

CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
THURSDAY APRIL 8th, 2025
TOWN OF LATCHFORD MUNICIPAL OFFICE.
COUNCIL CHAMBERS

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Sharon Gadoury-East, Councilors, Jo-Anne Cartner, Mike Cole,
Shelly Church and Trudy McDonald, Pam Newell (via Zoom)

Regrets: Ken Olson

Staff: Laurel Gadoury, Deputy Treasurer – Deputy Clerk
Suzi Garvin-Roy, Office Clerk

Public: Nil
Press: Sue Nielson

1. Mayor Gadoury-East called meeting to order.

2. Adoption of the agenda as circulated
Resolution No: 25/063

Moved By: Shelly church
Seconded By: Jo-Anne Cartner

Be it resolved that the April 8th, 2025 Agenda be adopted as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST
PAM NEWELL – DECLARED A CONFLICT ON ACTION ITEM # 2 (SEE ATTACHED)

4.

Adoption of the Minutes
Resolution No.: 25/064

Moved By: Trudy McDonald
Seconded By: Mike Cole

Be it resolved that the minutes of the regular and in camera Council meetings held March 11th, March 13th, March 19th and March 25th be adopted as circulated by the Deputy Treasurer – Deputy Clerk

CARRIED

5.DELEGATIONS: Dr. Matt Scott – Requested to add more space to the Medical Clinic, by reducing the space in the old library upon the condition of the current tenant agreeing, for future and current services. Council will discuss this further in closed session and make a final decision.

Jennifer Pye - TMSA planner discussed the requirements to sever and sell lots on the property that the town purchased from the ONR and answered any questions council had. Jennifer will guide the Town of Latchford moving forward with the process.

6. **REPORTS: PUBLIC WORKS – ROGER CLARK - SEE ATTACHED**

7. **CORRESPONDENCE AND ACTION ITEMS**

A. Action Items

1. **Accounts Payable and Payroll
Resolution No 25/065**

Moved By: Jo-Anne Cartner

Seconded By: Trudy McDonald

Be it resolved that the Corporation of The Town of Latchford approves attached payroll in the amount of \$39,683.83 and accounts payable in the amount of \$184,309.88 for the period March 4th, 2025 thru April 3rd, 2025.

CARRIED

2. **Approve Donation for Walkathon**

Resolution No 25/066

Moved By: Trudy McDonald

Seconded By: Jo-Anne Cartner

Be it resolved that the Council for The Corporation of The Town of Latchford approves a donation in the amount of \$150.00 to the Community Living Temiskaming South Walkathon to be held on May 3rd, 2025.

CARRIED

3. **Approve Grant Application**

Resolution No 25/067

Moved By: Shelly Church

Seconded By: Jo-Anne Cartner

Be it resolved that the Town of Latchford herby approves setting up a contract with the Cobalt Library to enable the Town of Latchford to apply for a PLOG grant and forward any Funds received to the Cobalt Library.

Information Items

1. **Resolution No25/068**

Moved By: ShellyChurch

Seconded By: Jo-Anne Cartner

Be it resolved that the following Information Items be noted and filed:

B. Information Items

Be it resolved that the following Information Items be noted and filed.

- a. Beach House Chip Stand Lease Agreement. /
- b. Public Works – 5 Year Plan.
- c. Northeastern Public Health – Community Merger Update.
- d. Tribunals Ontario – Confirmation of Certification of Municipal Assessment Roll.
- e. Ministry of Natural Resources – Inspection of 2025-2026 Annual Work Schedule.
- f. OPP – 2025 911 Agreement
- g. Community Safety & Well-Being March 2025 Newsletter.

- h. TMSA Quarterly Clerk Meeting Minutes

CARRIED

8. Business Arising:

- i. Playground Equipment – Councillor Cole gave update on Fundraising boxes and their locations being the Town office, The Dam Depot, Post Office, Chip Stand and Medical Clinic. He also pointed out the Fundraiser Goal Thermometer stand made by Pat Tresidder. Missed the Frog’s Breath funding application deadline for this year of March 31, 2025.
- ii. Council discussed and approved Fundraising Volunteers being; Brad Cote and Jacqueline Mota (Resolution to be passed at next regular meeting).

9. Closed Session:

Resolution **No 25/069**
Moved By: Mike Cole
Seconded By: Pam Newell

Be it resolved that the Corporation of the Town of Latchford entered into a Closed Meeting at 6:55 pm to discuss the following matters as set out in the Municipal Act 2001 Section 239(2) Personal matters about an identifiable individual including municipal employees.

CARRIED

Resolution **No. 25/070**
Moved By: Jo-Anne Cartner
Seconded By: Trudy McDonald

Be it resolved that Council now arise from Closed Meeting @ 7:54 pm.

CARRIED

10. BY-LAWS

Confirming By-law
Resolution **No 25/071**
Moved By: Pam Newell
Seconded By: Jo-Anne Cartner

Be it resolved that By-Law No. **2025-009** being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held April 8th, 2025. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

CARRIED

11.

ADJOURN

Resolution **No. 25/071**
Moved By: Shelly Church
Seconded By: Mike Cole

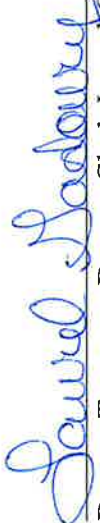
Be it resolved that Council now adjourn at 7:55 pm Until the next regular meeting or call from the mayor.

CARRIED

**Dated at Latchford this 8th day
Of April 2025.**



Mayor, Sharon-Gadoury-East.



Deputy Treasurer-Deputy Clerk Laurel Gadoury

The Corporation of the Town of Latchford

Disclosure of Conflict of Interest
(Declaration of Pecuniary Interest)

I, Pamela Russell, member of the Municipal Council for the Town
(Councillor's Name)
Of Latchford hereby declares a Pecuniary Interest with regards to Action Item #2
(Agenda Item)

CITS Latchford to be discussed at the Municipal Council Meeting held on
April 8 2025

Please state the general nature of the Conflict of Interest:

I am an employee of CITS

Pamela Russell
Signature
Apr 4, 2025
Date