

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE COMMITTEE OF THE WHOLE
TUESDAY September 12th 2023.
6:30PM
ELECTRONIC MEETING VIA ZOOM**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Sharon Gadoury-East, Councilors, Pam Newell, Jo-Anne Cartner, Ken Olson, Trudy McDonald, Mike Cole.

Regrets: Councillor Bailey McDonald.

Staff: Jaime Allen, Clerk-Treasurer, Laurel Gadoury, Dep Tres. Deputy Clerk.

Public: nil

Press: nil.

1. Mayor Gadoury-East called meeting to order.

2. Adoption of the agenda as circulated

Resolution No: 23/094

Moved By: Trudy McDonald

Seconded By: Jo-Anne Cartner

Be it resolved that the September 12th 2023. Agenda be adopted as circulated.

CARRIED

3. Adoption of the minutes.

Resolution No: 23/095

Moved By: Ken Olson

Seconded By: Pam Newell

Be it resolved that the minutes of the Regular and in camera council minutes held August 22nd 2023, be adopted as circulated by the Clerk.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST:

Mayor Gadoury-East (Item number one member of Royal Canadian Legion)

4. Committee Reports/ Mayor's Report/

5. ITEMS DISCUSSED:

- 1) Council discussed correspondence the Latchford Legion to reduce their water rate. Council decided not to approve this request. (Mayor Gadoury-East did not take part in the discussion) Deputy Mayor Cartner took over the meeting for this item only.

- 2) Council discussed starting to work on a strategic plan with meetings scheduled for October 12th for council and staff and October 26th open to the residents of Latchford.
- 3) Council agreed with moving the council chamber to a permanent location in the storage area located at the back of the community center.
- 4) Draft workplace harassment bylaw. To be passed at next regular council meeting.
- 5) Council wanted clarification on how many meetings a councillor could miss to have there Council seat declared vacant.

6. **BYLAW:**

Confirming Bylaw:

Resolution No: 23/096

Moved By: Trudy McDonald

Seconded By: Jo-Anne Cartner

Be it resolved that Bylaw number 2023-023 being a bylaw to confirm certain proceedings of Council of the Corporation of The Town of Latchford for Committee of the whole meeting held September 12th 2023.

Be taken as read a first, second, and third time and finally passed by the Council of the Corporation of the Town of Latchford.

CARRIED

7. **ADJOURN**

Resolution No. 23/097

Moved By: Pam Newell

Seconded By: Ken Olson


Be it resolved that Council now adjourn at 7:33pm Until the next regular meeting or call from the mayor.

CARRIED

Dated at Latchford this 12th day
Of September 2023.



Mayor, Sharon-Gadoury-East.



Clerk/Treasurer, Jaime Allen

Mayors Report September2023.

SEP 07 2023

Month of August has been relatively quiet. Not a lot of meetings.

Natural Gas

I have been talking to Sheila Willis in regards to natural gas. There is a phase 3 and we have until to get our stuff submitted by Dec. 15th.

GP Luncheon

Attended a luncheon put on by my GP as they are now trying to get their faces out in the communities. Was very interesting to hear what all is happening with the old Grant Waferboard and what they are striving towards.

Thanks
Sharon

Public Works Report Sept 2023.

SEP 07 2023

The end of August was grass cutting and finishing up some small projects.

Veterans Park walkway was changed to gravel and the lights will be changed to LED in the next few weeks.

The veterans park pavilion roof has been stripped but a visit from the MOL founds some flaws in my process. Due to improper ladder and training I have contracted Brodie's crew to finish the roof. The ministry visit resulted in no orders to comply and no charges to the town.

The experience has shown me that will all the rules and regulations we may have to look at subbing out certain jobs to stay compliant with the MOL.

I am in the process of looking at some training as well as a new class 1 ladder for the town.

The windows at the museum have been painted.

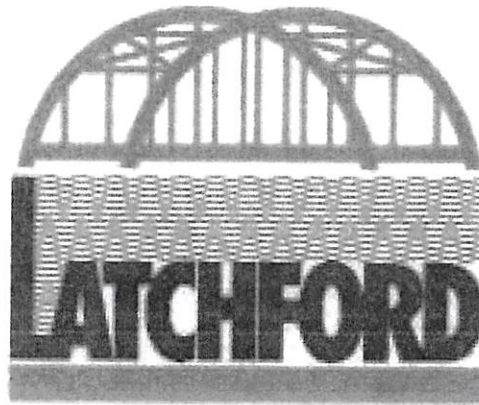
The lawnmower deck control lever broke the other day. No one's fault just a design flaw in my opinion and it's in for repairs. Will have it back shortly. We cut a lot of grass in town and things just wear out.

Miller is in this week to hot patch a few spots on Murphy mill road. The rest of the work will be done next spring.

The storm we had the other day has caused some damage to gravel roads and shoulders. I will be out repairing them shortly.

Roger

SEP 07 2023



THE BEST LITTLE TOWN
BY A DAM SITE!

BY-LAW ENFORCEMENT REPORT TO COUNCIL

September 7, 2023

This report covers the period from April 15 – September 7, 2023

A) New Complaints

1. Loose dog at beach park area late August
 - Owner contacted and warned
2. Unfenced swimming pool on King Street
 - To be addressed week of September 11

B) Follow-up on Previous Complaints

Charges laid regarding a dog attack on another dog on Murphy Mill Road was resolved at court appearance in late April. Dog's owner was placed on probation with the following conditions:

- pay restitution to the victim dog's owners for vet bills
- construct an enclosure to contain the dogs on the property
 - o followup inspection confirmed that fence was built as required

C) Clean Yards Issues

- No complaints received
- Met with owners of 3 properties
 - o Discussions ongoing regarding cleanup

D) Parking Enforcement

- Working with staff regarding implementation of new bylaw