

**THE CORPORATION OF THE TOWN OF LATCHFORD**

**BY-LAW NO 13/1354**

**BEING A BY-LAW TO APPOINT WATER CLASS 2 AND WASTEWATER OPERATOR /ELECTRICIAN**

**WHEREAS** the necessary authority in Section 5 of the Municipal Act S.O. 2001, Chapter 25

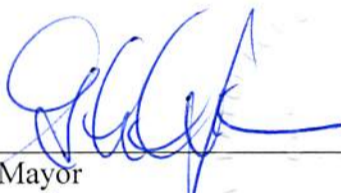
**AND WHEREAS** it is the desire of Council of the Corporation of the Town of Latchford to appoint Water Class 2 and Wastewater Operator/ Electrician.


**NOW THEREFORE THE** The Council of the Corporation of the Town Of Latchford Hereby enacts as follows.

- 1 Patrick Laurin be appointed as Water Class 2 and Wastewater Operator/ Electrician for the Town of Latchford as per schedule A of this By law.
- 2 This By-law shall take effect December 1<sup>st</sup> 2013.

**READ** a first, second and third time passed on the 21<sup>st</sup> day of November 2013.

Dated at Latchford this 21<sup>st</sup> day  
Of November 2013

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CFO

**Town of Latchford**  
**SCHEDULE A`**

**The Duties:**

The duties will include but not limited to the following;

- **Water Treatment**
- **Water Distribution**
- **Waste Water Collection**
- **Waste Water Treatment**

These duties include ON CALL, operations and maintenance, calibrations, optimizations, MOE inspections and communications with respect to both Water and Wastewater, DWQMS and communication to owner. (Town of Latchford)

Also, supply top management with communication with respect to the ordering of chemicals, building maintenance, major capital annually and a reporting package as requested by top management.

An on-call summary monthly with resolutions will be given to top management as well as any major non-conforming, non-compliance issues.

Also with an electrical background, I will perform other such duties with respect to municipal buildings and equipment. Assist the public works foreman where needed.

**Remuneration:**

**Benefit Package:**

The benefit package requested is that of the employment agreement, with no probationary period. The package will start first day of employment

**Holidays:**

**Town of Latchford**  
SCHEDULE A`

As per The Town of Latchford's employment agreement package that currently exists.

**On-Call:**

In Lieu of being on call, a request of 2 weeks holiday be given out per year. This would replace a financial compensation for the on-call hours during non working hours. As well the cell phone that exists now for on-call and dialer communication be paid for by the town. This number has been in use for the last 4.5 years and would be beneficial for the town to keep in place. During a call-in, only those hours worked will be banked time , based on time and half , as per current employee policy manual.

**The Wage:**


The starting wage would be 30.50 per hour. This will increase will be consumer price index as of (CPI) January 1<sup>st</sup> each year. As per Town of Latchford employee policy

**The Term:**

A contract of 2 years be signed by both the Town of Latchford and Patrick Laurin.

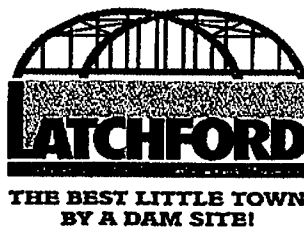
**Early Termination:**

In the event that the Town wishes to terminate this agreement early without cause, a 60 day notice and one year payout will be awarded to Patrick Laurin or the remainder of the contract, which ever is more.

  
\_\_\_\_\_  
Mayor George Lefebvre

  
\_\_\_\_\_  
Patrick Laurin

  
\_\_\_\_\_  
Lise Remillard, CFO



*The Corporation of the Town of Latchford*

**FULL-TIME JOB OPPORTUNITY**

The Town of Latchford is seeking a Water Class 2 and Wastewater Operator/Electrician. With DWQMS Experience

The duties include all maintenance of the Town's infrastructure, waste disposal pick-up, together with various duties as assigned.

The successful candidate will possess the following:

Construction Maintenance Electrician Red Seal Certificate.  
Class 1 Wastewater and Class 2 Water Treatment Certificate.  
Experience in DWQMS.

Competitive salary and benefit package in accordance with the Municipal Employment Policy for the Town of Latchford.

Applications will be received until 3:00 p.m. on Thursday October 31<sup>st</sup> 2013. and should be addressed to:

Town of Latchford  
"Water Treatment Plant Job Posting"  
P.O. Box 10, 10 Main Street  
Latchford, ON P0J 1N0  
Tel. (705)676-2416  
Fax: (705)676-2121  
Email: [jallen@latchford.ca](mailto:jallen@latchford.ca)

***Thank you to all applicants. Please note that only those invited to an interview will be contacted.***

## PATRICK LAURIN

40 King St Latchford ON  
POJ-1N0  
705-676-1116  
705-679-3240(cell)

OCT 30 2013

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### Electrician/Water/wastewater operator

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#### Professional Summary

Meticulous Construction and Maintenance Electrician of 14 years, with 7 years of Water/Wastewater Operator experience where the last 5 years have been Supervisor, O.I.C. of a Class 2 Water Treatment and Distribution System as well as a Wastewater Treatment and Collection System. Bilingual oral and written, excellent trouble shooting and organizational skills and working under pressure.

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#### EXPERIENCE

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##### The Corporation Of The Town Of Cobalt • Cobalt Ontario • June 2012 to Present

###### Electrician/water/wastewater operator

- Perform various electrical jobs commercial and industrial for the town of cobalt as well assist with various duties for public works including waste disposal and now removal.
- Operate the town of Latchford water /wastewater facilities and distribution system.
- DWQMS Representative for the town of Cobalt, Coleman and Latchford.
- Management of the day to day activities of the Latchford treatment facilities including purchasing and ordering of chemicals and equipment.
- Provide detailed reports of the facilities to MOE and council.
- Set up and implement scheduling for sampling requirements and maintenance programs.
- Assist public works superintendent for the Town Latchford with various duties.

##### Northern Waterworks Inc • Red Lake, Ontario • August 2009 to June 2012

###### Project Supervisor

- Provide reports to government agencies, departments and other organizations
- Assist senior management with budget and financial reports
- Create and implement maintenance and safety procedures as well as contingencies and standard operating practices
- Purchasing and ordering
- Reviewing and recording and reporting Lab results
- Dealing with customer complaints
- Provide detailed reports of the facilities to mayor and council on a monthly basis
- Input data to WTRS and R1 forms

**Ontario Clean Water Agency • Temiskaming Shores Cluster , Ontario• March 2007 to AUG 2009**  
**Operator**

- Trouble shoot and design various electrical systems and installation of electrical equipment to national electrical codes
- Conduct various maintenance program through various facilities
- Review and record Data of all facilities as well as keep a daily journal

**Temagami Forest Products Inc • Temagami, Ontario• Jan 2004 to Jan 2007**

**Plant supervisor and maintenance supervisor**

- Supervise 35 employee's in a saw mill production line
- Purchasing
- Lead a maintenance team of electricians and millwrights
- Safety committee and social committee

**Leite Automation Inc • Kitchener , Ontario• Jan 2002 to Jan 2004**

**Lead Electrician**

- Design and build various Automated equipment for GM ,Toyota and Robertson screw drivers
- Trouble shoot for various industrial Companies as an emergency service
- Apprentice as a tool and die maker and machinist.

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**EDUCATION**

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**Construction and Maintenance Electrician, Northern College of Applied Arts And Technologies, Timmins, Ontario**

**Grade 12 Diploma, Ecole Secondaire Saint Marie, New Liskeard, Ontario**

**Class 2 water treatment**

**Class 1 water distribution**

**Class 1 wastewater treatment**

**Class 1 wastewater collection**

**Level 1 Infra Red Thermographer**

**ENTRY LEVEL DRINKING WATER**

**WHIMIS**

**FIRST AID**

**FALL ARREST**

**CONFINED SPACE ENTRY**

**SAFE GUARDING DRINKING WATER QUALITY**

**BASICS OF SUPERVISOR SAFETY CSAO**

**STANDBY GENERATOR SYSTEMS**

**ARIAL LIFT TRUCKS**

**References available upon request.**