THE CORPORATION OF THE TOWN OF LATCHFORD
BY-LAW NO. 2018-11

BEING A BY-LAW TO PROVIDE FOR THE ADOPTION OF THE 2018 BUDGET AND CAPITAL BUDGET FOR THE CORPORATION OF THE TOWN OF LATCHFORD

WHEREAS pursuant to Section 290(1) of the Municipal Act, S.O. 2001, c.25, as amended a local municipality shall in each year prepare and adopt a budget estimates of all sums required during the year for the purposes of the municipality.

NOW THEREFORE the Council of the Town of Latchford hereby enacts as follows:

“THAT the 2018 Budget as presented and attached hereto as Schedule `A` and Schedule `B` Be hereby adopted for the Corporation of the Town of Latchford.

READ a FIRST, SECOND AND THIRD TIME AND FINALLY PASSED this 17th day of May 2018

Mayor, George Lefebvre

Lise Remillard

CFO, Lise Remillard

	A	B
1	**2018**	
2	**REVENUES**	**Budget**
3	**Account Number**	**2018**
4	**COUNCIL Revenues**	
5		
6		
7		**0**
8	**GENERAL ADMINISTRATION Revenues**	
9	40100 GENERAL LEVY TAXATION (INCLUDES PIL)	726,696
10	40101 ADMINISTRATION OVERHEAD FEES	3,000
11	40112 TRAVEL COUNSELLOR - SUMMER STUDENT	3,000
12	40114 SCHOOL BOARDS COLLECTIONS	
13	40117 LEGAL FEES/TAX. REG.	
14	40150 GENERAL SUPPLEMENTARY TAXATION	9,089
15	46200 PENALTIES & INTEREST ON TAXES & W/S	16,750
16	41001 OMPF	132,300
17	41003 TIMISKAMING HEALTH UNIT REFUND	
18	45100 USER CHARGES PHOTOCOPIES/FAX	150
19	46400 TAX CERTIFICATES	200
20	MAIN STREET REVITALIZATION FUND	36,309
21	46700 OTHER REVENUE	250
22	40104 NSF FEES CHARGED BACK TO CUSTOMER	150
23	45550 USER CHARGES MISC. SALES, SHIRTS	40
24	XPLORNET TOWER RENTAL $350.00/MONTH + TAX	4,274
25	HST REBATE	0
26	40105 50/50 LICENCE/BREAK OPEN TICKETS	
27	40106 ANNUAL COMPENSATION - HYDRO-ELECTRIC GEN. STATIONS	104,822
28	40107 STORAGE BUILDING REVENUE	2,500
29	40108 VISA CASH BACK REWARD	135
30	45120 USER CHARGES - OTHER	
31	43104 LOTTERY LICENCING	475
32	44001 CELEBRATE CANADA GRANT	3,200
33		**1,043,340**
34	**PARKS Revenues**	
35	46720 MOOSE CALL	1,290
36	45511 COMMUNITY GARDEN - HEALTHY KIDS	
37	45500 BAY LAKE CAMPGROUND FEES	1,800
38		**3,090**
39	**ARENA & COMMUNITY CENTRE Revenues**	
40		
41	43101 RECREATION DONATIONS	300
42	45510 USER CHARGES COMMUNITY CENTRE	7,940
43	45520 GYM MEMBERSHIP	4,000
44	45521 TRILLIUM GRANT - GYM	
45	43102 RECREATION RINK ATTENDANT	50
46	LATCHFORD 110/CANADA 150 CELEBRATIONS	
47	46711 SALE OF GYMNASTICS EQUIP.	
48		**12,290**
49	**FKC - Revenues**	
50	45110 USER CHARGES MEDICAL CENTRE	6,000
51	46721 LATCHFORD LIBRARY	0
52	LIBRARY RENT	3,716
53	MEDICAL CLINIC - MINISTRY OF HEALTH	97,900
54		**107,616**
55	**MUSEUM Revenues**	
56	45531 TRILLIUM GRANT	
57	45530 USER CHARGES MUSEUM	380
58		**380**
59	**ROADS Revenues**	
60	45301 MISCELLANEOUS INCOME	
61	45302 COLEMAN - FODEN ROAD MAINTENANCE	1,867
62	45300 USER CHARGES ROADS (BACKHOE WORK, ETC...)	3,725
63	46603 PIT RUN/RECYCLED ASPHALT	45
64	46602 SUMMER STUDENT GRANT	
65	MILLER PAVING - ROAD MAINT. 3 YEARS - GAS TAX	
66	ONTARIO COMM. INFR. FUND - MILLER (25000 carried fwd from 2017)	75,000
67	CONTRACT W/PUBLIC WORKS FOR DAM MAINTENANCE	6,717
68	44200 FEDERAL GAS TAX FUND (1828.80 - REMAINDER OF MILLER PAYMENT)	1,829
69		**89,183**
70	**WASTE COLLECTION Revenues**	
71	45400 TIPPING FEES REVENUE	2,630
72	46601 SALE OF SCRAP	1,000
73	MUNICIPAL BLUE BOX FUNDING	11,109
74	40170 RECYCLING REVENUE (coleman twp.)	1,523
75		**16,262**
76	**WASTE DISPOSAL DUMP Revenues**	
77	LANDFILL STUDY (Gas Tax)	
78		**0**
79	**WATER & SEWER SERVICES Revenues**	
80	40160 TAXATION - WATER/SEWER/P & I	198,753
81	45522 FEDNOR - CANADA 150 - GENERATOR GRANT	
82	FEDERAL GAS TAX FUND (sewer flushing, camera'ing lines/WTP)	5,500
83	CLEAR WATER WASTE WATER FUND	
84		**204,253**
85	**FIRE PROTECTION Revenues**	
86	45210 FIRE PERMIT	770
87	45200 USER CHARGES FIRE CALLS	
88	45211 FIRE DEPT. DONATIONS	300
89		**1,070**
90	**POLICING Revenues**	
91	46500 POA AGREEMENT - TEMISKAMING SHORES	5,000
92	46000 COURT SECURITY PRISONER TRANS. PROGRAM	

	A	B
3	**Account Number**	**2018**
93		**5,000**
94	**ANIMAL CONTROL Revenues**	
95	46710 DOG LICENSE	660
96		**660**
97	**BUILDING PERMITS Revenues**	
98		
99		**0**
100	**TOWN PROPERTY SALES Revenues**	
101	46600 LAND SURPLUS SALE	0
102		**0**
103	**ECONOMIC DEVELOPMENT Revenues**	
104	45560 CCLT	
105	45561 CGIS	2,181
106	46825 DAM PROJECTS	
107		**2,181**
108	**CONSENTS Revenues**	
109	46901 CONSENT FEES - SEVERANCE	0
110		**0**
111	**DTSSAB Revenues**	
112		
113		**0**
114		
115	ACCUMULATED SURPLUS -	**0**
116	**TOTAL REVENUES**	**1,485,325.4**
117		
118		
119		
120		
121		
122	**EXPENDITURES**	
123		
124	**COUNCIL Expenditures**	
125	50103 COUNCIL PER DIEM/TRAVEL/MILEAGE	1,600
126	50102 SALARIES & WAGES (includes WSIB)	36,750
127	WSIB	
128	50101 OFFICE SUPPLIES	150
129	50107 CONVENTIONS/SEMINARS/COURSES	1,000
130	50109 COUNCIL ADVERTISING	325
131	50108 COUNCIL DONATIONS	1,632
132		**41,457**
133	**GENERAL ADMINISTRATION Expenditures**	
134	50202 SALARIES & WAGES - ADMIN. - JANITOR - WSIB	124,984
135	50204 BENEFITS - ADMIN. SIRIUS & OMERS	30,648
136	SUMMER STUDENT	
137	50213 COMPUTER SYSTEM	400
138	50225 MOOSE CALL EXPENSE	250
139	50208 PHOTOCOPIER MAINTENANCE/CONTRACT/LEASE	4,600
140	50211 POSTAGE EXPENSE	900
141	50210 OFFICE SUPPLIES	4,500
142	50214 HYDRO ONE - MUNICIPAL OFFICE	7,173
143	50216 TELEPHONE EXPENSE	3,100
144	50209 REPAIRS & MAINTENANCE - EQUIPMENT/BUILDING	525
145	50224 INSURANCE EXPENSE	64,442
146	50212 JANITORIAL SUPPLIES/CLEANING & MAINTENANCE	900
147	50215 ADVERTISING EXPENSE	685
148	50219 ELECTION SUPPLIES & EXPENSES	3,000
149	50238 DONATIONS	
150	50220 TRAVELLING EXPENSE	690
151	50218 CONSULTING/LEGAL/AUDIT/PROFESSIONAL FEES	30,000
152	50222 MEMBERSHIPS & SUBSCRIPTIONS	1,500
153	50226 MISCELLANEOUS EXPENSE	425
154	50234 BANK CHARGES	1,550
155	50236 MPAC - ANNUAL FEE	11,583
156	50104 INTEREST EXPENSE	
157	50105 REBATE OF PROP. TAXES FOR VAC. SPACE	500
158	50223 WEBSITE EXPENSE/DOMAIN	
159	50217 SIGN RENEWAL	655
160	MAIN STREET REVITALIZATION FUND	36,309
161	50244 TAX REIMBURSEMENT	600
162	50221 HERITAGE GRANT - CANADA DAY	3,200
163	50106 WRITE-OFFS	3,500
164	50233 LOAN INTEREST	6,500
165	50248 LATCHFORD SIGN REPLACEMENT	
166	50239 PAYMENTS - OPERATING LOAN	22,500
167	50229 ENGLISH PUBLIC/FRENCH SEPARATE	
168		**365,619**
169	**PARKS Expenditures**	
170	57005 VETERAN'S PARK EXPENSES	
171	57020 MATERIALS & SUPPLIES EXPENSE	500
172	57025 MISC. EXPENSE	
173	57040 BAY LAKE CAMPGROUND EXPENSES	630
174	57120 COMFORT STATION LIGHT & HEAT	450
175		**1,580**
176	**ARENA & COMMUNITY CENTRE Expenditures**	
177	57000 SALARIES & WAGES (EI/CPP/WSIB)	3,377
178	57045 HYDRO ONE - RECREATION CENTRE	6,407
179	57050 TELEPHONE EXPENSE	0
180	57060 REPAIRS & MAINTENANCE - EQUIPMENT	320
181	57015 REPAIRS & MAINTENANCE - BUILDINGS	410

	A	B
3	**Account Number**	**2018**
182	57066 JANITORIAL EXPENSE	250
183	57065 ADVERTISING EXPENSE	137
184	57075 MATERIALS AND SUPPLIES EXPENSE	150
185	57080 MISCELLANEOUS EXPENSE	
186	57104 TRILLIUM GRANT - GYM	
187	57090 SPECIAL EVENTS	2,500
188	57105 FITNESS EQUIPMENT	2,350
189	57124 POST OFFICE REPAIRS	0
190	57127 COMMUNITY GARDEN - HEALTHY KIDS	
191	LATCHFORD 110/CANADA 150 CELEBRATIONS	
192	57110 FITNESS CENTRE KEY REFUND	140
193		**16,041**
194	**FRED KEENAN CENTRE Expenditures**	
195	57155 HYDRO ONE - FRED KEENAN CENTRE	1,743
196	57156 FKC - REPAIRS / MTCE	3,500
197	57130 FKC - MISC.	415
198	MEDICAL CLINIC - ALL EXPENSES	97,900
199		**103,558**
200	**MUSEUM Expenditures**	
201	61001 HYDRO ONE - MUSEUM	928
202	61002 MATERIALS & SUPPLIES	200
203	SUMMER STUDENT	3,300
204	61004 MISCELLANEOUS EXPENSE (Sign Renewal)	450
205	61005 REPAIRS & MAINTENANCE - BUILDINGS	100
206	61007 TRILLIUM GRANT	
207	BATHROOMS - LOGGERS - GRANT?	
208	61006 GAS TAX - RE-ROOF HERITAGE BUILDINGS	
209		**4,978**
210	**ROADS Expenditures**	
211	52102 SALARIES & WAGES/EI/CPP/SIRIUS/OMERS/WSIB/SUMMER STUDENT	91,024
212	52122 HYDRO ONE - PUBLIC WORKS GARAGE	5,349
213	52113 TELEPHONE EXPENSE	350
214	52115 REPAIRS & MAINTENANCE - BUILDINGS	800
215	52111 REPAIRS & MAINTENANCE - EQUIPMENT	9,000
216	52126 VEHICLE LICENCE PLATE RENEWAL	1,600
217	52121 DIESEL	5,000
218	52105 TRAVELLING EXPENSE	150
219	52106 REPAIRS/DAMAGE	625
220	52115 MEMBERSHIPS & SUBSCRIPTIONS	100
221	52116 MISCELLANEOUS EXPENSE	675
222	52117 MATERIALS - SALT/SAND/GRAVEL/CALCIUM/LIMESTONE/TOPSOIL	5,500
223	52127 SMALL TOOLS EXPENSE	750
224	52128 COURIER/POSTAGE	350
225	52110 MATERIALS & SUPPLIES	5,000
226	52103 FUEL - 1/2 TON - #2	5,500
227	52130 FUEL - OTHER - #3	100
228	52131 ROADS - SIGNS	100
229	52133 SAFETY EQUIPMENT FOR EMPLOYEES (BOOTS, COATS, ETC.)	960
230	52132 OIPC LOAN FOR PAVING & EQUIPMENT	34,341
231	GRADING - GILLIES LIMIT	
232	52518 MANHOLE RISERS	
233	OCIF - SANDER	
234	52134 AQUA FLOW PARTS	2,500
235	TIRES FOR 1/2 TON	
236	52136 NEW 1/2 TON TRUCK PAYMENT	4,699
237	MILLER PAVING - ROAD MAINT. 3 YEARS - GAS TAX	1,829
238	MILLER PAVING - ROAD MAINT. 3 YEARS - OCIF 2018	75,000
239	NEW JOHN DEERE LOADER PAYMENT - 2017 - 2022	24,224
240	52135 BRUSHING	3,500
241	DOCK REPAIRS Gas Tax	
242	52137 FEDERAL GAS TAX (Gravel/Snow Guard/Eavestrough/Rental Grader)	
243		**279,026**
244	**STREET LIGHTS Expenditures**	
245	52512 STREET LIGHTING	6,097
246	STREET LIGHT LOAN PAYMENT (+ INTEREST)	18,193
247	NEW STREET LIGHTS	
248		**24,290**
249	**WASTE COLLECTION Expenditures**	
250	GREEN BINS/KITCHEN BINS/CLEAR BAGS - PROVIDED TO RESIDENTS	7,200
251	53092 RECYCLING EXPENSE	24,970
252		**32,170**
253	**WASTE DISPOSAL DUMP Expenditures**	
254	53085 SALARIES & WAGES DUMP ATTENDANT	5,400
255	LANDFILL STUDY (GAS TAX)	
256	53003 PIT EXPENSES	325
257	LANDFILL CLOSURE	10,000
258	53091 MISCELLANEOUS EXPENSE	250
259		
260		**15,975**
261	**WATER & SEWER SERVICES Expenditures**	
262	53086 SALARIES & WAGES (EI/CPP/Sirius/OMERS/Back-up person/WSIB)	54,657
263	51101 AUDIT	5,000
264	53000 OFFICE SUPPLIES	100
265	53005 HYDRO BILL - WATER TREATMENT PLANT	59,209
266	53010 TELEPHONE EXPENSES (LAND & CELL)	4,300
267	53015 DIESEL	150
268	53020 JANITORIAL EXPENSE	115
269	53011 TRAVELLING EXPENSE	200
270	53025 MISCELLANEOUS EXPENSE	500
271	53030 COURIER/POSTAGE	2,000
272	53036 CONSULTING FEES	200

	A		B
3	**Account Number**		**2018**
273	53060	LABORATORY ANALYSIS	8,000
274	53081	OCWA - ORO - MONTHLY PAYMENT	68,354
275	53035	MAINTENANCE/REPAIRS AT PLANT/CHEMICALS	30,000
276	53088	OMEIFA (OIPC) LOAN WTP	24,275
277	53089	NEW 1/2 TON TRUCK PAYMENT	2,014
278		CLEAR WATER WASTE WATER FUND (75000 + 25000 Municipal)	
279	53090	FEDERAL GAS TAX (Camera'ing lines/Sewer Flushing/WTP)	5,500
280	53094	TRAINING COSTS	1,000
281	53095	BUILDING/EQUIPMENT MAINTENANCE	200
282	53097/53098	GENERATOR RENTAL./NEW GENERATOR	
283		WINDOWS FOR PLANT (PAT - WISHLIST ITEM)	0
284		GENERATOR LOAN PAYMENT (+ INTEREST)	34,922
285	53026	MATERIALS & SUPPLIES	1,200
286	53066	CAPITAL - PH Meter	
287			**301,896**
288	**FIRE PROTECTION Expenditures**		
289	51112	HYDRO ONE - FIRE DEPARTMENT	1,027
290	51114	FUEL & OIL	3,750
291	51111	TELEPHONE EXPENSE	180
292	51116	REPAIRS & MAINTENANCE - BUILDINGS/EQUIP./VEHICLES	4,200
293	51107	ADVERTISING EXPENSE	150
294	51109	MUNICIPAL FOREST FIRE MANAGEMENT AGREEMENT	240
295	51117	TRAVELLING EXPENSE	250
296	51105	911 SERVICE FIRE	
297	51103	RADIOS - FIRE	3,000
298	51115	MEMBERSHIPS & SUBSCRIPTIONS	250
299	51120	MISCELLANEOUS EXPENSE	500
300	51108	UNIFORM EXPENSE - TURN OUT GEAR	7,200
301	51113	FIRE DEPT. WSIB	500
302	51119	EDUCATION EXPENSE	3,000
303	51121	SOUTH PAGING COMMITTEE EXPENSES	800
304	51122	COURIER/POSTAGE	100
305	51110	EQUIPMENT & SUPPLIES EXPENSE	1,500
306	51123	MATERIALS & SUPPLIES	900
307	51124	RADIO LICENCE RENEWAL	165
308	51125	AIR COMPRESSOR MAINT. AGREE. - TEMISKAMING SHORES	200
309	51126	FIRST RESPONSE SALARIES	1,870
310	51106	FIRE DEPT. PT. SYSTEM	6,545
311	51127	TIMMINS DISPATCH SERVICES - FIRE/AMBULANCE	1,878
312		NEW FIRE TRUCK MONTHLY PAYMENT	10,089
313	51102	WAGES - FIRE CHIEF/DEPUTY/OFFICER	1,870
314			**50,164**
315	**POLICING Expenditures**		
316	51200	POLICING COST OPP	83,569
317			**83,569**
318	**ANIMAL CONTROL Expenditures**		
319	67001	DOG TAG EXPENSE	80
320			**80**
321	**BY-LAW ENFORCEMENT Expenditures**		
322	56000	BY-LAW ENFORCEMENT	1,500
323			**1,500**
324	**EMERGENCY MANAGEMENT Expenditures**		
325	62001	EMERGENCY MANAGEMENT - MISCELLANEOUS	2,500
326	62002	SANDBAGS	
327			**2,500**
328	**BUILDING PERMITS Expenditures**		
329			
330			**0**
331	**TOWN PROPERTY SALES Expenditures**		
332			
333			**0**
334	**ECONOMIC DEVELOPMENT Expenditures**		
335	63002	CCLT	
336	63004	FEDNOR ECONOMIC DEVELOPMENT	2,792
337	50249	COMM. OF MONT. RIVER POWER CORP.	
338	63001	CGIS SPATIAL SOLUTIONS	2,913
339		CONNECT TO INNOVATE - PAROLINK (TWO YEARS)	
340	63005	DAM PROJECTS	
341			**5,705**
342	**LAND AMBULANCE Expenditures**		
343	54100	AMBULANCE EXPENSE	57,903
344			**57,903**
345	**PUBLIC HEALTH Expenditures**		
346	54000	PUBLIC HEALTH EXPENSE - TEMISKAMING HEALTH UNIT	14,732
347			**14,732**
348	**ONTARIO WORKS Expenditures**		
349	55000	ONTARIO WORKS - DTSSAB	15,953
350			**15,953**
351	**DSSAB Expenditures**		
352			
353			**0**
354	**ASSISTANCE TO CHILDREN Expenditures**		
355	55100	CHILD CARE EXPENSE	4,673
356			**4,673**
357	**SOCIAL HOUSING Expenditures**		
358	55200	SOCIAL HOUSING	43,430
359			**43,430**
360			
361			
362			
363	**TRANSFER TO RESERVES**		**5,000**

	A	B
3	**Account Number**	**2018**
364		
365	**ACCUMULATED DEFICIT**	**13,527**
366		
367	**TOTAL EXPENDITURES**	**1,485,325**
370		
371		
385		
386		
387		
389		
390	Revenues	**1,485,325**
391	Expenditures	**1,485,325**
392	.	
393	Difference	**0**
394		
395		
396		
397		
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399		
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	B	C	D	E	F	G	H
1	**SCHEDULE 'B' TO BY-LAW NO. 2018-11**						
2	**CAPITAL BUDGET 2018**						
3	**CAPITAL EXPENDITURES**		**CAPITAL REVENUE**				
4	**Project Title**	**Estimated Costs**	**Federal Grant**	**Provincial Grant**	**Other i.e. loan**	**Reserve**	**Town Revenue**
5	Cameraing Lines/Sewer Flushing (Gas Tax)	$5,500			$5,500		
6	Miller Paving Road Maintenance	$76,829		$75,000	$1,829		
7	Main Street Revitalization Fund	$36,309		$36,309			
8	**TOTAL 2018 PROJECTS**	**$118,638**	**$0**	**$111,309**	**$7,329**		
9							
10							
11							
12	**CAPITAL PROJECTS FORECAST**						
13	Seniors Housing						
14	New Fire Hall						
15	Lawnmower						
16	Columbarium						
17	Upgrade Plow Truck						
18	1 Ton Four Wheel Drive Truck for Plowing and Sanding and Garbage						
19	Waterfront Development						
20	Washrooms at Veterans' Park (MTO Funding)						
21	PW-Electric Panel, Compressor, Grader Seat(MOF Special Funding)						