

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
MONDAY JULY 28, 2008 AT 7:00 P.M.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Peter Davies, Councillors Larry Anderson, Maxine Cannon, and Mike Cole

Regrets: Councillor Jim Bennett
Betty Gibson, Clerk-Treasurer

Staff: Lise McKeever, Deputy Clerk-Treasurer

Public: There were approximately 16 people in attendance.

Press: Sue Nielsen, Temiskaming Speaker

Mayor Davies welcomed everyone. He advised the auditor was not present but Council will deal with the budget. Councillor Bennett could not make it. Mayor Davies read Councillor Rick Suy's letter of resignation.

2. Adoption of the agenda as circulated

Resolution No.: 08/385

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the July 28, 2008 Agenda be adopted as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:

Mayor Davies declared a conflict of pecuniary interest with respect to an item on the In-Camera Session.

4. Adoption of the Minutes

Resolution No.: 08/386

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the minutes of the Special and In-Camera Council meetings held July 4, 2008 be adopted as circulated by the Clerk.

CARRIED

Resolution No.: 08/387

Moved By: Larry Anderson

Seconded By: Maxine Cannon

Be it resolved that the minutes of the Special and In-Camera Council meetings of July 7, 2008 be adopted as circulated by the Clerk.

CARRIED

5. DELEGATIONS:

Fire Chief Pat Underhill attended to make the following announcements:

1. Training on use of a defibrillator will take place on July 23rd.
2. Mike Beaupre purchased four pieces of extrication equipment for \$2,000 in Ottawa from funds raised by the Fire Department. An invitation to observe the equipment being used on August 17th from 1:00 to 4:00 behind the Town Garage was issued.

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

Councillor Cannon: Recreation Report on file.

Mayor Davies: Report on file.

7. CORRESPONDENCE

A. Action Items

1. North Bay re: Provincial Funding for Mining Municipalities

Resolution No.: 08/388

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the letter from the City of North Bay requesting support of their resolution regarding provincial funding for mining municipalities in Ontario be received and supported.

CARRIED

2. Ontario Heritage Trust Award

Resolution No.: 08/389

Moved By: Maxine Cannon

Seconded By: Mike Cole

Be it resolved that the letter from Ontario Heritage Trust re: Lieutenant Governor's Ontario Heritage Award for Community Leadership be received and pass on to the Heritage Board.

CARRIED

3. Jack Hunt Memorial Tournament

Resolution No. 08/390

Moved By: Larry Anderson

Seconded By: Maxine Cannon

Be it resolved that the letter from Hayley McKeever, Secretary, Jack Hunt Memorial 3-Pitch Tournament requesting a contribution of a prize or gift that can be given to the ball players be received and Council approve the donation of two centennial golf shirts and two centennial mugs.

CARRIED

4. Business License

Resolution No. 08/391

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council approve the Application for Business License from Wilks Pit Stop Restaurant.

CARRIED

5. USTI Invoice – Utility Billing to Tax Interface

Resolution No. 08/392

Moved By: Maxine Cannon

Seconded By: Mike Cole

Be it resolved that Council approve the payment of the USTI Canada Incl. invoice in the amount of \$630, plus GST for a Utility Billing to Tax Interface and the required license fee.

CARRIED

6. Greenwood Park Council Liaison

Resolution No. 08/393

Moved By: Mike Cole

Seconded By: Maxine Cannon

Be it resolved that memo from Julie Robinson re: Council liaison for Latchford Integrated Parks Development be received and Larry Anderson be the liaison.

CARRIED

7. 2009 Bear Wise Funding

Resolution No. 08/394

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the letter from the Ministry of Natural Resource re: 2009 Bear Wise Community Funding be received and the Clerk-Treasurer will apply for funding for bear proof garbage bins.

CARRIED

8. Asset Management – Request for Proposals

Resolution No. 08/395

Moved By: Mike Cole

Seconded By: Larry Anderson

WHEREAS Request for Proposals were forwarded to a number of consulting services to provide services to institute and Asset Manage Program required to comply with the new Public Sector Accounting Board Regulation which is effective January 2009;

AND WHEREAS the following proposals were received:

Sutcliffe Rody Quesnel	\$24,942.75
Suncorp Valuations	\$24,500

AND WHEREAS the Town received COMRIF funding in the amount of \$6,989 with the required Town share being \$3,494.

NOW THEREFORE BE IT RESOLVED THAT Council accept the recommendation of the Clerk-Treasurer as follows:

1. Council does not accept the proposals from Sutcliffe Rody Quesnel or Suncorp Valuations as the cost exceeds funds available.
2. Council direct the Clerk to advertise for a qualified individual to complete the required program using a similar template to the one attached to the Clerk's report prepared for the July 28th agenda.

CARRIED

9. Declaration of Vacant Council Office

Resolution No. 08/396

Moved By: Larry Anderson

Seconded By: Mike Cole

WHEREAS pursuant to Section 262(1) of the Municipal Act Council of the Corporation of the Town of Latchford declares a vacant office on Council.

NOW THEREFORE BE IT RESOLVED THAT Council will advertise the vacant position and may appoint a person to the office within sixty days of July 28th, 2008.

CARRIED

10. Accounts June 20 – July 24, 2008

Resolution No. 08/397

Moved By: Maxine Cannon

Seconded By: Mike Cole

Be it resolved that Payroll in the amount of \$34,160.31 and General Bills in the amount of \$77,317.68 for the period June 20, 2008 to July 24, 2008 be passed and paid on behalf of the Corporation of the Town of Latchford.

CARRIED

11. New Phone System

Resolution No. 08/398

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the quote from NorthernTel for a phone system in the amount of \$4,178.45 be received and the first two items only be purchased.

CARRIED

B. Information Items

Resolution No. 08/399

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the following Information Items be noted and filed:

1. Ministry of the Environment re: Chief Drinking Water Inspector Annual Report.
 2. Ministry of Health Promotion re: Trails for Life 2008-2009.
 3. Ministry of Natural Resources re: Endangered Species Act.
 4. Notice of Aerial Spraying Timiskaming Forest.
 5. Ministry of Transportation re: Standing Water in Ditch – Hwy. 11.
 6. Temiskaming Hospital re: Area Recruitment and Retention Committee.
 7. Ministry of Natural Resources re: 2009 Temagami Forest Management Plan.
 8. UMA Engineering – Paving Program Summary of Meeting of June 26th.
 9. South Temiskaming Community Futures Development Corp. minutes (on file)
- And a letter be sent regarding Item #5.

8. ONGOING BUSINESS

Washrooms at the Comfort Station should be open by the weekend.

9. NEW BUSINESS

1. Monthly Financial Reports

Resolution No. 08/400

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that Council direct the Deputy Clerk/Treasurer to provide a monthly financial report.

CARRIED

2. Budget

Resolution No. 08/401

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council request the Municipal Affairs rep. attend to assist with the budget.

CARRIED

3. Coleman Road Extension

It was noted that there is a lot of heavy equipment travelling out Murphy Mill Road for the Coleman Road Extension. The Town has a weight restriction and should put up a load restriction sign on this road. It was also noted that Murphy Mill Road is in a poor state with many potholes and needs to be graded and brushed out along the side. The agreement with Coleman stated that Coleman is to do some brushing.

10. BY-LAWS

By-law No. 890/08

Resolution No. 08/402

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that By-Law No 880/08 being a by-law to authorize certain capital works of the Town of Latchford and the submission of an application to the Ontario Infrastructure Projects Corporation for financing such capital works being the purchase of a dump truck/snow plow; ½ ton pick-up truck and tractor mower; and to meet expenditures in connection with such works through the issue of debentures be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-law No. 892/08

Resolution No. 08/403

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that By-Law No 892/08 being a by-law to authorize adoption of the 2008 Budget for the Corporation of the Town of Latchford be deferred.

CARRIED

By-law No. 893/08

Resolution No. 08/494

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that By-Law No 893/08 being a by-law to establish tax ratios for the Corporation of the Town of Latchford for 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-law No. 894/08

Resolution No. 08/405

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that By-Law No 894/08 being a by-law to provide for the adoption of tax rates for municipal and school purposes and to further provide for penalty and interest in default of payment thereof for 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-law No. 895/08

Resolution No. 08/406

Move By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that By-Law No 895/08 being a by-law to provide for the adoption of water and sewage service rate for 2008 and further provide for penalty and interest in default of payment thereof for 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-law No. 896/08

Resolution No. 08/407

Moved By: Mike Cole

Seconded By: Maxine Cannon

Be it resolved that By-Law No 896/08 being a by-law to provide for the refund of taxes levied for local municipal and school purposes in 2008 by Council be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-law No. 897/08

Resolution No. 08/408

Move By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that By-Law No 897/08 being a by-law to authorize the sale of lands to John and Ruby Shortt (Lot 369 on Hillview Street, Plan M57NB, Parcel 19828 SST) be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-law No. 898/08

Resolution No. 08/409

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that By-Law No 898/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for the Council Meeting held July 28, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

11. CLOSED MEETING

Resolution No. 08/410

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 8:19 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2);

- A proposed or pending acquisition or disposition of land by the municipality or board

- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act.

CARRIED

Resolution No. 08/411

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that Council now arise from Closed Meeting at 9:17 p.m. with no report.

CARRIED

Resolution No. 08/412

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that Council has agreed to switch lots for Debbie McKenzie and Dave Hill if it is at all possible.

CARRIED

Resolution No. 08/413

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that Council requests an appraisal on two properties near the ball field.

CARRIED

8. ADJOURN

Resolution No. 08/414

Moved By: Larry Anderson

Seconded By: Maxine Cannon

Be it resolved that Council now adjourn at 9:20 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 28th day
of August, 2008.**

Mayor

Clerk-Treasurer