

**CORPORATION OF THE TOWN OF LATCHFORD  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
THURSDAY JANUARY 17<sup>th</sup> 2019  
At 7:00 p.m.**

**HELD AT THE LATCHFORD COMMUNITY RECREATION CENTRE**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor George Lefebvre, Councilors, Mike Brooks, Scott Green, Jo-Anne Cartner, Sharon Gadoury East, Perry Livingston and Emma Livingston

**Regrets:** nil

**Staff:** Jaime Allen, Clerk. Lise Remillard, CFO

**Public:** NIL

**Press:** Jim Patrick, CJTT

1. Mayor Lefebvre called meeting to order.

**2. Adoption of the agenda as circulated**

**Resolution No.: 19/001**

**Moved By:** Jo-Anne Cartner

**Seconded By:** Emma Livingston

**Be it resolved that the January 17<sup>th</sup> 2019. Agenda be adopted as circulated.**

**CARRIED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST (NIL)**

**4. Adoption of the Minutes**

**Resolution No.: 19/002**

**Moved By:** Emma Livingston

**Seconded By:** Jo-Anne Cartner

**Be it resolved that the minutes of the regular and in camera council meeting held December 13<sup>th</sup> 2019. be adopted as presented.**

**CARRIED**

**5. DELEGATIONS / PRESENTATIONS:**

**6. COUNCIL COMMITTEE/MAYOR/CLERK REPORTS:**

**Councillor Emma Livingston:** see attached

**Councillor Green:** changes in Latchford Volunteer Fire Fighters Assc. Executive

**Councillor Perry Livingston:** snow removal is ongoing and it's recommended that the speed limit on Hwy 11 be reduced to 50 km an hour (see resolutions)

**Councillor Brooks:** Water plant is running well pumps are being sent out for maintenance to extend the need to be replaced up to 10 years

**Councillor Gadoury East:** Economic Dev meeting scheduled for Jan 25/2019

**Councillor Cartner:** see attached

**Mayor Lefebvre:** Mayors monthly report (see attached)

7.

**CORRESPONDENCE AND ACTION ITEMS**

**A. Action Items**

**1. Accounts Payable and Payroll**

**Resolution No.: 19/003**

**Moved By:** Emma Livingston

**Seconded By:** Mike Brooks

**Be it resolved that the Corporation of the Town of Latchford approves quote form Managed Municipality to provide offsite backup for the Town Of Latchford Municipal Office. At a setup cost of \$250.00 plus hst and offsite backup service charge of \$100.00 monthly plus hst.**

**CARRIED**

**2. Accounts Payable and Payroll**

**Resolution No.: 19004**

**Moved By:** Jo-Anne Cartner

**Seconded By:** Emma Livingston

**Be it resolved that the Corporation of the Town of Latchford approves attached payroll in the amount of \$32,470.82 and accounts payable in the amount of \$250,930.82 online bills payments in the amount of \$11,868.58 for the period December 7<sup>th</sup> 2019 thru January 9<sup>th</sup> 2019.**

**CARRIED**

**2. Latchford Volunteer Fire Fighters Assoc. (Fire Hall addition)**

**Resolution No.: 19/ 005**

**Moved By:** Perry Livingston

**Seconded By:** Jo-Anne Cartner

**Be it resolved that the that any funds (monies) received from the Latchford Volunteer Fire Fighters Association will only be used for the sole purpose of the new Latchford Fire Department addition**

**CARRIED**

**8. Information Items**

**Resolution No. 19/006**

**Moved By:** Trudy Lepage

**Seconded By:** Perry Livingston

**Be it resolved that the following Information Items be noted and filed:**

**B. Information Items**

1. Ministry Of Finance (OMPF)
2. Stewardship Ontario ( Municipal Blue Box program)
3. TMBA Final Quarterly report.
4. OPP ransom ware information.
5. Timiskaming Home Support (congratulations letter)
6. THU minutes from Oct 3rd and Nov 7<sup>th</sup>, and Q3 Board of Health report

**CARRIED**

**09. New Business: Speed Limit Hwy 11**

**Lower Speed Limit Hwy 11**

**Resolution No.: 19/ 007**

**Moved By:** Emma Livingston

**Seconded By:** Jo-Anne Cartner

**Whereas** the population of Latchford is dominated by individuals categorized as Senior Citizens.

**And whereas** these individuals while capable drivers experience considerable difficulty in trying to enter Highway 11 during daylight hours due to the speed of traffic through Latchford.

**Therefore** be it resolved that the Council of the Corporation of the Town of Latchford respectfully request that the MTO meet with the Municipality to discuss means to realize reduction of speed from 60 kms to 50 kms per hour through Latchford.

**CARRIED**

**10. By-Laws.**

**Borrowing bylaw**

**Resolution No 19/008**

**Moved By** Mike Brooks

**Seconded By:** Jo-Anne Cartner

**Be it resolved that** By-Law No. 2019-002 being a by law to authorize the borrowing of funds from time to time from the Bank Of Nova Scotia to meet until taxes are collected and other revenues are received, and current expenditures of the Corporation Of The Town Of Latchford for the year 2019. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford

**CARRIED**

**Interim Tax Levy**

**Resolution No 19/009**

**Moved By:** Mike Brooks.

**Seconded By:** Perry Livingston

**Be it resolved that** By-Law No. 2019-002 being a by-law to provide for an interim tax levy and water, sewer connection charges for 2019. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford

**Appoint an Auditor**

**Resolution No 19/010**

**Moved By** Jo-Anne Cartner

**Seconded By:** Mike Brooks

**Be it resolved that** By-Law No. 2019-003 being a by law to appoint the accounting firm of Kemp, Elliott and Blair as auditors for The Corporation of The Town of Latchford for the year 2019. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

**CARRIED**

**Tax Relief Royal Canadian Legion Branch 629 Latchford**

**Resolution No 19/011**

**Moved By:** Perry Livingston

**Seconded By:** Mike Brooks

**Be it resolved that** By-Law No. **2019-004** being a by-law provide for 100 % Municipal portion of property tax be written off for this term of Council ending 2021. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford

**CARRIED**

**Confirming by-law**

**Resolution No 19/012**

**Moved By:** Scott Green

**Seconded By:** Perry Livingston

**Be it resolved that** By-Law No. **2019-005** being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held January 17<sup>th</sup> 2018. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford

**CARRIED**

**11. In-Camera**

**In- Camera**

**Resolution No. 19/013**

**Moved By:** Mike Brooks

**Seconded By:** Jo-Anne Cartner

**Be it resolved that** the Council for the Town Of Latchford enter into a closed meeting at 7:44pm to discuss the following matters as set out in the Municipal Act,2001 Section 239 (2)  
**\* Personal matters about an identifiable individual, including municipal or board employees.**

**CARRIED**

**Resolution No. 19/014**

**Moved By:** Jo-Anne Cartner

**Seconded By:** Perry Livingston

**Be it resolved that** Council now arise from closed meeting@ at 7:52 pm.

**CARRIED**

**11. ADJOURN**

**Resolution No. 19/015**


**Moved By:** Perry Livingston


**Seconded By:** Mike Brooks

**Be it resolved that** Council now adjourn at 7:52 pm. Until the next regular meeting or call from the Mayor.

**CARRIED**

Dated at Latchford this 17<sup>th</sup> day  
Of January 2019.

  
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Mayor, George Lefebvre

  
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Clerk, Jaime Allen

## **Mayor's Report, January 17, 2019**

### **PSPC**

My next call with Judith Bennett will be on January 30. At that time I will be proposing to her that they have a representative at the OPG Open House on February 20. Further, as Roger had advised that he was still not in receipt of the payment from the contractor that did the damage at the waterfront that will also be a topic of discussion with Judith as will the status of the land transfer.

### **MTO Issues**

At our Public Works meeting the subject of safe access onto Highway 11 from the side streets was again discussed. Roger floated the idea of requesting a reduction in the speed limit to 50 km an hour through town and when it was responded to that without a school, it would be difficult. Roger then mentioned that it should be a consideration that seniors have a particularly difficult time entering onto or crossing the highway and that should be a supporting factor for reducing the speed limit. We have already made one request to the MTO for a meeting with respect to snow removal issues without acknowledgement so a follow up which includes this is warranted, in my opinion.

Further, it should be noted that there has been a noticeable reduction in the speed of IMOS snow plows as they pass through Latchford and the OPP are continuing to do their utmost to reduce speeding through Latchford for which both parties are to be commended.

### **ONTC Land**

Jaime contacted Erin Mullens for a status update on the area of land that we are interested in acquiring. She provided him with a price per acre that she is recommending based on the last appraisal and hoping to have approval for it in a couple of weeks. We will discuss the tentative proposal in camera at the conclusion of this meeting.

### **OPG Open House**

I want to remind you all of the OPG Open House at the Rec Centre here on February 20 at 6:00 pm. While they propose doing a quick presentation about their operations and water management, and then opening it up to question from the floor I think this is the ideal opportunity to press for the implementation of the Water Management Plan for the Montreal River. The implementation of this plan ensures compliance with it by all dam operators or an explanation for any deviations. This is achieved through the creation of a Standing Advisory Committee (SAC) which has representation from throughout the river's watershed.

### **Pull Up Banners**

Jo Ann, Jaime and I were made aware, and I believe that information was shared with the previous Council, that though funding made available to us through the CCL we have had two pull-up banners paid for the town at A & B Digital Printing. I had previously mentioned how impressed I was with a Mike Werner photo of the Sgt Cosens Bridge and had thought that would be appropriate for one. I stopped in and spoke with Patrick Smits at A & B and bounced one suggestion for one of the signs off him and hope to have copies of the photos for tonight's meeting for further discussion. I personally don't think we should let the acquisition of these banners drag on.

GLL

# Parks, Recreation and Culture

**JANUARY 17<sup>TH</sup> 2019**

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- Don Heavens was hired as rink attendant January 4<sup>th</sup> . Opening weekend of skating Saturday January 5<sup>th</sup> (warmer weather pushed the opening to Sunday January 6<sup>th</sup>. Spoke to Don about providing me with updates whether or not ice conditions are appropriate for the upcoming weekend and how the turn out was. His wife Marilyn has been doing so. Have been updating Arena Facebook page with conditions and reminders. We have decided that a non perishable food item would be the admission in support of the local food bank.
- Flyers have been placed into residents mailbox and advertised on facebook requesting volunteers for the recreation committee which will meet on the first Monday of each month. Upon holidays meeting will be held on the Tuesday.
- Feb 4 at 6 will be our first Rec Committee Meeting. Ive received a good response
- Received \$120 from Health Canada to be put towards the payment of skating for kids. Since our skating is already free, I will see how we can put it to good use involving the rink.
- Have been in contact with Linda Roberts of Little Bear Crafts. She is interested in hosting more craft sessions. Thinking holiday themed.
- We have a Valentines session in the works for Feb 9.
- Proposal of a Latchford Winter Carnival: February 16<sup>th</sup>-17<sup>th</sup> -- I would like to start creating advertisement for the event. Spoke to Latchford fire department for support of this event. They will help host some activities as well as a breakfast. Roger has been working on the hill for tubing and sliding. Will discuss further with committee.

January 17<sup>th</sup>, 2019

Report from Councillor Jo-Anne Cartner

### **Meeting with Dr. Roedde**

I mentioned during November's council meeting that Dr. Roedde is taking a three-month leave of absence to take care of a family member and should return in April. She has the clinic covered for most of this period. On days when coverage isn't available, she'll return for a few days to ensure the clinic has full coverage.

As she will be away during the clinic's year-end, she wanted to meet to discuss her budget as well as to find out if there would be enough in the budget to cover an upgrade to the clinic's Electronic Medical Records system. George, Lise and I along with Logan from Coleman met with Dr. Roedde and Melissa on December 20<sup>th</sup>. Dr. Roedde had her I.T. representative, Christy from Computer Helper there to explain the pros and cons of the different options available for the clinic. The current system is the one used by Dr. Hardie when she had the practice and needs upgrading. They have decided to use Oscar EMR from KAI Innovations which is a local server and looks to meet all of their requirements. Both Gretchen and Melissa are familiar with this system and feel this is their best option. The cost will be split between her 2018 budget and 2019 budget. They are planning implementation of the new EMR system for April when Dr. Roedde returns.

### **Finance**

*Last year \$132,300 or 18.2% of tax revenue or 8.9% of total Revenue*

We don't know what our OMPF allocation will be for this year or whether or not the amount will be reduced or when we can expect to receive that information but I think it's best to get some idea of where we stand when we finally receive the final number. I would like to set the dates for our 2019 budget meetings this evening with the first meeting scheduled for the first week of February and then during the first week of each month until the budget is finalized.

I would suggest that each committee review their budget figures from 2018 and look at their budget needs for this year. It will make the process more efficient if Lise has each committee's figures before presenting us with a draft worksheet at our first meeting.