

**CORPORATION OF THE TOWN OF LATCHFORD**

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
MONDAY FEBRUARY 11, 2008 at 7:00 p.m.  
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor Peter Davies, Councillors Larry Anderson, Mac Hamilton, Mike Cole, Maxine Cannon, Rick Suy, and Jim Bennett

**Regrets:**

**Staff:** Betty Gibson, Clerk-Treasurer

**Public:** There were approximately 17 people in attendance.

**Press:** Not present

**2. Adoption of the agenda as circulated**

**Resolution No.:** 08/62

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** the February 11, 2008 Agenda be adopted as circulated, and amended; Action Items #14 moved to #4 and #15 moved to #5.

**CARRIED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:**

None.

**4. Adoption of the Minutes**

**Resolution No.:** 08/73

**Moved By:** Michael Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the minutes of the Regular Council Meeting and In-Camera Meeting held January 28<sup>th</sup>, 2008 be adopted as circulated by the Clerk, as amended.

**CARRIED**

**For:**

**Councillors Larry Anderson,  
Maxine Cannon and Rick Suy,  
And Mayor Peter Davies**

**Against:**

**Councillors Mike Cole,  
Jim Bennett and  
Mac Hamilton**

**5. DELEGATIONS:**

**Mike Del Monte, OCWA** attended and made a presentation on "Lead Sampling". Mr. Del Monte displayed a slide show which outlined the Ministry's reasons for instituting the regulation mandating the lead sampling. The process involved was also explained thoroughly.

Mr. Del Monte advised of alternatives to engaging OCWA to do the lead sampling and confirmed that OCWA would be pleased to train Town Staff if Council wished. The Town could confirm the cost of the bottles and the lab testing to ensure there would be a cost saving.

Mayor Davies thanked Mr. Del Monte for attending.

**6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

**Councillor Maxine Cannon:**

Recreation:

- Frosty Frolic schedule will be out soon.

Fire Department:

- Attended a Fire Department meeting; noted they are a group of volunteers to be proud of.

Temiskaming Municipal Association:

- The TMA asked how much Latchford paid for Police Protection.

**Councillor Mike Cole:**

Fire Department:

- Fire and First Response Summary 2007:

▪ Rescue Calls	2
▪ Road Calls MVA	1
▪ Fire Calls	3
▪ First Response Calls	24
▪ TOTAL	30

**Clerk's Report:**

9-1-1:

- Letters have been forwarded from the Clerk's office advising the residents of the former unorganized Township of South Gillies of their 9-1-1 address and outlining the 9-1-1 process.

Greenwood Park:

- The new Parks Facilitator will start on Tuesday February 19<sup>th</sup>; the project will move along more quickly.

Recreation Centre Expansion:

- Requested an estimate for expansion
- Further applications for funding will be submitted

ONR Property:

- Ongoing dialogue and correspondence regarding acquiring a piece of property.

Dexnyl Exploration Property (Scandia Inn)

- Ongoing discussions/correspondence with Town Solicitor;
- Resolution included for consideration.

Property Standards By-law:

- Draft by-law circulated a second time and Council hopes to include by-law on the February 28<sup>th</sup> council meeting.

**Mayor's Report:**

Winter Carnival:

- Latchford's Frosty Frolic Winter Carnival coming up this weekend; events will be posted - kids dance on Friday and the Adult dance on Saturday.

Parks Facilitator:

- Julie Robinson starts next week.

New Committee Structure:

- reorganization of council assignments; following is outline of new committee structure and the changes that have been made.
- Previously, with four councillors and a Mayor who met once a month it was agreed this was not enough - increased to two meetings per month but was still not enough. Some weeks met two or three times and this was hard on the Councillors; however everyone was fully informed about Council business. To remedy this increased to six councillors.
- Committees were set - certain committees did not meet on a regular basis; there were committees of one. Decisions were made and brought to council without adequate discussion. Councillors were asked to vote using only the information that was provided to them that night at the meeting. Individual councillors were no longer fully informed about what was going on in the town. Also the balance of work was getting out of whack with some councillors carrying most of the load.
- To move forward changes that would reduce the overall number of meetings, even the work load and make sure that we were fully represented at meetings in the district, were made. Most importantly we had to ensure that all councillors were fully informed about council business.
- In the new committee structure twelve committees have been replaced by one. This means less overall meetings and a greater general involvement of all councillors.
- Each councillor will be much more informed.
- The new committee is just that, a committee. Any items brought forward by any councillor can be discussed. No decisions can be made at a committee meeting - recommendations can be made for resolutions that must then be brought forward to the next council meeting.
- This makes sure that all councillors are aware of the background of the issue before it is presented as a motion to council and before they are asked to vote.
- Secondly and most importantly it is very clear and transparent. Nothing can be sprung on council or the public without adequate notification.
- As a committee meeting it must be posted in accordance with the notice bylaw; it must be open to the public; resolutions may not be passed or any decisions that are binding on council; and minutes must be kept of the meeting.
- I would like the committee to consist of all of council. I must insist that every Councillor makes an effort to attend. I would like to have the meetings on Monday nights so that they are regular and easily remembered. However if the majority of council can not make a particular Monday night then we can have the meeting on a Tuesday, If not Tuesday then Wednesday.
- This structure results in overall less meetings.
- The work has to be done this is a more efficient way of achieving that objective.
- We will have more informed councillors.
- This will lead to much more efficient council meetings
- This will lead to shorter council meetings
- This system is an open and transparent system.
- There are other meetings that at which Latchford must or should be represented throughout the year. An even load would be seventeen assignments for each councillor. I want the councillors to work out an even workload.
- In-camera meetings should be used only where absolutely necessary. Much of what is done in camera could be achieved in a public session if names were omitted. If we move in this direction the system would be more transparent and open.
- As Mayor it is my job under the Municipal Act to lead council and to call meetings and to act as the C.E.O. (Chief Executive Officer) of the Corporation. I must ensure that the work gets done and that it is done in a manner fair to all councillors.
- I hope that all of council will pull together as there is much work to be done.

Finance:

- The Mayor requested the Clerk to prepare a finance report for the March 10<sup>th</sup> council meeting.

**7. CORRESPONDENCE**

**A. Action Items**

**1. OCWA - Aqua-flo Units**

**Resolution No. 08/64**

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** the email from Michael Del Monte, OCWA presenting a quote of \$798.96, plus taxes and shipping and OCWA 20% administration fee on the parts to refurbish several aqua-flo units be received and Council authorize OCWA to order the parts.

**CARRIED**

**2. OCWA – Wall Heater at WTP**

**Resolution No.: 08/65**

**Moved By:** Larry Anderson

**Seconded By:** Maxine Cannon

**Be it resolved that** the email from Michael Del Monte, OCWA presenting a quote of \$759.52, including all parts, labour and taxes to replace the wall heater at the Water Treatment Plant be received and this item be put out for tender.

**CARRIED**

**3. Fred Keenan Centre**

**Resolution No. 08/66**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**WHEREAS** quotations were received for the renovations at the Fred Keenan Centre and a quote in the amount of \$34,500 to complete certain portions of the work was accepted by Council Resolution No. 07/435 on October 22, 2007;

**AND WHEREAS** Hearn Construction was requested to provide a further quotation for proposed changes to the renovations;

**NOW THEREFORE BE IT RESOLVED THAT** Council approve the renovations to the Fred Keenan Centre as highlighted on the quote from Hearn Construction dated 06/02/08 to a maximum amount of approximately \$34,500, including levelling of the floor of the Seniors' Club, putting shelving in Medical Centre and item as highlighted in quote or circulating water system..

**CARRIED**

*It be noted that Councillor Hamilton objected to Mayor Davies' presentation of Resolution 08/66 as a negative resolution.*

**4. Email Usage**

**Resolution No. 08/67**

**Moved By:** Jim Bennett

**Seconded By:** Mike Cole

**Be it resolved that** email only be used as a last resort for all Council notifications of meetings and time sensitive issues, and if Staff does not receive a response, Staff will contact those who do not respond to confirm their receipt.

**CARRIED**

**5. Committee of the Whole Concept**

**Resolution No. 08/68**

**Moved By:** Mac Hamilton

**Seconded By:** Maxine Cannon

**Be it resolved that** the email from Councillor Hamilton re: Committee of the Whole process be received and that the Committee of the Whole concept as recently conducted on January 21, 2008 and February 4, 2008 be deferred to a Special Meeting to be held Tuesday February 19<sup>th</sup>.

**CARRIED**

**6. Local Initiative Fund Application**

**Resolution No. 08/69**

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** Council approve submission of Local Initiative Fund Application to South Temiskaming Community Futures Development Corporation in partnership with the Municipality of Temagami, Coleman Township, and the Town of Cobalt.

**CARRIED**

**7. BJ Variety – Family Day**

**Resolution No. 08/70**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the letter from BJ Variety requesting approval of Council to remain open on Family Day February 18, 2008 be received and Council grants approval

**CARRIED**

**8. Ontario's Near North**

**Resolution No. 08/71**

**Moved By:** Jim Bennett

**Seconded By:** Rick Suy

**Be it resolved that** the letter from Ontario's Near North requesting a contribution in the amount of \$250.00 towards the "Loop Tour" which showcases the area surrounding Lake Temiskaming be received and referred to the Budget Process.

**CARRIED**

**9. Hydro One Networks Rate Increase for Latchford**

**Resolution No. 08/72**

**Moved By:** Jim Bennett

**Seconded By:** Larry Anderson

**Be it resolved that** the information notice from Hydro One Networks advising that they are seeking OEB approval to harmonize its customers' rates which will result in an average delivery rate increase for Latchford be received and it be opposed by Council.

**CARRIED**

**10. Tool Replacement Quotes**

**Resolution No. 08/73**

**Moved By:** Jim Bennett

**Seconded By:** Mike Cole

**Be it resolved that** the memo from the Clerk and attached quote for replacement of tools as required in the amount of \$4,701.33 be received and put out to tender.

**CARRIED**

**11. Big Red's Fish Derby**

**Resolution No. 08/74**

**Moved By:** Rick Suy

**Seconded By:** Maxine Cannon

**Be it resolved that** letter from the Lions Club of Cobalt and Coleman requesting donations for the Big Red's Fish Derby be received and Council approve donating a Latchford T-shirt and Centennial Mug.

**CARRIED**

**12. Bulletin Board at the Recreation Centre**

**Resolution No. 08/75**

**Moved By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** Council direct the Clerk to request the Public Works Staff to construct a fourth bulletin board in the same design as the one outside the Town Office to be located at the Latchford Community Recreation Centre.

**CARRIED**

**13. Coleman Township**

**Resolution No. 08/76**

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** Council direct the Clerk to contact Coleman Township requesting a meeting.

**CARRIED**

**14. Business Licence**

**Resolution No. 08/77**

**Moved By:** Mike Cole

**Seconded By:** Rick Suy

**Be it resolved that** Council direct the Clerk to provide a report to Council on business licences.

**CARRIED**

**15. Property Standards By-law**

**Resolution No. 08/78**

**Moved By:** Maxine Cannon

**Seconded By:** Rick Suy

**Be it resolved that** Council complete their review of the draft Property Standards By-law to be provided to the Clerk with proposed amendments by February 19<sup>th</sup>, 2008 in order for the By-law to be placed on the February 28<sup>th</sup> agenda for passing.

**CARRIED**

**16. Dexnyl Property**

**Resolution No. 08/79**

**Moved By:** Mike Cole

**Seconded By:** Larry Anderson

**Be it resolved that** the Council of the Corporation of the Town of Latchford does indemnify Canada in the event that Dexnyl Exploration is revived and asserts a claim against Canada.

**CARRIED**

**B. Information Items**

**Resolution No. 08/80**

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** the following Information Items be noted and filed:

1. Minister Responsible for Seniors – thank you letter.
2. Timiskaming Health Unit minutes of meeting held January 24<sup>th</sup> re: Timiskaming District Pandemic Planning.
3. The Explorations Newsletter (on file).
4. MOE re: Lead Testing Program.
5. Clerk's Report to Council re: Recommendations – Committee of Council February 4, 2008.

**CARRIED**

**8. ONGOING BUSINESS**

1. Official Plan Amendment/Zoning By-law.
2. Green Solutions.
3. Lead Sampling.
4. Budget.

**9. NEW BUSINESS**

**1. Council Meeting Rescheduled.**

**Resolution No. 08/81**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** the Regular Council Meeting scheduled for Monday February 25<sup>th</sup>, 2007 be rescheduled to Thursday February 28, 2008 at 7:00 p.m.

**CARRIED**

**10. BY-LAWS**

**By-Law No. 857/08**

**Resolution No. 08/82**

**Move By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** By-Law No 855/08 being a by-law to authorize the submission of an application to Ontario Infrastructure Project Corporation for the Municipal Infrastructure Investment Imitative Grant be taken as read a first, second and third time and finally passed by the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 858/08**

**Resolution No. 08/83**

**Move By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** By-Law No 858/08 being a by-law to stop up, close and declare surplus the portion of the laneway described as PIN 61381 – 0411 LT; PT Lane abutting Lt 92 and 92 PL M57NB PT 1 PL 54R5189 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 859/08**

**Resolution No. 08/84**

**Move By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 859/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held February 11, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**11. CLOSED MEETING**

**NONE**

**12. ADJOURN**

**Resolution No. 08/85**

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** Council now adjourn at 10:01 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**

**Dated at Latchford this 28th day  
of February, 2008.**

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**Mayor**

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**Clerk-Treasurer**