

**CORPORATION OF THE TOWN OF LATCHFORD  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
THURSDAY NOVEMBER 21<sup>ST</sup> 2013  
At 7:00 p.m.  
HELD AT THE LATCHFORD COMMUNITY RECREATION  
CENTRE**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor George Lefebvre, Councilors Scott Green, Theo Cull  
Jo-Anne Cartner, Maxine Cannon & Larry Anderson

**Regrets:** Councilor Dave Willcock

**Staff:** Lise Remillard, CFO

**Public:** 02 members of the public.

**Press:** Jim Patrick CJTT, Darlene Wroe Temiskaming Speaker

1. Mayor Lefebvre called meeting to order.

2. **Adoption of the agenda as circulated**

**Resolution No.: 13/1263**

**Moved By:** Larry Anderson

**Seconded By:** Scott Green

**Be it resolved that** the November 21<sup>st</sup> 2013. Agenda is adopted as circulated and amended.

**CARRIED**

3. **DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST**  
NIL

4. **Adoption of the Minutes**

**Resolution No.: 13/1264**

**Moved By:** Jo-Anne Cartner

**Seconded By:** Theo Cull

**Be it resolved that** the minutes of the Regular, and in camera Council meeting held October 17<sup>th</sup> and Finance Committee meeting held October 21<sup>st</sup> 2013. Be adopted as circulated and amended.

**CARRIED**

5. **DELEGATIONS / PRESENTATIONS: NIL**

6. **COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

**Councillor Anderson:** see attached

**Councillor Green:** We had a budget meeting earlier this month next budget meeting will be Monday December 2<sup>nd</sup> 6:30pm at Recreation Center.

**Councillor Cull:** has been in communication with the Fire Chief regarding Budget, paging tower needs to be updated will be in next year's Budget.

**Councillor Cannon:** see attached

**Councillor Cartner:** see attached

**Mayor Lefebvre:** Mayors monthly report (see attached)

**7. CORRESPONDENCE AND ACTION ITEMS**

**A. Action Items**

**1. Latchford Library**

**Resolution No.: 13/1265**

**Moved By:**

**Seconded By:**

**Be it resolved that the:** Corporation of the Town of Latchford approves use of space by the Latchford Seniors Action Group at Fred Keenan Center once the Latchford library is vacated.

**TABLED**

**Payroll and General Bills.**

**Resolution No. 13/1266**

**Moved By:** Scott Green

**Seconded By:** Larry Anderson

That the following Payroll in the amount of \$28,652.39 and General Bills in the amount of \$125,810.53 for the period Sept.26<sup>th</sup>/13 to October 31<sup>st</sup> /13, be passed and paid on behalf of the Corporation of the Town of Latchford.

**CARRIED**

**Latchford Water Plant.**

**Resolution No. 13/1267**

**Moved By:** Larry Anderson

**Seconded By:** Scott Green

**Be it resolved that:** The Corporation of the Town of Latchford approves hiring Victor Legault as backup to Patrick Laurin at the Latchford Water Treatment.

**CARRIED**

**New Accounting Program.**

**Resolution No. 13/1268**

**Moved By:** Theo Cull

**Seconded By:** Jo-Anne Cartner

**Be it resolved that:** The Corporation of the Town of Latchford accept proposal from Kemp Elliot and Blair for implementation of new accounting system at a cost of \$2500.00(Twenty Five Hundred Dollars)

**CARRIED**

**Christmas Hours for Municipal Employees.**

**Resolution No. 13/1269**

**Moved By:** Jo-Anne Cartner

**Seconded By:** Theo Cull

**Be it resolved that:** The Corporation of the Town of Latchford approves Christmas hours of operation for Municipal employees close @12:00 noon on December 24<sup>th</sup> and reopen on January 2<sup>nd</sup> 2014.

**CARRIED**

**Municipal Grant Community Living.**

**Resolution No. 13/1270**

**Moved By:** Scott Green

**Seconded By:** Larry Anderson

**Be it resolved that:** The Corporation of the Town of Latchford approves Municipal Grant to Community living of South Temiskaming of .30 cents per capita for a total of \$116.10  
387@.30=\$116.10

**CARRIED**

**Rescinding Library bylaw.**

**Resolution No. 13/1271**

**Moved By:** Larry Anderson

**Seconded By:** Jo-Anne Cartner

**Be it resolved that:** The Corporation of the Town of Latchford approves rescinding bylaw number 468/88 to establish a Public Library.

**CARRIED**

**Municipal Employees pay.**

**Resolution No. 13/1272**

**Moved By:** Theo Cull

**Seconded By:** Maxine Cannon

**Be it resolved that:** The Corporation of the Town of Latchford approves amending the employee policy manual, that all Town Of Latchford employees with at least one full year of service, will be entitled to a pay increase in line with Consumer price index effective January

**CARRIED**

**Resolution No. 13/1273**

**Moved By:** Scott Green

**Seconded By:** Larry Anderson

**Be it resolved that the following Information Items be noted and filed:**

**B. Information Items**

1. Bunker Military Museum.
2. Salvation Army Christmas Hampers 2013.
3. Coleman Township zoning application.
4. OMPF allocations for 2014.

**CARRIED**

**08. ONGOING BUSINESS:** MTO speed limit signs will reduce speed limit to 70 kms. And south of Paige Rd.

**09. BY-LAWS**

**Resolution No 13/1274**

**Moved By:** Larry Anderson

**Seconded By:** Scott Green

**Be it resolved that** By-Law No. 13/1354 being a by-law to appoint Pat Laurin as water class 2 and wastewater operator/electrician for the Corporation of the Town Of Latchford.

Effective December 1<sup>st</sup> 2013. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

**CARRIED**

**Resolution No 13/1275**

**Moved By:** Larry Anderson

**Seconded By:** Scott Green

**Be it resolved that** By-Law No. 13/1355 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for Council meeting held November 21<sup>st</sup> 2013 Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

**CARRIED**

11. **Closed Session,**

**Resolution No. 13/1276**

**Moved By:** Larry Anderson

**Seconded By:** Scott Green

Be it resolved that the Council for the Town Of Latchford enter into Closed Meeting At 7:45pm to discuss the following matters set out in the Municipal Act Section 239 (2)  
(1) Personal Matters about an identifiable individual, including municipal or board employees.

**CARRIED**

**Resolution No. 13/1277**

**Moved By:** Scott Green

**Seconded By:** Larry Anderson

**Be it resolved that** Council now arise at 8:08pm with no report.

**CARRIED**

12. **ADJOURN**

**Resolution No. 13/1278**

**Moved By:** Theo Cull


**Seconded By:** Jo-Anne Cartner

**Be it resolved that** Council now adjourn at 8:09 pm until the next regular meeting or call from the Mayor.

**CARRIED**

**Dated at Latchford this 21<sup>st</sup> day  
Of November 2013.**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
C.F.O.

**November 21, 2013**

**Report from Councilor Jo-Anne Cartner**

**Library**

At the Library Board meeting held Tuesday evening we continued our discussions on the library closure. In our council package there is a resolution to rescind the bylaw used to establish our Library which is the next step in the closing procedures. There have been a few problems completing the 2012 annual survey which must be completed and is used for accounting of Ministry funding. Perry will be contacting the Ministry for assistance with its completion.

As I mentioned before, Cobalt Public Library will be welcoming any Latchford resident that wishes to join their library. We have offered them any of the books and the library computers for their use. The children's books will be offered to Community Living; specifically, the group that deals with children with disabilities. Bryan will be sending letters to both of these groups to arrange a pick up date and time. Any of the pictures and plaques on the walls will be returned to the families of the people named on them or who donated them. A sale will be held after the Christmas holidays for any books or inventory that may be left. I will be going through the library records and packing them up over the next month or so to be archived in the Municipal Office. Our next meeting will be December 17<sup>th</sup>.

**Community Association**

The job posting for a rink attendant will go up in early December. If an attendant is hired and the weather cooperates, we would like to be open for the Christmas holidays. With the exception of the holidays, the rink will only be open on Saturdays and Sundays following the same time schedule as last year. The entrance fee and snack prices will remain the same as well.

Maxine and I will be delivering the Christmas bags for the seniors on Sunday, December 15<sup>th</sup>.

Lise and I will be meeting with Dr. Roedde next Thursday. I'll give an update at our next council meeting.

Thank you.

**PUBLIC WORKS**  
**November 21, 2013**

- **Public Works equipment is ready for snow.**
- **Latchford will be running the water and sewer system as of December 1<sup>st</sup>. This will also make another person available for public works at times when needed and we will have a licensed electrician on board as well.**
- **A note for people taking wood/brush to the landfill site. A complaint to the ministry of environment resulted in an inspection. Vinyl siding, mattresses and furniture was found in the wood pile. Therefore we will be ensuring only wood or brush goes in the wood pile. If we don't we could lose our ability to burn at all and this will significantly reduce our landfill life span. Please cooperate with the landfill attendant as he is only doing his job.**
- **Public works is also working on the budget for next year. No major capital expenses are being considered.**

## **Mayor's Report, November 21, 2013**

### **Latchford Control Dam Project**

Jeff Barton and I were able to attend the Association of Power Producers of Ontario (APPrO) conference in Toronto on November 19 & 20 through funding provided by the South Temiskaming Community Futures Development Corporation. The intention of this trip was to explore for alternate turbine designs that would be applicable to the Latchford Control Dam as compared to the MJ2-VLH units proposed for use by Water Power Group (WPG). Additionally, Jeff had arranged for an appointment with an Ontario Power Authority (OPA) representative to discuss the FIT contract which had been awarded to WPG for the Latchford Dam.

Turbine manufacturers of the type applicable to our dam were not in attendance this year so we were unsuccessful in determining alternate designs for our location but have been directed to potential other applicable designs, the manufacturers of which we will contact.

We met with Bonnie Hiltz, a renewable contracts manager with the OPA, and had a very informative meeting with her. She was able to clarify many aspects and conditions of a FIT contract for us. Before WPG can proceed with the installation of turbines as well as the generation and sale of electricity to the OPA, there are many conditions that have to be met. Further, as Jeff was informed on Saturday by Mark Powell that he is no longer associated with WPG as of mid October, we are now uncertain as to who is actually in charge at WPG but Jeff is working at developing a new contract and, of course, we will be advising PWGSC of this.

Jeff was able to contact the contractor for Coastal Power so on our return from APPrO, we stopped at their Wasdell Falls project near Severn Bridge and got to tour the site. This location is also going to be using MJ2-VLH units and will be the first installation in North America. The construction superintendent had extensive experience in run-of-river projects and didn't appear overly concerned by design and other aspects of the proposed units.

Yesterday I was emailed the operations and maintenance cost data for the new dam projected over a 75 year period! Once I have had an opportunity to review it and discuss further with Harpreet Gill and Jeff, I can provide the information to all. It is this information that will assist us in developing the business case to present to the Province regarding assuming the new Dam.

### **Highway 11 issues in Latchford**

On November 14, I forwarded an email to Richard Mongeon the District Manager for MTO informing him that despite Larry and I meeting with Dennis Matte and Rick Wink on August 20, there were still repairs affected to any of the many items we brought to their attention. I have yet to receive a response to that email but will continue to follow up on it.



### **OPG Hound Chute Assessment Appeal**

Our solicitor has provided us with a draft letter for our consideration that will come jointly from both the Town of Latchford and the Township of Coleman to the Ministry of Finance. Despite receiving this last Thursday, I have not had an opportunity to follow up with Coleman representatives at this time. The appeal has now been withdrawn on the site.

### **Forest Tenure Modernization Advisory Team**

I attended meetings on November 01 and 13 in Temagami. The advisory team has issued an RFP to four qualified consulting firms to develop the best options for going forward with a governance structure for the Temagami Forest. The RFP's close on November 22.

### **Botha Creek Bridge**

I received a phone call from Hydro One advising me that the removal of the Botha Creek Bridge is being revisited by the parties involved. It is quite apparent that our resolution indicating the historical and heritage values of that structure could well have resonated with those involved and efforts to save the bridge will get serious consideration.

### **Hydrometric Monitoring on the Montreal River**

With direction provided to me by Marcel Pelchat of OPG, I emailed the MNR that Latchford felt it was a priority to have a surface water monitoring system in place on the Montreal River such as exists on other major river systems in Ontario. They did not respond to me initially but did follow up with OPG and request information on the river. OPG advised me of that request and I followed up with second email. On Monday I received an email advising that they were proceeding with hydrometric monitoring for the Montreal River. They didn't acknowledge that it was a reaction to my emails.

### **Northern Leaders Forum**

Minister Gravelle announced that the MNM were hosting a "northern leaders forum" in Timmins on Dec 06 (I believe). I commented at the last TeMAG meeting that none of the smaller municipality's leaders appeared to be invited. I was talking with Al Spacek, Mayor of Kapuskasing and President of FONOM, at APPRO and he advised me that I would be getting an invitation.

GLL

## **Solaire Kapuskasing Solar**

**1. Microfit Projects:**

-30 completed (10 kw each) last year

-2 additional projects this year

Annual Projected net revenues: \$100,000

**2. 2012 Solar Project Partnerships (10):**

Mattice-Val Cote, Opatatika, Moonbeam, Fauquier-Strickland, Smooth Rock Falls, Englehart, McGarry, Cobalt, French River and St.Charles.

Successful applications:

Englehart – 1 roof-top (250 kw);

McGarry – 1 roof-top (140 kw);

McGarry – 3 ground-mounts (250 kw each)

Cobalt – 1 ground-mount (500 kw)

Cobalt – 3 ground-mounts (250 kw each)

**3. Solar Contracts acquired in 2013:**

-1 roof-top (320 kw) in Burlington

-9 roof-tops (1198 kw) in Mississauga

-2 ground-mounts (500 kw each)

**4. 2013 Solar Project Partnerships:**

Mattachewan, Gauthier, Kirkland Lake, Armstrong, East Ferris, French River, St.Charles.



Yvan Brousseau, AMCT

Chief Administrative Officer / Town of Kapuskasing  
Managing Director/Solaire Kapuskasing Solar

November 8, 2013

**Council Report**

**Thurs Nov 21, 2013**

We did have a meeting to discuss the schedule of the upcoming season for the use of the rink. Everything will depend on the weather and response of a willing worker when we post the job opening.

The hydro bill dated Oct 31, 2013 for the Recreation Centre came to a total of \$374.19 for 30 days of heating. We will be seeing higher bills in the upcoming winter months. Hopefully we can rent it out during this time. Or at least use it more often.

The bright side to the centre is the gym, we have 13 members this month and maybe more with winter upon us.

Jo-Anne and I will be attending a few meetings in Dec, one being Healthy Communities on Dec 4th. This should be interesting for it's the future health of an aging wave coming to a crest and the younger residence to care and thrive for themselves. December is going to be a very busy month for us all.

Maxine

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**November 21, 2013**

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