

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
THURSDAY NOVEMBER 27, 2008 at 7:00 p.m.
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

SWEARING-IN OF COUNCILLOR THEO CULL.

PRESENT:

Council: Mayor Peter Davies, Councillors Larry Anderson, Mike Cole, Maxine Cannon, Ruby Shortt and Theo Cull

Regrets:

Staff: Betty Gibson, CAO/Clerk-Treasurer

Public: There were approximately 18 people in attendance.

Press: Sue Nielsen, Temiskaming Speaker
Jim Patterson, CJTT

2. Adoption of the agenda as circulated

Resolution No.: 08/520

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the November 27, 2008 Agenda be adopted as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST

None

4. Adoption of the Minutes

Resolution No.: 08/521

Moved By: Maxine Cannon

Seconded By: Ruby Shortt

Be it resolved that the minutes of the Regular and In-Camera meetings held October 23, 2008 be adopted as circulated by the Clerk.

CARRIED

Resolution No.: 08/522

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the minutes of the Special Council Meeting and the Committee of the Whole Meeting held November 13, 2008 be adopted as circulated by the Clerk.

CARRIED

5. DELEGATIONS / PRESENTATIONS:

1. Orville and Rita McDermid presented the Town of Latchford with a painting of the Aubrey Cosens Bridge. The artist was Brigadier General George L. Cassidy and the painting was given to Mr. & Mrs. McDermid by the Buffam Family to honour the lives of Harold, Margaret, Orville and Rita McDermid. Mr. & Mrs. McDermid read a brief history of the lives of George L. Cassidy and Harold and Margaret McDermid. Mayor Davies informed Mr. & Mrs. McDermid that the painting will be hung at the Recreation Centre and Councillor Anderson suggested framing the “history” scripts also. Mayor Davies thanked Mr. & Mrs. McDermid for the beautiful painting which was the last painting by George Cassidy.

2. **Council of the Town of Latchford** presented a cheque in the amount of \$500.00 to the Cobalt, Coleman, Latchford Food Bank. Mr. & Mrs. Fleming attended representing the Food Bank. Mayor Davies explained that the Town had raised money through holding a Halloween Dance and plan to carry on with this type of fund raising for the Food Bank in the future.
3. **Diane Remillard, representing the Community Association**, presented a cheque in the amount of \$1,000 to the Town of Latchford to contribute to the cost of the new tables, chairs and stage at the Community Centre. Mayor Davies extended thanks to the Community Association for their generosity.
4. **Charles Hallworth, representing the Latchford Social Club** presented a cheque in the amount of \$500 to the Town of Latchford with \$400 contributed to the cost of the new tables and chairs for the Community Centre and \$100 contributed to the cost of the Heritage Plaque. Mayor Davies extended thanks to the Social Club for their generosity.
5. **Fire Chief Pat Underhill and Charles Hallworth** presented a cheque in the amount of \$500 from the Volunteer Firefighters Association to contribute to the cost of the new tables, chairs and stage at the Community Centre. Mayor Davies extended thanks to the Firefighters Association for their generosity.
6. **Councillor Ruby Shortt** presented a handmade crocheted queen size bedspread and two handmade crocheted afghans to the Latchford Volunteer Firefighters Association to be raffled with proceeds going to the Building Fund for a new Fire Hall. Fire Chief Underhill and Charles Hallworth thanked Ruby Shortt for her generosity and the many hours of work involved in producing these beautiful articles.

6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:

1. Councillor Larry Anderson:

- Noted the amount of snow received to date and that the new truck with snow plow had arrived and is a very good addition to the Town equipment

2. Councillor Maxine Cannon:

- Santa Claus train was a great success
- Christmas Tree Lighting will be on Saturday December the at 6:30 p.m. at the Community Centre
- Ornaments will be on sale at the door and also are now on sale at the Town Office
- New members on the Recreation Committee are Cathy Ash and Tracy Uttley

3. Mayor Peter Davies:

- Numerous meetings over past few weeks – ONTERA, Public Works Canada, Emergency Management exercise and meeting; Recreation meeting
- Good news with the purchase of the new dump truck
- High speed internet now in Latchford; already reaching maximum capacity and ONTERA is looking into to installing a repeater station in Town
- Emergency Management Plan to be updated, as follows:
 - Addition of Federal Emergency Plan for the dam
 - Inclusion of an emergency by-law
 - Critical infrastructure now includes the water/sewer treatment Plant and distribution system – will add Main Street, Empire Street and King Street as main evacuation routes
 - Update contact information
 - Add a Business Continuity Plan
 - Purchase of a satellite phone
 - Attending a pandemic seminar in Toronto

7. CORRESPONDENCE

A. Action Items

1. Water Treatment Plant Eaves Trough

Resolution No.: 08/523

Moved By: Maxine Cannon

Seconded By: Theo Cull

Be it resolved that the report from the CAO/Clerk-Treasurer re: Replacement of the Front Section of Eaves Trough at the Water Treatment Plant be received and Council direct staff to obtain additional quotes on replacing only an eaves trough over the door.

CARRIED

2. Hydro One Price Plan

Resolution No.: 08/524

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that the letter from Hydro One re: Extension of Regulated price Plan Eligibility and attached information be received and the options investigated further.

CARRIED

3. OGRA/ROMA 2009 Conference

Resolution No. 08/525

Moved By: Maxine Cannon

Seconded By: Ruby Shortt

Be it resolved that the OGRA/ROMA 2009 Combined Conference – February 22 – 25, 2009 Information be received and Council approve one member of council and one member of Public Works Staff attend with expenses paid.

CARRIED

4. December Meeting

Resolution No. 08/526

Moved By: Ruby Shortt

Seconded By: Theo Cull

Be it resolved that the December council meetings be rescheduled to one Regular Council Meeting on December 11, 2008 and notices be posted.

CARRIED

5. Christmas Hours for Town Operations

Resolution No. 08/527

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that Municipal Operations – the Town Office and the Public Works, be closed at 1:00 p.m. on December 24th and December 31st, 2008.

CARRIED

6. Volunteer Recognition Programs

Resolution No. 08/528

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the letter from the Ministry of Citizenship and Immigration regarding the volunteer recognition programs for 2009 be received and filed.

CARRIED

7. Tri-Town Ski and Snowboard Club

Resolution No. 08/529

Moved By: Maxine Cannon

Seconded By: Larry Anderson

Be it resolved that the letter from the Tri-Town Ski and Snowboard Club requesting financial assistance at 72 cents per resident (\$302.40) be received and filed.

CARRIED

8. MOE 2008/2009 Inspection Report for the Water Treatment Plant

Resolution No. 08/530

Moved By: Maxine Cannon

Seconded By: Mike Cole

Be it resolved that the letter and MOE 2008/2009 Inspection Report for the Latchford Water Treatment Plant be received and accepted by Council and the Report be made available at the Town Office for review by the Public.

CARRIED

9. Timiskaming International Plowing Match

Resolution No. 08/531

Moved By: Maxine Cannon

Seconded By: Larry Anderson

WHEREAS the letter from the Timiskaming IPM 2009 Co-Chair for the Regional Display regarding a financial contribution for a booth display was received by Council at the November 13, 2008 Committee of the Whole;

AND WHEREAS the Clerk forwarded a letter requesting additional time to confirm the Town's desire to have a booth at the event due to possible problems manning the booth;

AND WHEREAS the Latchford Volunteer Fire Department is interested in providing persons to man the booth in an effort to raise money for the Building Fund;

AND WHEREAS there is the possibility of a new Parks Intern being available to man the booth for the promotion of Greenwood Park and the Waterfront Development;

NOW THEREFORE Council approve the contribution of \$1,000 to be included in the 2009 budget for a booth space.

CARRIED

10. Accounts Payable October 22-November 19, 2008

Resolution No. 08/532

Moved By: Maxine Cannon

Seconded By: Ruby Shortt

Be it resolved that the payroll in the amount of \$16,241.40 and General Bills in the amount of \$820,201.50 for the period October 22, 2008 to November 19, 2008 be passed and paid on behalf of the Corporation of the Town of Latchford.

CARRIED

B. Information Items

Resolution No. 08/533

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the following Information Items be noted and filed:

1. Ministry of Tourism, Sports, and Culture re: Audit of SCTP Project.
2. Ontario Power Generation re: Performance Report (on file).
3. Active Healthy Kids Canada re: Fourth Annual Report Card on Physical Activity for Children and Youth (on file).
4. Ministry of Natural Resources re: Latchford Waste Disposal Site.
5. Porcupine Insurance Brokers re: Program and Services.
6. Dr. Brenda Hardie – letter of thanks.
7. Ministry of Natural Resources re: Land Uses in Area.
8. South Temiskaming Community Future Development Corporation minutes and financial statements (on file).
9. Ontario Environmental Training Consortium re: Water Distribution Subsystem and Distribution and Water Treatment Subsystem Reclassification (due to Upgrades).
10. Ministry of Industry re: Tony Clement - Minister.
11. Ministry of Natural Resources re: Mineral Exploration Access.
12. Ministry of Northern Development and Mines Information "A Growth Plan for Northern Ontario".
13. Timiskaming Health Unit "Board of Health Report and minutes of October 1st meeting.
14. Province of Ontario re: Fact Sheet on Corrosion Control.
15. OCWA and MOE re: Lead Testing in Latchford.
16. Councillor Doug Shearer, Town of Cobalt re: Report on Health Unit.
17. Ministry of Municipal Affairs and Housing and Ministry of Finance re: Ontario Municipal partnership Fund 2009 / Ministry of Finance.
18. Northeast Mental Health Centre Regional Newsletter Autumn 2008.
19. Water Environment Association of Ontario re: Quarterly Magazine (on file).
20. Letter re: Draft Forest Management Plan.

CARRIED

8. ONGOING BUSINESS

List included on the Committee of the Whole Agenda.

9. NEW BUSINESS

1. Employment Policy – Holidays:

Recommendations to amend the Policy Manual as follows:

- On November 11th of each year the municipal operations will be closed until 1:00 p.m.
- On the last scheduled working day prior to Christmas Holidays and New Years Day, the municipal operations will close at 1:00 p.m.

2. A satellite phone at an approximate cost of \$800 to be purchased from the 2008 Emergency Management Budget.

3. An amending by-law to designate signing authorities will be placed on the December 11th Agenda.

4. Town Office Security Alarm: The Mayor requested anyone attending at the Town Office and setting of the alarm to telephone himself or the Clerk immediately.

5. ONTERA Agreement – a resolution will be passed.

6. OCWA Agreement to be reviewed by Council with any revisions to be forwarded to the Clerk in order to place it on the December 11th Agenda.

ONTERA Agreement

Resolution No. 08/534

Moved By: Maxine Cannon

Seconded By: Ruby Shortt

Be it resolved that Council approve in principal, entering into an agreement with ONTERA as presented in draft form and an authorizing by-law to execute the agreement shall be placed on the December 11th, 2008 agenda.

CARRIED

10. BY-LAWS

By-Law No. 918/08

Resolution No. 08/535

Moved By: Mike Cole

Seconded By: Larry Anderson

Be it resolved that By-Law No 918/08 being a by-law to authorize the sale of lands to Nelson and Annabelle Tejada be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 919/08

Resolution No. 08/536

Moved By: Ruby Shortt

Seconded By: Maxine Cannon

Be it resolved that By-Law No 919/08 being a by-law to adopt a Borrowing By-law be taken as read a third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 920/08

Resolution No. 08/538

Moved By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that By-Law No 920/08 being a by-law to authorize the execution of a Letter of Understanding between the Town of Latchford and Michelle Menard, Frontiersman Motel be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

By-Law No. 921/08

Resolution No. 08/538

Moved By: Theo Cull

Seconded By: Maxine Cannon

Be it resolved that By-Law No 921/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for the Council Meeting held November 27, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

11. CLOSED MEETING

Resolution No. 08/539

Move By: Larry Anderson

Seconded By: Mike Cole

Be it resolved that the Council for the Town of Latchford enter into a Closed Meeting at 8:17 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2):

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- Labour relations or employee negotiations; and
- Personal matters about an identifiable individual, including municipal or board employees.

CARRIED

Resolution No. 08/540

Move By: Larry Anderson

Seconded By: Ruby Shortt

Be it resolved that Council now arise from Closed Meeting at 9:02 p.m.

CARRIED

12. ADJOURN

Resolution No. 08/541

Moved By: Maxine Cannon

Seconded By: Theo Cull

Be it resolved that Council now adjourn at 9:03 p.m. until the next regular meeting or call from the Mayor.

CARRIED

**Dated at Latchford this 11th day
of December, 2008.**

Mayor

Clerk-Treasurer