

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
TUESDAY AUGUST 12TH 2025.
TOWN OF LATCHFORD MUNICIPAL OFFICE.
COUNCIL CHAMBERS**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Sharon Gadoury-East, Councilors, Jo-Anne Cartner, Mike Cole, Shelly Church and , Pam Newell , Ken Olson, Trudy McDonald.

Regrets: NIL

Staff: Laurel Gadoury, Interim Clark-Treasurer, Jaime Allen, Interim-CAO. Suzi Garvin-Roy, Admin Assistant.

Public: Nil
Press: Sue Neilson, Temiskaming Speaker.

1. Mayor Gadoury-East called meeting to order.

2. **Adoption of the agenda as circulated**
Resolution No: 25/126

Moved By: Trudy McDonald

Seconded By: Jo-Anne Cartner

Be it resolved that the August 12th 2025 Agenda be adopted as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST NIL

4.

Adoption of the Minutes

Resolution No.: 25/127

Moved By: Pam Newell

Seconded By: Shelly Church

Be it resolved that the minutes of the regular council meeting held July 8th 2025.

CARRIED

5 DELEGATIONS: NIL

6. REPORTS: PUBLIC WORKS, AND FIRE DEPARTMENT (SEE ATTACHED)

7. CORRESPONDENCE AND ACTION ITEMS

A. Action Items

1. Accounts Payable and Payroll
Resolution No 25/128

Moved By: Pam Newell

Seconded By: Trudy McDonald

Be it resolved that the Corporation of The Town of Latchford approves attached payroll in the amount of \$45,202.24 and accounts payable in the amount of \$298,299.31 for the period July 3rd thru August 7th 2025.

CARRIED

2. Drinking Water Financial Plan.
Resolution No 25/129

Moved By: Ken Olson

Seconded By: Mike Cole

Be it resolved that the Corporation of the Town of Latchford approves drinking water financial plan covering the period 2026-2032 as per attached

CARRIED

Information Items

Resolution No 25/130

Moved By: Ken,Olson

Seconded By: Jo-Anne Cartner

Be it resolved that the following Information Items be noted and filed:

B.

Information Items

Be it resolved that the following Information Items be noted and filed.

1. Cobalt Medical Clinic.
2. Royal Canadian Legion Ontario Command
3. OPP detachment revenue.

CARRIED

8. Business Arising:

- 1) Lots on Marcotte pricing for surveys of the lots
- 2) Draft policies (tabled)

9. Mayors Declarations:

- 1) Hiring of CAO/Clerk- Treasurer
- 2) Appointing Malorie Robinson as CAO/Clerk-Treasurer

09. BY-LAWS

Confirming By-law

Resolution No 25/131

Moved By: Trudy McDonald

Seconded By: Jo-Anne Cartner

Be it resolved that By-Law No. 2025-020 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held August 12th 2025. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

CARRIED

10.

ADJOURN

Resolution No. 25/132

Moved By: Trudy McDonald

Seconded By: Ken Olson

Be it resolved that Council now adjourn at 6:25 pm Until the next regular meeting or call from the mayor.

CARRIED

**Dated at Latchford this 12th day
Of August 2025.**



Mayor, Sharon-Gadoury-East.



Interim CAO, Jaime Allen

PUBLIC WORKS REPORT AUGUST 2025

Summer is just flying by this year!

- The rec centre floor is done. The room looks amazing.
- The new to us gym equipment has been delivered and set up. Just waiting for a belt for the leg press and everything will be operational.
- Miller has surface treated the laneways. There was a misunderstanding on the corners but it will be sorted out when they are back in the area early September. Other than that, they did a great job!
- Grass is finally starting to slow down. We have been replacing boards on the boardwalk and just have the bridge left to go.
- Morrow haulage was in and brushed all the back roads
- The cemetery has been brushed out and cleaned up.
- Sophie has been working on the trail signs. They look really nice. They will all be done before she returns to school.
- Finally picked out a new town pick up.
2025 GMC. Waiting on the decals and a back rack. Will still use the old girl around town for grass and garbage.
- I measured out the campground.
I think we can add 3 more sites along the west side in line with existing sites.
I would have to cut the sites out into the bush but it is possible. I will be meeting with an electrician to lay out the hydro and come up with a price. The sewer and water are straight forward. I can do that work myself.
Once I have a final plan and cost, I will present it for approval.
There was talk that the new sites would go along the east side of campground. There is not enough depth for sites on that side.
- Marcotte lot plan ???
Only enough room to make four lots at the standard sixty- six feet wide but we can make them deeper if you like.
Not sure if we missed the boat on the housing boom but it might be a good idea to get ready for the next one. There really aren't any good building lots available in town so it might be something to still invest in.



AUG 07 2025

-Another project I will be doing this fall will be to dig a sump pump line out the back of the town office. Now that we have our new sewage licences at the plant, we have to call in raw flow exceedance's. With heavy rains and spring run off we are failing!

The easy fix, well the least expensive and simplest is to remove sump pump water from being pumped into the sewers.

We will need to come up with a plan and a way to help homeowners disconnect their sumps and run the water outside onto the ground or better yet into the ditch. In some situations, this will be difficult but we need to get as many buildings as possible from pumping the sump water into the treatment system. I am also guilty of this! I will lead by example and will be trenching a drain line to the catch basin at the front of my house this fall.

Well that's all for now.

Roger

REPORTS
FIRE
HALL

JUL 10 2025

JUL 10 2025

FIRE CHIEF QUARTERLY REPORT
Jan/Feb/Mar 2025

Apr/May/June 2025

FIRE DEPT.

OPTIMAL # ACTIVE FIRE FIGHTERS	14	14	
# ACTIVE MEMBERS TO DATE	14	14	
NEW RECRUITS	0	0	
TRAINING & TYPE	Jan Portable Pompan Ice Feb - Going Over Truck Compartment	April - Mock side x side rollover May - Brush Fire	
	Mar - CPR First Response	June - Out of control grass fire	

FIRE CHIEF QUARTERLY REPORT

Jan/Feb/Mar

2025

April/May/June

# OF FIRE RESPONSES	0	0	
# OF MEDICAL/FIRST RESPONDER CALL OUTS	5	2	
# OF CALLS QUALIFYING FUNDING APPS	0	0	
# OF QUALIFYING FUNDING APPS SUBMITTED	0	0	
EQUIPMENT PURCHASES	March - Fire Fighter Gloves	April - Cordless Cutquik Saw and Batter	

FIRE CHIEF QUARTERLY REPORT

Jan/Feb/Mar

2025

April/May/June

EQUIPMENT AUDITS- EXPIRED/OUT DATED	Will Have it for for 3rd	Q uarterly	
IDENTIFY FOR COUNCIL LIABILITIES/RISKS ?			
MAJOR EQUIPMENT LIABILITIES ?			



CORPORATION OF THE TOWN OF LATCHFORD



Decision MD 01-2025

Office of the Mayor

August 12th 2025,

RE: MAYORAL DECISION HIRING OF CAO/Clerk-Treasurer

Whereas the Mayor has the authority to make certain decisions under Part V1.1(Special Powers and Duties of Head of Council) Municipal Act 2001 (ACT) and

Whereas the Mayor of the Town of Latchford deems it desirable to exercise decision making powers under the Act.

Now Therefore the Mayor of The Town of Latchford hereby decides as follows:

1. That Malorie Robinson be hired as CAO/ Clerk-Treasurer for the Town Of Latchford in accordance with subsection 284.11(4) of the Act.

THIS MAYORAL DECISION SHALL COME INTO EFFECT THE 2ND DAY OF SEPTEMBER 2025.

*Sharon Gadoury-East,
Mayor.*

Dated: August 12th 2025.

10 Main Street , P.O Box 10
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www.latchford.ca



CORPORATION OF THE TOWN OF LATCHFORD



Decision MD 02-2025

Office of the Mayor

August 12th 2025.

RE: MAYORAL DECISION APPOINTMENT OF CAO/Clerk-Treasurer

Whereas the Mayor has the authority to make certain decisions under Part V1.1(Special Powers and Duties of Head of Council) Municipal Act 2001 (ACT) and

Whereas the Mayor of the Town of Latchford deems it desirable to exercise decision making powers under the Act.

Now Therefore the Mayor of The Town of Latchford hereby decides as follows:

1. That Malorie Robinson be appointed as CAO/ Clerk-Treasurer for the Town Of Latchford in accordance with subsection 284.11(4) of the Act. Bylaw Number 2025-021 (as attached)

THIS MAYORAL DECISION SHALL COME INTO EFFECT THE 2ND DAY OF SEPTEMBER 2025.

*Sharon Gadoury-East,
Mayor.*

Dated: August 12th 2025.

10 Main Street , P.O Box 10
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**THE CORPORATION OF THE TOWN OF LATCHFORD
BY-LAW NO. 2025-021**

BEING A BY-LAW TO APPOINT A CAO/ CLERK-TREASURER.

AND WHEREAS under Section 8 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS under Section 9. (1) (a) and (b) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

NOW THEREFORE the Council of the Corporation of the Town of Latchford hereby enacts the following as a by-law:

- 1) That Malorie Robinson shall
- 2) be appointed as CAO, Clerk Treasurer for the Corporation of the Town of Latchford effective September 2nd 2025.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 12th day of August 2025.



Mayor, Sharon Gadoury-East.



Interim CAO, Jaime Allen