Town of Latchford

LATCHFORD ANNUAL SEWAGE TREATMENT REPORT 2023

Annual Compliance Report 2023

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EXECUTIVE SUMMARY

The Latchford Water Pollution Control Plant (WPCP) was granted an Environmental Compliance Approval (ECA) #3106-7M8PWK on September 17, 1974 for the construction of an extended aeration package sewage treatment plant, the Latchford lift station and a number of sanitary sewers to serve the community of Latchford.

The Ministry of the environment issued a Provincial Officer's Order No. 5744-9YMKWN on July 22, 2015 which required the owner of the system to prepare and submit a performance report to the Ministry's District Manager on an annual basis within 90 days following the end of the period being reported upon. The 2023 Annual Performance Report was prepared by the ORO of the Latchford STP on behalf of the Town of Latchford and is based on information kept on record by the town. The report has been completed in accordance with item 5(4) of the order and contains the following information:

- A summary and interpretation of all monitoring data and a comparison to the effluent limits outlined in Item 2, including an overview of the success and adequacy of the works;
- A description of any operating problems encountered and corrective actions taken;
- A summary of any effluent quality assurance or control measures undertaken in the reporting period;
- A summary of all maintenance carried out on any major structure, equipment, apparatus, mechanism or thing forming part of the works;
- A summary of any effluent quality assurance or control measures undertaken in the reporting period;
- A summary of the calibration and maintenance carried out on all effluent monitoring equipment;
- A tabulation of the volume of sludge generated in the reporting period, an outline of anticipated volumes to be generated in the next reporting period and a summary of the locations to where the sludge was disposed.

The Latchford sewage treatment facility produced high quality effluent throughout the reporting period meeting the compliance limits specified in the ministry's Provincial Officer's Order. All requirements specified under Item 3 of the Order and any issues experienced at the facility are further explained throughout the report.

Name of Sewage Plant:	Latchford Water Pollution Control Plant
Address:	Lot 17, Concession 1, Latchford
MOE Works Number:	110001774
ECA Number:	3106-7M8PWK (issued September 17, 1974)
Provincial Officer's Order:	5744-9YMKWN (issued July 22, 2015)
Plant Capacity:	340.5 m^3/day
Report Period:	January 1, 2023 to December 31, 2023

1.0 Facility Description

The Latchford Water Pollution Control Plant (WPCP) is A Class 2 wastewater treatment facility that is owned and operated by the Corporation of the Town of Latchford. The treatment facility is located on 1 McLeod Avenue approximately 50 meters west of Highway 11.

The Latchford WPCP is an extended aeration facility which is rated for treating 75,000 imperial gallons per day (IGPD) or 341 m^3/day. It is equipped with twin grit channels for removing large debris, one 304,000 IGPD comminutor, a 73,000 IG aeration section, one 15,700 IG settling tank, one 2,440 IG sludge holding tank and one 1,585 IG chlorine contact tank. The treated effluent discharges into the Montreal River through a 21 inch outfall. Seasonal disinfection is set to occur May to October of each year, as per the ECA. However a directive from the MOE encourages disinfection to begin mid June in order to help protect the fish spawning season. The chlorination period is June 15th to September 30th.

A V-notch weir is in place to measure sewage effluent. Bypasses that occur are disinfected, tested, monitored and reported to the Spills Action Center (SAC). Disinfection is achieved using sodium hypochlorite.

2.0 Monitoring Program

2.1 Monitoring Program as Outlined in Provincial Officer Order No. 5744-9YMKWN

BOD_5 ≡ Five-day biochemical oxygen demand measured in an unfiltered sample
TSS ≡ Total Suspended Solids
TP ≡ Total Phosphorus
TAN (NH_3^- + NH_4) N ≡ Nitrogen as Ammonium and Ammonia (Total Ammonia Nitrogen)
TRC ≡ Total Residual Chlorine
E.coli ≡ Escherichia coli
pH = Potential of Hydrogen

2.1.1 Raw Sewage (Influent)

Parameter	Type of Sample	Minimum Frequency
BOD_5	8 hour composite	monthly
TSS	8 hour composite	monthly
TP	8 hour composite	monthly

2.1.2 Final Effluent

Parameter	Type of Sample	Minimum Frequency
BOD_5	24 hour composite	monthly
TSS	24 hour composite	bi-weekly
TP	24 hour composite	monthly
Total Ammonia Nitrogen (TAN)	24 hour composite	monthly
pH	24 hour composite	monthly
E. coli	24 hour composite	bi-weekly*
TCR	grab	daily**

**During the chlorination period*

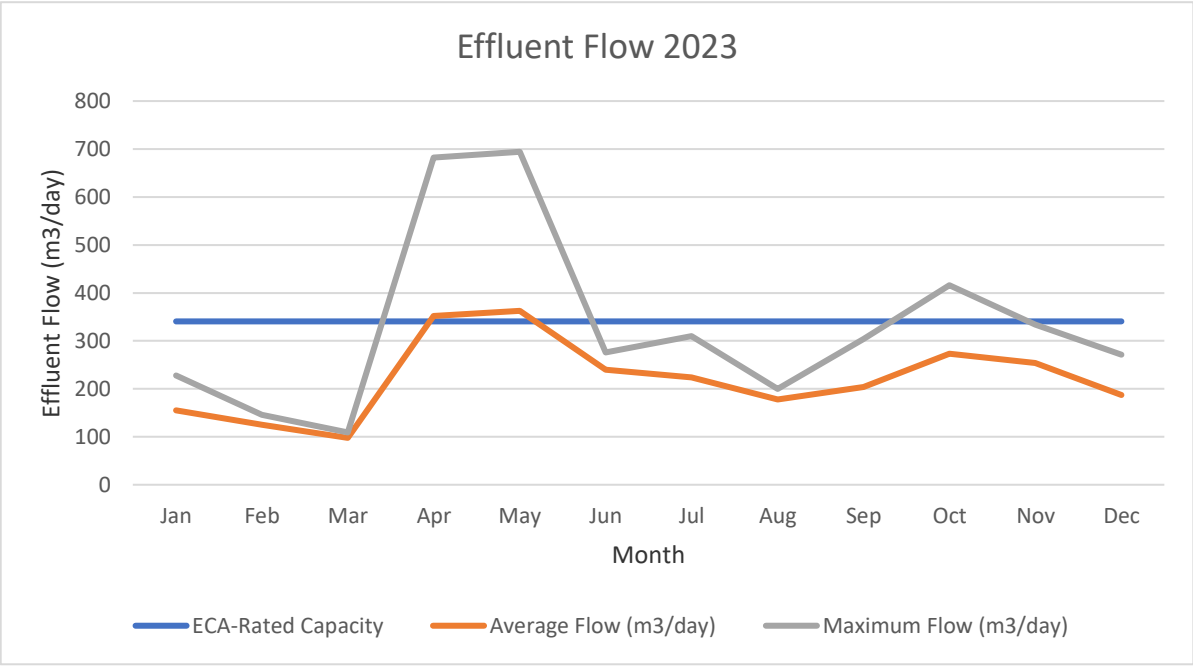
***Except weekends and statutory holidays during chlorination*

2.2 Interpretation of Monitoring and Analytical Data

2.2.1 Summary of Effluent Flow 2023

Month	Average Flow (m^3/day)	Maximum Flow (m^3/day)
January	155	228
February	125	146
March	98	109
April	352	682
May	363	694
June	240	276
July	224	310
August	178	200
September	204	304
October	273	416
November	254	334
December	187	271

2023 Total Flow	80,828 m^3
2023 Max Daily Flow:	694 m^3/day
2023 Average Daily Flow:	221 m^3/day
Design Capacity	341 m^3/day
% of Design Capacity:	64.8 %



The Latchford Sewage Treatment System operated within its required capacity throughout 2023. Compliance is achieved when the annual average daily flow does not exceed 341 m^3/day. The average daily flow for 2023 was 221 m^3/day which represents 64.8% of the design capacity. The maximum flow occurred in May when heavy precipitation and snow melt contributed to a maximum flow of 694 m^3/day.

2.2.2 Raw Sewage (Influent)

A summary of the annual average and maximum influent parameter concentrations are listed below. A Process Data Report is presented in Appendix A which provides a monthly summary of the 2023 influent data.

Parameter (mg/L)	Annual Minimum	Annual Maximum	Annual Average
BOD_5	< 6	78.0	40.1
TSS	0.4	76	23.1
TP	0.02	7.0	2.04

2.2.3 Effluent

In 2023, the Latchford wastewater treatment system produced high quality effluent which surpassed the effluent design limits. Annual summaries of the final effluent parameter concentrations are presented below. Refer to Appendix A for the Monthly Process Data Report which summarizes the effluent data for the reporting period.

Parameter (mg/L)	Annual Minimum	Annual Maximum	Annual Average	Compliance
BOD_5	0.9	5.9	2.14	25 *(annual average)*
TSS	0	68	7.92	25 *(annual average)*
TP	0.039	0.617	0.126	1.0 *(annual average)*
TAN (NH_3^- + NH_4) N	<0.01	0.450	0.109	N/A
pH (units)	7.11	7.74	7.44	Between 6.0 and 9.5
E. coli (cfu/100mL)	1300	23,000	11,200	N/A
TCR	0.01	0.06	0.031	N/A

"<" means values include results that were less than the laboratory's method detection limit

2.3 Sewage Treatment Program Success and Adequacy

Table *2.3.1 Performance Summary* presents the system's efficiency through pollutant removal rates from raw sewage concentrations through to final effluent for BOD_5, suspended solids and total phosphorus.

2.3.1 Performance Summary

Parameter (mg/L)	Influent *(annual average)*	Effluent *(annual average)*	% Removal
BOD_5	40.1	2.14	94.7%
TSS	23.1	7.92	65.7%
TP	2.04	0.126	93.8%

"<" means values include results that were less than the laboratory's method detection limit

As indicated by the effluent concentrations and performance summary, the Latchford WPCP continues to experience a high degree of removal efficiency, and as a result, is operating well within the Ministry limits.

3.0 Operating Problems and Corrective Actions

- UV Disinfection system for STP effluent - installation completed Dec 2023
- Effluent auto sampler controller failed Sept 2023, installed spare (raw sampler) unit on effluent and test ok.
- Raw Sampler Shack was constructed at SPS for new sampler installation.

4.0 Maintenance Performed on the Works

- Effluent flow calibration verified April27, 2023
- Effluent flow calibration verified Oct 6, 2023
- Instrumentation and electrical equipment inspected and repaired as required.
- SPS wet well cleaned, STP Digester and Sludge holding tank cleaned, cleaned grit channels, Waste Pit Cleanout, cleaned cl2 contact chamber, Sludge hauls as required
- Chlorine Pump Maintenance, Seasonal maintenance on chlorine dosage system
- Cleaned and flushed out collection system – annual maintenance.
- Adjusted clarifier chain, oiled, replaced gearbox oil, greased motor
- Blowers greased & Oil changed, cleaned air filters, adjusted belts – started new 6 month maintenance program on blowers.
- Pressure washed STP, Painting STP, General Maintenance, Outside lighting was repaired.

5.0 Effluent Quality Assurance and Control Measures

The following activities are included in regular operator and supervisory activities to assure the quality of the sewage treatment operations including effluent quality and flow monitoring data:

- The facility is inspected by certified operators on a regular basis
- Certified operators conduct regular tests and monitor data from certain equipment at the plant and record this information on facility spreadsheets
- Certified operators monitor chemical usage and make adjustments as required
- Operation and Compliance staff review process data and laboratory reports to keep track of routine operation of the treatment plant to ensure compliance with the Ministry Guidelines.
- All laboratory results and selected operational data are logged in a process data management system, as well as on spreadsheets located at the WTP.
- All effluent quality data is reviewed by the Operations and Compliance staff to identify any changes in concentrations and/or emerging trends.
- All instrumentation is tested and maintained as per manufacturer’s recommendations.

- All routine maintenance has been scheduled in Plant Workplace Maintenance System (WMS) and was completed in 2023.

Quality Control elements of the monitoring program include the following:

- Samples are collected as required and analyzed by Testmark Laboratories located in Kirkland Lake, Ontario. Analyses are conducted in accordance with the Standard Council of Canada (SCC), in cooperation with the Canadian Association for Laboratory Accreditation Inc. (CALA).
- Quality control procedures are method specific and include laboratory duplicate samples, spiked blanks and spiked duplicates.
- Any bypass or upset events that occur at the pumping stations or plant site are tested, monitored and reported to the local Health Unit and Spills Action Center (SAC).

6.0 Calibration and Maintenance of All Monitoring Equipment

Plant maintenance is conducted as per plant Preventative Maintenance Schedules. Monitoring equipment is calibrated based on the manufacturer's recommendations. All routine and preventative maintenance measures were conducted as scheduled in 2023. Refer to Table 6.1 for a summary of calibrations conducted in 2023.

6.1 Calibration Summary

Date	Instrument	% Accuracy
April 27/23	Effluent Flow Meter	99.8%
Oct 6 / 23	Effluent Flow Meter	99.8%

Note: The flow is metered with a V-notch weir and flow readings are confirmed at various levels at the weir plate and compared to manufacturer's standards. The % value above is an average of the accuracy at each level.

7.0 Efforts made to Meet Effluent Limits

Latchford staff use a number of best efforts to achieve the *Effluent Limits*.

Operational staff has the required certification to operate the facility and they continue to learn and gain knowledge with respect to the process and equipment. Staff also has a high level of regulatory competence.

The mechanical elements in the facility are regularly inspected, well maintained and kept in good repair. Latchford Staff use a maintenance management system which ensures maintenance of equipment is proactively performed.

Raw wastewater and effluent samples are collected as required and analyzed by Testmark Laboratories, an accredited laboratory. Latchford staff reviews these results on a regular basis to ensure compliance with regulatory limits.

In-house sampling and testing for operational parameters provide real time results which are used to enhance process and operational performance.

Operations, maintenance and emergency procedures are available to ensure facilities are operated in compliance with applicable legal instruments. Facility staff has access to a network of operational compliance and support experts at the region and corporate levels.

During this inspection period, the facility operated efficiently and met the annual effluent limits for cBOD5 (25.0 mg/L), TSS (25.0 mg/L), TP (1.0 mg/L) and pH range of 6.0 to 9.5 as outlined in Item No. 2 Provincial Officer Order No. 5744-9YMKWN.

8.0 Sludge Generation and Disposal

Sludge is hauled by Ray & Son's Industrial Services to approved sites at the Latchford Landfill. The landfill is approved to accept the sludge under Certificate of Approval number: S504LM10-01.

Date Sludge Hauled	Volume of Sludge Hauled m^3
May 8, 2023	36 m3
Sept 25, 2023	36 m3
Dec 13, 2023	54 m3
Total Hauled	**126 m3**

According to the Ministry's procedure F-10-1; sludge is required to be sampled and tested annually. For a summary of sludge sampling results please refer to Appendix B for the Monthly Process Data Report for Sludge.

9.0 Complaints

According to records maintained by Latchford staff, no complaints were received during the 2023 reporting period.

10.0 Bypass, Spill and Abnormal Discharge Events

- Abnormally high flows in May 2023 due to heavy spring melt.
- There were no bypasses during the 2023 reporting period.

APPENDIX A

Monthly Process Data Report 2023

Latchford Sewage Treatment Plant
2022 Monthly Process Data Report

Influent (Raw) Parameters	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023	Total	Avg	Max	Min
Influent / Biochemical Oxygen Demand: BOD5 - mg/L																
Count Lab	1	1	1	1	1	1	1	1	1	1	1	1	12			
Max Lab	35	49	54	78	<6	74.4	9.6	<30	32	14	25	30			78	
Mean Lab	35	49	54	78	<6	74.4	9.6	<30	32	14	25	30		40.1		
Min Lab	35	49	54	78	<6	74.4	9.6	<30	32	14	25	30				9.6
Influent / Total Suspended Solids: TSS - mg/L																
Count Lab	1	1	1	1	1	1	1	1	1	1	1	1	12			
Max Lab	20	2.5	31	49	0.4	76	10	20	23	24	10.5	11			76	
Mean Lab	20	2.5	31	49	0.4	76	10	20	23	24	10.5	11		23.11667		
Min Lab	20	2.5	31	49	0.4	76	10	20	23	24	10.5	11				0.4
Influent / Total Phosphorus: TP - mg/L																
Count Lab	1	1	1	1	1	1	1	1	1	1	1	1	12			
Max Lab	1.46	2.43	2.63	2.66	7	1.81	0.617	0.937	3.24	0.002	0.523	1.22			7	
Mean Lab	1.46	2.43	2.63	2.66	7	1.81	0.617	0.937	3.24	0.002	0.523	1.22		2.044083		
Min Lab	1.46	2.43	2.63	2.66	7	1.81	0.617	0.937	3.24	0.002	0.523	1.22				0.002

Effluent Parameters	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023	Total	Avg	Max	Min
Effluent / Biochemical Oxygen Demand: BOD5 - mg/L																
Count Lab	1	1	1	1	1	1	1	1	1	1	1	1	12			
Max Lab	1.5	4.3	2.3	5.9	1.4	2.5	0.9	1.4	0.9	0.9	1.6	2.1			5.9	
Mean Lab	1.5	4.3	2.3	5.9	1.4	2.5	0.9	1.4	0.9	0.9	1.6	2.1		2.141667		
Min Lab	1.5	4.3	2.3	5.9	1.4	2.5	0.9	1.4	0.9	0.9	1.6	2.1				0.9
Effluent / Total Suspended Solids: TSS - mg/L																
Count Lab	2	2	2	2	3	2	2	2	2	3	2	2	26			
Max Lab	2	2	12	10.55	68	1	5	20.5	1	2	25	11.5			68	
Mean Lab	1.5	2	6	5.28	45	0.5	3.75	10.25	0.5	1.33	12.5	6.4		7.9175		
Min Lab	1	2	0	0	2	0	2.5	0	0	0	0	1.3				0
Effluent / Total Phosphorus: TP - mg/L																
Count Lab	1	1	1	1	1	1	1	1	1	1	1	1	12			
Max Lab	0.039	0.112	0.066	0.188	0.12	0.055	0.617	0.13	0.06	0.04	0.04	0.04			0.617	
Mean Lab	0.039	0.112	0.066	0.188	0.12	0.055	0.617	0.13	0.06	0.04	0.04	0.04		0.125583		
Min Lab	0.039	0.112	0.066	0.188	0.12	0.055	0.617	0.13	0.06	0.04	0.04	0.04				0.039
Effluent / Total Ammonia Nitrogen: NH3 + NH4+ as N - mg/L																
Count Lab	1	1	1	1	1	1	1	1	1	1	1	1	12			
Max Lab	0.02	0.26	0.08	0.45	0.06	0.25	0	0.04	0.05	0.05	0.03	0.02			0.45	
Mean Lab	0.02	0.26	0.08	0.45	0.06	0.25	0	0.04	0.05	0.05	0.03	0.02		0.109167		
Min Lab	0.02	0.26	0.08	0.45	0.06	0.25	0	0.04	0.05	0.05	0.03	0.02				0
Effluent / pH - ---																
Count Lab	1	1	1	1	1	1	1	1	1	1	1	1	12			
Max Lab	7.56	7.74	7.11	7.12	7.55	7.32	7.56	7.55	7.59	7.5	7.23	7.47			7.74	
Mean Lab	7.56	7.74	7.11	7.12	7.55	7.32	7.56	7.55	7.59	7.5	7.23	7.47		7.441667		
Min Lab	7.56	7.74	7.11	7.12	7.55	7.32	7.56	7.55	7.59	7.5	7.23	7.47				7.11
Effluent / E. Coli: EC - cfu/100mL																
Count Lab	0	0	0	0	0	1	2	2	2	0	0	0	7			
Max Lab						1300	23000	35000	7100						23000	
Mean Lab						1300	13050	24000	6450					11200		
Min Lab						1300	3100	13000	5800							1300
Effluent / Cl Residual: Total - mg/L																
Count Lab	0	0	0	0	0	12	21	22	21	0	0	0	76			
Max Lab						0.04	0.06	0.05	0.05						0.06	
Mean Lab						0.0325	0.034	0.029	0.029					0.031125		
Min Lab						0.01	0.02	0.01	0.01							0.01
Effluent / CBOD																
Count Lab	1	1	1	1	1	1	1	1	1	1	1	1	12			
Max Lab	1.2	3.9	2.5	5.2	1.5	1.9	0.9	1.1	0.8	1	<0.5	1.2			5.2	
Mean Lab	1.2	3.9	2.5	5.2	1.5	1.9	0.9	1.1	0.8	1	<0.5	1.2		1.927273		
Min Lab	1.2	3.9	2.5	5.2	1.5	1.9	0.9	1.1	0.8	1	<0.5	1.2				<0.5

Appendix B – Annual Sludge Results 2023

2023-01-23	Sludge	LA S - Sludge Haul	Ammonia Water (A42)	Ammonia (as N)	0.01	2.15	mg/L
2023-01-23	Sludge	LA S - Sludge Haul	Anion (Nitrate/Nitrite) by Colourimetry (A126)	Nitrate (as N)	0.1	0.1	mg/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Arsenic	1	4	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Cadmium	0.1	<0.1	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Chromium	1	5	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Cobalt	0.1	4.2	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Copper	1	11	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Lead	0.1	<0.1	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Mercury	0.1	<0.1	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Molybdenum	1	5	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Nickel	1	4	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Potassium	1000	48900	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Selenium	0.2	1	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	ICPMS Reg. Water (A13.1)	Zinc	1	11	ug/L
2023-01-23	Sludge	LA S - Sludge Haul	TP Water (A23.2)	Total Phosphorus (as P)	2	385	mg/L
2023-01-23	Sludge	LA S - Sludge Haul	TS (A27)	Total Solids	20	16600	mg/L
2023-01-23	Sludge	LA S - Sludge Haul	TS (A27)	Total Solids (Dup)	20	17200	mg/L