

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
MONDAY JANUARY 14, 2008 at 7:00 p.m.  
HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

**1. Call to order and mayoral comments.**

Mayor Davies welcomed Rick Suy, announcing that he would be sworn in following the adoption of the agenda and the passing of the by-law appointing Mr. Suy as Councillor.

**PRESENT:**

**Council:** Mayor Peter Davies, Councillor Larry Anderson, Councillor Mac Hamilton, Councillor Mike Cole, Councillor Maxine Cannon, Councillor Jim Bennett, Councillor Rick Suy

**Regrets:**

**Staff:** Betty Gibson, Clerk-Treasurer

**Public:** There were approximately 14 people in attendance.

**Press:** Sue Nielsen, Temiskaming Speaker

**2. Adoption of the agenda as circulated**

**Resolution No.:** 08/07

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the January 7, 2008 Agenda be adopted as circulated, and amended.

**CARRIED**

**APPOINTMENT AND SWEARING IN OF COUNCILLOR RICK SUY**

**By-Law No. 853/08**

**Resolution No. 08/08**

**Moved By:** Jim Bennett

**Seconded By:** Mike Cole

**Be it resolved that** By-law No. 853/08 being a by-law to appoint Rick Suy to fill the vacant office of council be taken as read a first, second and third time and finally passed by the Corporation of the Town of Latchford.

**CARRIED**

*Councillor Suy was sworn in as Councillor, signing the "declaration".*

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST:**

Councillor Bennett declared a conflict of interest with respect to By-law No. 852/08.

**4. Adoption of the Minutes**

**Resolution No.:** 08/09

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** the minutes of the Regular Council Meeting held December 17, 2007 and the minutes of the Special Meetings of Council held December 21, 2007 and January 7, 2008 be adopted as circulated by the Clerk.

**CARRIED**

*Councillor Bennett noted that he did not attend the January 7<sup>th</sup> Special Council Meeting due to the nature of business being discussed, as he had a conflict of interest with respect to the Grant Forest Products request.*

**5. DELEGATIONS: NONE**

**6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

**Councillor Larry Anderson:**

Public Works:

- Noted there is a resolution on the agenda regarding quotes for new lawn tractor;
- Quotes for new truck have been requested but none received to date;
- Did a survey on King Street regarding log hauling; visited 21 homes and 100% of those who were home and came to the door had no concerns after receiving all information;
- Direct the Staff to contact the M.T.O. to request the “Maximum 60 km per hour begins” sign at the northern end of town be moved further north as it now is within the urban area of town and south of an operating intersection.

Community Policing:

- No meeting this year to date.

**Councillor Mac Hamilton:**

Economic Development:

- MNR Bunkhouse: Response received from Frogs Breath Foundation explaining that their donation to the Loggers Hall of Fame must be spent on that building; a grant must be applied to renovate the former MNR Bunkhouse – require approximately \$25,000;
- Fred Keenan Centre: awaiting further contact from the contractor to confirm the start date of the renovations, were advised it will be in January;
- Park Development: Interviews were held for the Parks Intern position. Ms. Julie Robinson has accepted the position and will begin working on February 18<sup>th</sup>.
- Strategic Plan: As announced previously, the Strategic Plan is completed and I have already used it in long range plans for economic development and promotion of the Town.
- Town Map: Work has started to finalize an overall Town Boundary map; this will assist with any explanatory’s required to answer requests related to development opportunities within Latchford boundaries;
- Latchford Dam: Considerable effort has taken place to express Council concerns to Public Works Canada on the delayed progress to replace the Latchford Water Control Dam and hope to receive a positive response soon.
- Heritage Activities: The Heritage Committee has been coordinating with Ontario Heritage Trust to finalize the Latchford Centennial Plaque. There has been manufacture delays due to the volume of plaques requested. The estimated cost is \$20,000 with the Town share approximately \$2,000. The Heritage Committee has produced a list for 2008 budget for plans at this Heritage site.
- Veterans’ Park: Council has received plans for the washroom facilities for the Park; the cost will be placed in the Budget for consideration, along with other options to enhance the Veterans’ Park in memory of the Veterans and citizens of Latchford and area. The Town has approximately \$13,000 set aside to contribute to this project.

**Councillor Maxine Cannon:**

Library:

- Attended a Library meeting on January 8<sup>th</sup>;
- Annual survey was sent out and the operating grant was discussed;
- Family Literacy Day scheduled for January 27<sup>th</sup> at the Dymond Hall and all are welcome;
- Karen Thistel from Ontario Libraries Society North visited the Library and was delighted to see how active it is for a small town;
- Thank you to the volunteers.

Seniors:

- Meeting held January 8<sup>th</sup>.

Recreation:

- Meeting scheduled for Thursday January 17<sup>th</sup> and will report at next meeting.

Miscellaneous:

- Open Forum Meeting was good but still has room for improvement as there were a few in attendance who did not get the chance to express themselves. Time was an issue.
- Karen Wareing sent a letter voicing concerns to the Moose Call and it is noted that her letter was edited. Ms. Wareing wanted Council to know that she believes all councillors and the Mayor should be on the same page and need to support each other even when they do not agree.
- Charles Hallworth and Rick Suy have organized a social gathering which is a wonderful idea.

**Councillor Jim Bennett:**

- Following the meeting with Dr. Hardie, Dr. Hardie forwarded a letter to the Town which is on the agenda; a response will be sent.
- Welcomed Councillor Suy to Council;
- Asked about the Animal Control By-law; it was noted that it is being circulated to Council for comments and the Clerk will check as to the status.
- Welcome Mike and Betty Gibson as new residents in Latchford.

**Councillor Mike Cole:**

- Acknowledge the computer at the Fire Department.
- It was noted that the Animal Control Officer will not be appointed until the by-law is approved by Council and the Ministry.

**Mayor's Report:**

- Noted that Latchford is moving forward and there is good news.
- Council, over the years, has fought to reduce the water and sewer costs in the Town which at that time were among the highest in the Province; now they are manageable. However costs continue rising and these increased costs make it hard for small municipalities with a small number of users on their systems to afford to pay for both water and sewer. Small municipalities, including the Town of Latchford, have been petitioning the Provincial Government to provide permanent help; they listened and have granted Latchford approximately \$15,000 for the next five years. This will help but you should not expect your bills to go down as a result because costs are rising astronomically.

- The second item of good news is we have hired Julie Robinson as Park Facilitator. She is currently finishing her masters in Newfoundland and will commence work in mid February. Julie brings a wealth of opportunity to the position.
- The third item of good news is that we have a new non-profit group in town – “The Latchford Social Club”. This group is the brain child of Charles Hallworth and Rick Suy; meet at the Recreation Centre every Monday, Wednesday and Friday from 1:00 p.m. to 4:00 p.m. There are light snacks, non-alcoholic refreshments, and a variety of pastimes; you can join in a not to quiet game of cards, play crokinole, exercise or just socialize. It has been very well attended for its first week. Come out and give it a whirl. Next meeting I shall propose a resolution granting the group free access to hall.
- Rumour mill is still at full tilt. Last year people in town attempted to have me charged with break and enter, trespass numerous times, and malicious mischief. This becomes quite tiresome. The malicious mischief allegation took a six month investigation. Not only does it waste my time but our office time and a lot of provincial police resources.
- Last year it was also suggested that the Town was using unlicensed software. A local company was called in to do an audit and that report is now in and states that the software was licensed. I thought that would be an end to that, but a poison pen letter about me was circulated which accused me of all of the above and much more. I contacted the police and urged them to investigate. I then called for an independent party from out of town to come in and check **ALL** licenses used on all Town Computers; that report also concludes that the Town is fully licensed. This whole exercise was unfortunate and entirely avoidable. I trust that all involved can put the matter behind them now and move on.
- Computer Options is not closed and in its 28<sup>th</sup> year of business.

#### **Clerk’s Report:**

- Aqua fitness in Temiskaming Shores and dance lessons at the Latchford Community Recreation Centre, compliments of the Ministry of Health Promotion through the Communities in Action Fund and the Town, are well attended.
- Gymnastic lessons, also sponsored by the Ministry of Health Promotion and the Town, will begin in February on Tuesday evenings.
- Working with Earth Tech and O.C.W.A. to confirm final costs of the Water Treatment Plant Upgrades. Due to extra work required the project did run over the estimate.

## **7. CORRESPONDENCE**

### **A. Action Items**

#### **1. FONOM Support**

##### **Resolution No. 08/10**

**Moved By:** Mike Cole

**Seconded By:** Rick Suy

**WHEREAS** the Council of the Town of Latchford has indicated its support for the Federation of Northern Ontario Municipalities (FONOM) as the Unified Voice of Northeastern Ontario; and

**WHEREAS** FONOM has undertaken to form seven task forces to pursue the major issues of concern to Northeastern Ontario; and

**WHEREAS** FONOM has suggested a fee of \$0.05 per capita from its member municipalities to help fund this ambitious research and lobbying effort:

**NOW THEREFORE BE IT RESOLVED THAT** the Corporation of the Town of Latchford hereby commits financial support to FONOM in the amount of \$0.05 per resident of our municipality;

**AND FURTHER BE IT RESOLVED THAT** a copy of this resolution be forward to the Federation of Northern Ontario Municipalities.

**CARRIED**

**2. OSUM Conference**

**Resolution No.: 08/11**

**Moved By:** Maxine Cannon

**Seconded By:** Jim Bennett

**Be it resolved that** the letter from Ontario Small Urban Municipalities re: 2008 OSUM Conference and Trade Show be received and filed.

**CARRIED**

**3. Temiskaming & Region Model Aircraft Club Display**

**Resolution No. 08/12**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the request from Temiskaming and Region Model Aircraft Club to put on a flying display at the beach area on February 24, 2008 be approved and a letter be forwarded advising same.

**CARRIED**

**4. Volunteer Recognition Program 2008**

**Resolution No. 08/13**

**Moved By:** Jim Bennett

**Seconded By:** Mike Cole

**Be it resolved that** the letter from the Ministry of Citizenship and Immigration re: Ontario's Volunteer Recognition Programs for 2008 be received and forwarded to the Recreation Committee to nominate a volunteer if they so wish.

**CARRIED**

**5. CAT Scan Financial Support**

**Resolution No. 08/14**

**Moved By:** Rick Suy

**Seconded By:** Larry Anderson

**Be it resolved that** the letter from the Temiskaming Hospital CAT Scan Foundation requesting financial support be received and placed in the budget file for review prior to commitment.

**CARRIED**

**6. OCWA Capital Expenditures for 2008**

**Resolution No. 08/15**

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** the letter from Ontario Clean Water Agency re: Capital Expenditures for 2008 be received and placed in the Budget File for review prior to commitment.

**CARRIED**

**7. Twp. Of Elizabethtown-Kitley – Cost of Fire Code Enforcement Training**

**Resolution No. 08/16**

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** the letter and resolution from the Township of Elizabethtown-Kitley re: Cost of Training Related to Fire Code Enforcement be received and supported.

**CARRIED**

**8. OGRA/ROMA 2008 Conference**

**Resolution No. 08/17**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**Be it resolved that** the Registration Forms and Information from OGRA/ROMA re: 2008 Combined Conference be received and Council approve one member of Council and one Public Works Staff to attend, expenses paid as per policy and request a meeting with the Minister of Transportation to discuss Hwy. 11 through Latchford.

**CARRIED**

**9. Dr. Hardie – Offer of Financial Assistance**

**Resolution No. 08/18**

**Moved By:** Larry Anderson

**Seconded By:** Mac Hamilton

**Be it resolved that** the letter from Dr. Brenda Hardie regarding concerns of patients and financial assistance offered by Dr. Hardie for renovations to the Medical Clinic be received and the Clerk forward a letter of thanks and confirm the funding arrangements for the.

**CARRIED**

**10. Frogs Breath Foundation Donation**

**Resolution No. 08/19**

**Moved By:** Rick Suy

**Seconded By:** Maxine Cannon

**Be it resolved that** the letter from Frog's Breath Foundation regarding the funding for the Loggers Hall of Fame be received and the Clerk forward a letter of apology and explanation regarding the delay in completing the project.

**CARRIED**

*Councillor Jim Bennett declared a conflict of interest and abstained from discussion and did not vote on the question.*

**11. Municipal Infrastructure Investment Initiative**

**Resolution No. 08/20**

**Moved By:** Maxine Cannon

**Seconded By:** Larry Anderson

**WHEREAS** a letter from Infrastructure Ontario re: New Municipal Infrastructure Investment Initiative was received;

**AND WHEREAS** Council will review the needs of the Municipality with the Public Works Staff and the Clerk;

**NOW THEREFORE BE IT RESOLVED THAT** Council shall direct the Clerk to prepare and submit an application for funding for the project which is deemed a priority to be authorized by by-law at the January 28<sup>th</sup>, 2008 council meeting.

**CARRIED**

**12. Pitch-In Canada Week**

**Resolution No. 08/21**

**Moved By:** Maxine Cannon

**Seconded By:** Jim Bennett

**Be it resolved that** the information from Pitch-In Canada re: Pitch-In Week April 21 – 27 be received and Council declared the week of April 21 to 27, 2008 Pitch-In Week in the Town of Latchford.

**CARRIED**

**13. Snowmobile Speed**

**Resolution No. 08/22**

**Moved By:** Jim Bennett

**Seconded By:** Mike Cole

**Be it resolved that** the memo from the Clerk re: Concerns on Speed of Snowmobiles in the area at the end of Mowat Avenue be received and possible solutions be investigated.

**CARRIED**

**14. Food Bank Request for Financial Assistance**

**Resolution No. 08/23**

**Moved By:** Mike Cole

**Seconded By:** Rick Suy

**Be it resolved that** the letter from David Bremner, Cobalt, Coleman, Latchford and Area Food Bank requesting a donation of \$500 be received and placed in the Budget File for review prior to a commitment.

**CARRIED**

**15. Northeastern Fire Education Conference**

**Resolution No. 08/24**

**Moved By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** the letter and registration forms from Northeastern Fire Education Conference 2008 Committee be received and Fire Chief Pat Underhill and Captain Will Perry be authorized to attend, expenses paid, per policy.

**CARRIED**

**16. Quotes for New Lawn Tractor**

**Resolution No. 08/25**

**Moved By:** Larry Anderson

**Seconded By:** Maxine Cannon

**WHEREAS** the present tractor for maintaining grass cutting in the parks is old and in a very bad state of repair;

**AND WHEREAS** the following quotes were received:

Trudel Equipment–2006 Kubota BX2200; mower & hydraulic lift (never used):

\$10,900.00, plus taxes

AG NOR Ltd. - John Deere 2305 with mower:

\$12,895.00, plus taxes

Ebert Welding – New Holland T1030 with mower & hydraulic lift:

\$14,800.00, plus taxes

**AND WHEREAS** the Public Works Foreman recommends the 2006 Kubota;

**NOW THEREFORE BE IT RESOLVED THAT** Council approves the purchase of the Kubota tractor from Trudel equipment at a cost of \$10,900, plus taxes.

**AND FURTHER BE IT RESOLVED THAT** Council approves tendering of the Ford lawn tractor and blower.

**CARRIED**

**B. Information Items**

**Resolution No. 08/26**

**Moved By:** Mike Cole

**Seconded By:** Rick Suy

**Be it resolved that** the following Information Items be noted and filed:

1. Building Maintenance Check List Dec. 18/07.
2. Ministry of Finance re: Ontario Municipal Partnership Fund Allocation for 2008.
3. South Temiskaming Community Futures Development minutes and financial statement (on file).
4. OPP Temiskaming Detachment re: Emergency Service Reporting.
5. Ministry of the Environment re: Lead in Drinking Water.
6. Hydro One re: Directions 2007 – Highlights (on file).
7. Ministry of Finance re: 2008 Education Tax Rates and Municipal Flexibility.
8. MPAC re: 2008 Funding Requirements.
9. Timiskaming Health Unit re: Disclosure of Food Inspection Information.
10. OPP Temiskaming re: Speed Limits within the Town of Latchford.
11. Ministry of Public Infrastructure Renewal re: Ontario Small Waterworks Assistance Program Expression of Interest – Latchford’s Entitlement.
12. OPP Temiskaming re: 2008 Estimated Non-Contract OPP Policing Costs.
13. AMO-LAS Energy Workshops 2008 Flyer.
14. Doug Shearer, Board Representative - Year End Report.
15. Diane Remillard, Heritage Board re: Plaque.
16. Mikrolink report on Town computers.

**CARRIED**

**8. ONGOING BUSINESS**

1. Official Plan Amendment/Zoning By-law.
2. Green Solutions.
3. Lead Sampling.
4. Budget.

**9. NEW BUSINESS**

1. Latchford Social Club – resolution will be placed on agenda for January 28<sup>th</sup> Council meeting to offer the use of the Recreation Centre at no cost and the Social Club will clean the hall after each use.

**10. BY-LAWS**

**By-Law No. 850/08**

**Resolution No. 08/27**

**Move By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** By-Law No. 850/08 being a by-law to provide for an interim tax levy and water, sewage, connection and frontage charges for 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 851/08**

**Resolution No. 08/28**

**Move By:** Mac Hamilton

**Seconded By:** Larry Anderson

**Be it resolved that** By-Law No 851/08 being a by-law to authorize the execution of a contribution agreement between the Ministry of Agriculture Food and Rural Affairs and the Corporation of the Town of Latchford for the Ontario Small Waterworks Assistance Program be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**By-Law No. 852/08**

**Resolution No. 08/29**

**Move By:** Rick Suy

**Seconded By:** Maxine Cannon

**Be it resolved that** By-Law No 852/08 being a by-law to authorize the execution of an agreement between the Corporation of the Town of Latchford and Grant Forest Products Inc. For the use of municipal roads to haul logs be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

*Councillor Jim Bennett declared a conflict of interest and abstained from discussion and did not vote on the question.*

**By-Law No. 853/08 – resolution was passed following the adoption of the agenda.**

**By-Law No. 854/08**

**Resolution No. 08/30**

**Move By:** Larry Anderson

**Seconded By:** Mike Cole

**Be it resolved that** By-Law No 854/08 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held January 14, 2008 be taken as read a first, second and third time and finally passed by the Council of the Corporation of the Town of Latchford.

**CARRIED**

**11. CLOSED MEETING**

**Resolution No. 08/31**

**Moved By:** Jim Bennett

**Seconded By:** Rick Suy

**Be it resolved that** the Council for the Town of Latchford enter into a Closed Meeting at 9:06 p.m. to discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2):

- A proposed or pending acquisition or disposition of land by the municipality or board; and
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**CARRIED**

**Resolution No. 08/32**

**Moved By:** Mike Cole

**Seconded By:** Jim Bennett

**Be it resolved that** Council now arise from Closed Meeting at 9:35 p.m. with no report.

**CARRIED**

**12. ADJOURN**

**Resolution No. 08/33**

**Moved By:** Larry Anderson

**Seconded By:** Maxine Canon

**Be it resolved that** Council now adjourn at 9:35 p.m. until the next regular meeting or call from the Mayor.

**CARRIED**

**Dated at Latchford this 28th day  
of January, 2008.**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk-Treasurer**