes, statements of Regional Airport Municipal Services Board (on file).
12. Ministry of Finance re: Increase in 2008 Tax Rate for the Pipeline Class.
13. Clerk-Treasurer Report re: Tax Revenue.
14. City of Greater Sudbury re: Current and Past Financial support – Advisory Panel’s Report (on file).

Items 5 and 8 be moved to Action.

CARRIED

8. ONGOING BUSINESS

1. Tay Valley Request for Support

Resolution No. 08/361

Moved By: Larry Anderson

Seconded By: Maxine Cannon

Be it resolved that memo from the Clerk and attached resolution from Tay Valley Township received at the meeting of April 28th re: Request for Support – Provincial Funding Evaluation and Approval Process be received and Council support the Tay Valley’s resolution.

CARRIED

2. Loggers’ Hall of Fame Renovations

Resolution No. 08/362

Moved By: Jim Bennett

Seconded By: Maxine Cannon

Be it resolved that the memo from the Clerk re: Quotations for the supply and installation of siding on the Loggers’ Hall of Fame as follows:

Belanger Aluminum Products	\$13,692.00
Dave Rideout Renovations	\$12,075.00

Be received and Council accepts Dave Rideout Renovations’ tender in the amount of \$12,075.00 as the successful bid, including the purchase and installation of soffit and fascia.

CARRIED

22. New Dump Truck and Plow

Resolution No. 08/363

Moved By: Larry Anderson

Seconded By: Rick Suy

Be it resolved that memo from Terry Inglis, Public Works Foreman re: New Dump Truck/Plow Purchase advising the following quotations:

2009 Kenworth T800SH	\$91,450.00
2008 Ford Sterling L7500	\$61,000.00
2009 International	\$75,256.00
2009 Ford L9500	\$77,900.00

be received and pursuant to the recommendations outlined in the memo from the Public Works Foreman, Council approve the purchase of the 2009 Ford L9500 with Mercedes Benz 410 hp engine from the Near North Truck Centre at \$77,900.00;

And Further be it resolved that the purchase and installation of the box with air tarp and air tail-gate for \$15,743.94 and the purchase and installation of the Tenco reversible plow at \$21,535.00 be approved by Council.

CARRIED

9. NEW BUSINESS

1. MNR Fire Agreement

Resolution No. 08/364

Moved By: Jim Bennett

Seconded By: Larry Anderson

Be it resolved that the agreement between MNR and the Town of Latchford re: fire fighting be renewed.

CARRIED

2. Stage Purchase

Resolution No. 08/365

Moved By: Rick Suy

Seconded By: Larry Anderson

Be it resolved that a stage be ordered for the Rec Centre out of the \$220,000 grant.

CARRIED

10. BY-LAWS

By-law No. 882/08

Resolution No. 08/366

Move By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that By-Law No 882/08 being a by-law to authorize the sale of property to Theodore Cull, being Lots 26 and 38, West Side of Mitchell Street, Plan M57NB, Parcels 6108, 19229, 19640 SST be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-law No. 883/08

Resolution No. 08/367

Move By: Rick Suy

Seconded By: Larry Anderson

Be it resolved that By-Law No 883/08 being a by-law to authorize the execution of an agreement between Miller Paving Limited and the Corporation of the Town of Latchford to complete the Paving / Culvert Replacement / Gate Valve Replacement Project be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-law No. 884/08

Resolution No. 08/368

Move By: Larry Anderson

Seconded By: Rick Suy

Be it resolved that By-Law No 884/08 being a by-law to authorize the execution of an Amending Agreement and Addendum to the Agreement dated November 4, 2004 between the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Town of Latchford for funding of the Upgrades to the Water Treatment Plant, be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-law No. 888/08

Resolution No. 08/369

Move By: Rick Suy

Seconded By: Larry Anderson

Be it resolved that By-Law No 888/08 being a by-law to authorize the execution of Memorandum of Understanding between the District of Timiskaming Social Services Administration Board and the Corporation of the Town of Latchford for funding of Automated External Defibrillators be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-law No. 889/08

Resolution No. 08/370

Move By: Maxine Cannon

Seconded By: Jim Bennett

Be it resolved that By-Law No 889/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held July 7, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

11. CLOSED MEETING

Resolution No. 08/371

Move By: Larry Anderson

Seconded By: Rick Suy

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 8:52 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;
- A proposed or pending acquisition or disposition of land by the municipality or board;
- Labour relations or employee negotiations; and
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

Resolution No. 08/372

Move By: Jim Bennett

Seconded By: Rick Suy

Be it resolved that Council now arise from Closed Meeting at 9:40 p.m.

CARRIED

Deficit

Resolution No. 08/373

Move By: Rick Suy

Seconded By: Larry Anderson

Be it resolved that the 2007 \$81,812 deficit be recovered from borrowing the funds from the reserves.

CARRIED

Request

Resolution No. 08/374

Move By: Jim Bennett

Seconded By: Larry Anderson

Be it resolved that Council direct the Clerk to respond to the request as per the lawyer's recommendations.

CARRIED

Request Letters of Resignation

Resolution No. 08/375

Move By: Larry Anderson

Seconded By: Maxine Cannon

Be it resolved that Council direct the Clerk to request letters of resignation from the by-law officer and building maintenance inspector.

CARRIED

Property Values

Resolution No. 08/376

Move By: Larry Anderson

Seconded By: Rick Suy

Be it resolved that Council reassess property values in town in light of the recent increase in property values.

CARRIED

Offer to Purchase Block

Resolution No. 08/377

Move By: Larry Anderson

Seconded By: Rick Suy

Be it resolved that the offer to purchase the block is rejected.

CARRIED

8. ADJOURN

Resolution No. 08/378

Moved By: Jim Bennett

Seconded By: Maxine Canon

Be it resolved that Council now adjourn at 9:54 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 28th day
of July, 2008.**

Mayor

Clerk-Treasurer