

**CORPORATION OF THE TOWN OF LATCHFORD  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
THURSDAY OCTOBER 23, 2008 at 7:00 p.m.  
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor Peter Davies, Councillors Larry Anderson, Mike Cole, Maxine Cannon and Ruby Shortt

**Regrets:** Betty Gibson, Clerk-Treasurer

**Staff:** Lise Remillard, Deputy Clerk-Treasurer

**Public:** There were approximately 6 people in attendance.

**Press:** Sue Nielsen, Temiskaming Speaker  
Jim Patterson, CJTT

**2. Adoption of the agenda as circulated**

**Resolution No.: 08/486**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the October 23, 2008 Agenda be adopted as circulated.

**CARRIED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST**

None

**4. Adoption of the Minutes**

**Resolution No.: 08/487**

**Moved By:** Maxine Cannon

**Seconded By:** Ruby Shortt

**Be it resolved that** the minutes of the Regular and In-Camera meetings held September 25, 2008 be adopted as circulated by the Clerk.

**CARRIED**

**Resolution No.: 08/488**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** the minutes of the Committee of the Whole Meeting held October 9, 2008 be adopted as circulated by the Clerk, as amended.

**CARRIED**

**5. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

None

**6. CORRESPONDENCE**

**A. Action Items**

**1. Old Computers**

**Resolution No.: 08/489**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from Diane Remillard, Co-Chair, Latchford Heritage Board requesting approval of Council to bring the old computers including all parts and accessories which are stored in the furnace room at the Town Office to North Bay to be rebuilt for needy children be received and Council grants approval and will assist in transporting the computers to North Bay.

**CARRIED**

**2. Ontario Potable Water Program Application**

**Resolution No.: 08/490**

**Moved By:** Ruby Shortt

**Seconded By:** Maxine Cannon

**Be it resolved that** Council approves the submission of the application to the Ontario Potable Water Program for the Water Treatment Project #6221 to assist in covering the overrun on this project.

**CARRIED**

**3. FedNor Funding for Park Intern**

**Resolution No. 08/491**

**Moved By:** Larry Anderson

**Seconded By:** Ruby Shortt

**Be it resolved that** Council approves the submission of an application to FedNor for funding a Park Intern with the municipal share of \$3,500 maximum.

**CARRIED**

**4. Halloween Dance**

**Resolution No. 08/492**

**Moved By:** Maxine Cannon

**Seconded By:** Ruby Shortt

**Be it resolved that** Council authorizes the donation of the use of the Community Recreation Hall for a Halloween Dance with proceeds donated to the Food Bank.

**CARRIED**

**5. Building Canada Fund**

**Resolution No. 08/493**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from Canada / Ontario Governments re: Joint Federal and Provincial Funding Under the Building Canada Fund be received.

**CARRIED**

*Council noted that the Town could apply for funding for a new roof at the Fred Keenan Centre and/or new furnace at the Town Office.*

**6. Community Living Temiskaming South – Municipal Grant**

**Resolution No. 08/494**

**Moved By:** Maxine Cannon

**Seconded By:** Ruby Shortt

**Be it resolved that** the letter from Community Living Temiskaming South requesting a municipal grant of 30 cents per capita be received and be deferred for information.

**CARRIED**

**7. Employee Benefits Renewal Policy**

**Resolution No. 08/495**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** the Council accepts the St. Cyr & associates Renewal Policy for employee benefits and they be so advised.

**CARRIED**

**8. Amendments to 2008 Budget**

**Resolution No. 08/496**

**Moved By:** Maxine Cannon

**Seconded By:** Ruby Shortt

**WHEREAS** the 2008 Budget was adopted by Council on September 25, 2008;

**AND WHEREAS** Council desires to amend the 2008 Budget.

**NOW THEREFORE BE IT RESOLVED THAT** the 2008 Budget be amended as follows:

- transfer from reserves to cover the deficit be amended from \$74,660 to \$71,784 per the final audit report;
- remove the transfer from reserves of \$9,395.42 for the overpayment by the Ministry of Finance for hydro-electric generating stations; and
- redirect the transfer of \$20,000 from Greenwood Park to the General Government Reserves.

**AND FURTHER THAT** this resolution be attached to By-law No. 892/08, forming part of the By-law to adopt the 2008 Budget.

**CARRIED**

**9. Temiskaming Palliative Care Network – Donation Request**

**Resolution No. 08/497**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** the letter from Timiskaming Palliative Care Network requesting donations for the Tree of Life be received and filed.

**CARRIED**

**10. Cold Water Hydro**

**Resolution No. 08/498**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**WHEREAS** Douglas Kane of Cold Water Hydro made a presentation at the October 9<sup>th</sup> Committee of the Whole Meeting with respect to development of the Latchford Dam as the first North American Demonstration Site using a new technology – VLH turbines to produce electricity.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Town of Latchford fully supports in principal the Cold Water Hydro Corporation's proposed project at the Latchford Dam on the Montreal River; and that the Clerk be directed to contact CWH to discuss setting a meeting regarding the offer made by CWH to commit to ensure jobs are created locally and supplies where appropriate be purchased locally.

**CARRIED**

**11. Closure of Town Office**

**Resolution No. 08/499**

**Moved By:** Maxine Cannon

**Seconded By:** Ruby Shortt

**Be it resolved that** the Council extends the closure of the Town Office on Wednesdays to January 1, 2009 at which time it will be reassessed.

**CARRIED**

**12. Accounts Payable September 25 to October 20, 2008**

**Resolution No. 08/500**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the Payroll in the amount of \$18,751.60 and General Bills in the amount of \$84,804.82 for the period September 25, 2008 to October 20, 2008 be passed and paid on behalf of the Corporation of the Town of Latchford.

**CARRIED**

*It was noted that the fire boat should be stored in the Town's facility starting next year; the Town is paying for storage when it could be stored in the Town's facility at no cost.*

*Council requested the Deputy Treasurer to make a list of all items over budget on the November Accounts Payable Report.*

**13. Cosens Avenue**

**Resolution No. 08/501**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** the CAO/Clerk-Treasurer's Report re: Cosens Avenue and attached correspondence for the Ministry of Transportation be received and be referred to the Committee of the Whole.

**CARRIED**

**14. New Furnace**

**Resolution No. 08/502**

**Moved By:** Maxine Cannon

**Seconded By:** Ruby Shortt

**Be it resolved that** the CAO/Clerk-Treasurer's Report re: New Furnace at the Town Office and the estimates be received and deferred to Committee of the Whole.

**CARRIED**

**B. Information Items**

**Resolution No. 08/503**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** the following Information Items be noted and filed:

1. Timiskaming Health Unit – Board minutes of the September 3<sup>rd</sup> meeting and the Board of Health Report October 2008.
2. Ministry of Natural Resources re: 2009 Bear Wise Application.
3. Hydro One re: Energy Conservation.
4. Ontario Good Roads re: Municipal Data Works.
5. Canadian Union of Postal Workers re: Thank you letter.
6. The Ontario Trillium Foundation re: Reporting Requirements.
7. Ministry of Transportation re: Advance Turn-Off.
8. AMO re: 2007 Annual Report (on file).
9. Ontario Northland re: Concerns at the Rib Lake Road Crossing.
10. Ministry of Finance re: Compensation for Hydro-electric Generating Stations – Over Payment.
11. Local Authority Services Ltd. re: Energy Management/Conservation.
12. Ontario Good Roads re: Directors.
13. Timiskaming Health Unit re: Smart Serve Training Course.
14. Letter to the Ministry of Natural Resources re: 2009-2019 Draft Forest Management Plan.
15. Julie Robinson re: Access Road Off Anima-Nipissing Road.
16. Julie Robinson re: Bay Lake Campground – Project 2009 Revenues and Expenditures.
17. North Bay General Hospital re: Special Tour of the Regional Health Centre Construction Site October 25, 2008.

**CARRIED**

*Following are special requests ensuing from the Information Items:*

1. *The Clerk was directed to invite the Timiskaming Health Unit representative to speak with Council regarding the three week strike and if we can expect a rebate.*
- 7 & 9 *The Clerk was requested to send copies of the letters from the O.N.R. and M.T.O. to the Rib Lake Cottagers' Association.*
15. *The M.N.R. to be informed that there was no prior consultation with the Town regarding the access road off Anima-Nipissing Road.*

**8. ONGOING BUSINESS**

The Clerk was directed to provide list of incomplete projects at the Committee of the Whole and not include on the Regular Council Agenda.

**9. NEW BUSINESS**

1. The Clerk was directed to provide a letter of support to Charles Hallworth of the Volunteer Fire Department regarding their proposal for land for a new fire hall.
2. The Town Office is the Primary Emergency Operation Centre and the Recreation Centre is the Alternate Emergency Operation Centre. Mayor Davies attended an Emergency Management Coordinators meeting; it was noted that a generator is required at both locations. CTC has a sale on generators until October 24<sup>th</sup>, 2008. There have been no funds taken from the budget yet. Perhaps the Town should look at something larger that can run the heat and lights as well. Council is considering a propane furnace at the Town Hall, and possibly a propane generator. Information will be provided at the Committee of the Whole meeting.

**10. BY-LAWS**

**By-Law No. 903/08**

**Resolution No. 08/504**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 903/08 being a by-law to authorize the sale of lands to David Hill be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 909/08**

**Resolution No. 08/505**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 909/08 being a by-law to govern the calling, place and proceedings of Council Meetings and the conduct of its members be taken as read a third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 913/08**

**Resolution No. 08/506**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 913/08 being a by-law to adopt an Asset Management Policy be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 914/08**

**Resolution No. 08/507**

**Moved By:** Maxine Cannon

**Seconded By:** Ruby Shortt

**Be it resolved that** By-Law No 914/08 being a by-law to authorize an agreement with MGL Consulting Services for undertaking tangible capital asset inventory and valuation services for the Corporation of the Town of Latchford be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford and 2008 expenditures do not exceed \$6,000.00.

**CARRIED**

**By-Law No. 915/08**

**Resolution No. 08/508**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 915/08 being a by-law to authorize a Product Supply and Equipment Lease Agreement with UPI Energy be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 91608**

**Resolution No. 08/509**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 916/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for the Council Meeting held October 23, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**11. CLOSED MEETING**

**Resolution No. 08/510**

**Move By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** the Council for the Town of Latchford enter into a Closed Meeting at 8:22 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2):

- A proposed or pending acquisition or disposition of land by the municipality or board;
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- Labour relations or employee negotiations; and
- Personal matters about an identifiable individual, including municipal or board employees.

**CARRIED**

**Resolution No. 08/511**

**Move By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** Council now arise from Closed Meeting at 9:05 p.m.

**CARRIED**

**Town Lots 108 and 98**

**Resolution No. 08/512**

**Moved By:** Maxine Cannon

**Seconded By:** Ruby Shortt

**Be it resolved that** Lots 108 and 98 be removed from the market (old town hall lots) when we can legally do so.

**CARRIED**

**12. ADJOURN**

**Resolution No. 08/513**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** Council now adjourn at 9:19 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**

**Dated at Latchford this 27<sup>th</sup> day  
of November, 2008.**

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**Mayor**

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**Clerk-Treasurer**