

**CORPORATION OF THE TOWN OF LATCHFORD  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
TUESDAY March 28<sup>th</sup> 2023.  
6:30PM  
HELD BY ZOOM**

**1. Call to order and mayoral comments.**

**PRESENT:**

**Council:** Mayor Sharon Gadoury-East, Councilors, Pam Newell, Jo-Anne Cartner, Trudy McDonald, Ken Olson, Mike Cole.

**Regrets:** Councillor Bailey McDonald.

**Staff:** Jaime Allen, Clerk-Treasurer, Laurel Gadoury, Dep Tres. Deputy Clerk.

**Public:** nil

**Press:** nil.

1. Mayor Gadoury-East called meeting to order.

**2. Adoption of the agenda as circulated**

**Resolution No: 23/029**

**Moved By:** Jo-Anne Cartner

**Seconded By:** Trudy McDonald

**Be it resolved that the March 28<sup>th</sup> 2023. Agenda be adopted as circulated.**

**CARRIED**

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST  
NIL**

**4. Adoption of the Minutes**

**Resolution No.: 23/030**

**Moved By:** Ken Olson

**Seconded By:** Mike Cole

**Be it resolved that the minutes of the regular and closed session Council meetings held February 14<sup>th</sup> and March 14<sup>th</sup> 2023 be adopted as circulated by the Clerk.**

**CARRIED**

**5.**

**DELEGATION: Nil**

**6. COUNCIL COMMITTEE/MAYOR/REPORTS: SEE ATTACHED**

7.

**CORRESPONDENCE AND ACTION ITEMS**

**A. Action Items**

**1. Accounts Payable/Payroll**

**Resolution No 23/031**

**Moved By:** Pam Newell

**Seconded By:** Trudy McDonald

Be it resolved that the Corporation of The Town of Latchford approves attached payroll in the amount \$74,443.46 and accounts payable in the amount of \$225,916.78 for the period January 20<sup>th</sup> thru March 23<sup>rd</sup> 2023.

**CARRIED**

**2. Community Safety and Well Being Plan Implementation.**

**Resolution No 23/032**

**Moved By:** Jo-Anne Cartner

**Seconded By:** Ken Olson

**Be it resolved that the Corporation of the Town of Latchford approves memorandum of agreement between Board of Health for Timiskaming Health Unit and the Town Of Latchford for Community Safety And Well being Plan Implementation in the amount of \$1180.00 as per attached.**

**CARRIED**

**Information Items**

**Resolution No. 23/033**

**Moved By:** Mike Cole

**Seconded By:** Trudy McDonald

**Be it resolved that the following Information Items be noted and filed:**

**B. Information Item**

**Be it resolved that the following Information Items be noted and filed.**

1. FONOM (Police Services Catch and release)
2. TMSA Board Meeting Minutes
3. Matabitchuan River Meeting
4. Montreal River pre-freshet Call
5. Timiskaming Health Unit Minutes from January 25<sup>th</sup> 2023.
6. Ministry of Northern Development and Mines (2023-2024 work schedule)
7. Ontario Broadband and cellular strategy

**CARRIED**

**08. NEW BUSINESS: (NIL)**

**09. BY-LAW**

**Confirming By-law  
Resolution No 23/034**

**Moved By:** Pam Newell

**Seconded By:** Ken Olson

**Be it resolved that** By-Law No. 2023-007 being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held March 28<sup>th</sup> 2023. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

**CARRIED**

**10. CLOSED SESSION**

**Resolution No 23/035**

**Moved By:** Pam Newell

**Seconded By:** Ken Olson

**Be it resolved that** the Council for the Town of Latchford enter into a Closed Meeting at 6:39 p.m. to discuss the following matters as set out in the *Municipal Act, 2001* Section 239 (2);

- Personal matters about an identifiable individual, including municipal or board employees;

**Resolution No. 23/036**

**Moved By:** Trudy McDonald

**Seconded By** Ken Olson

**Be it resolved that** Council now arise from closed meeting @7:32pm.

**11.**

**ADJOURN**

**Resolution No. 23/037**

**Moved By:** Jo-Anne Cartner

**Seconded By:** Pam Newell

**Be it resolved that** Council now adjourn at 7:33pm Until the next regular meeting or call from the mayor.

**CARRIED**

Dated at Latchford this 28<sup>th</sup> \day  
Of March 2023.

  
\_\_\_\_\_  
Mayor, Sharon-Gadoury-East.

  
\_\_\_\_\_  
Clerk-Treasurer, Jaime Allen

# Mayors Report February 2023.

Sat in on the Pre-Freshet committee with the MNRF to get up to date on the spring thaw and be in the know if anything is happening.

The meeting took the time to give a good understanding of the dams and flows. As per first meeting all is looking good.

Roger and myself attend the Action2Zero meeting that was put on by the Timiskaming Health Unit with other municipalities along the Highway 11 corridor. It is a new committee that is getting started. They were given information that there is another committee also going for Highway 11.

## Report from Councilor Trudy McDonald March 2023.

### Medicial Clinic

On March 9, 2023, Myself, Joanne and Laurel met with Dr.Scott and Melissa at the Medicial Centre . We were joined by Chris Oslund from Coleman as well.

Laurel had everything to date in the budget for the medicial clinic, and it is in good shape. He will be doing some renovations with the remainder he has for this year, and further renovations in time.

He has a great projection for what he would like to see the clinic become. He is easing in well, and can tell he has already for Latchford, Coleman and Cobalt been well received.

To date he has 805 new patients, with 536 of them already being enrolled. He has decided that he will be bringing in a nurse to assist him in the office, with hopes that opens his availability to be able to do more house calls.

We decided that we do meetings with him quarterly throughout the year, to touch base on where things are and if any questions, concerns he has for us.

### Parks and Rec

Well Pam has pretty much taken care of that on her own , looking forward to the March break Days she has planned, her events are all ready well received so I think this will be the same.

Recreation Committee

MAR 23 2023

Minutes of Meeting

March 7, 2023 – 6:30 p.m.

Items discussed:

Reminder from Laurel that the volunteers need to sign Code of Conduct. Laurel will bring forms to the next meeting for those who need them.

March Break – There will be activities on the 14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> at the Rec center. Pam will create a schedule/posting and Laurel will distribute. Pam will send the posting to the volunteers by Messenger or text.

Easter – Activities on Easter weekend have been historically poorly attended. The volunteers present have other plans that weekend, so we will not have any community events.

Mother's Day/Father's Day – Pam has approached the Fire Department, and they have agreed to partner with the Rec Committee for these two events. Mother's Day will be pancake breakfast, and a BBQ for father's day. This is a fundraising event, and we will be splitting the cost, the work, and any profits. Any profits received by the rec committee will be directed to the purchase of the floating dock. Details will be forthcoming, as the date approaches.

Canada Day – Laurel reminded us that the Grant that has been applied for only covers the cost of fireworks and a cake. Therefore, we will host a Community Picnic. Everyone will be invited to spend the day at the beach and bring their own picnic. There will be cake, as well as some activities. This has not been decided, but some ideas include badminton, water balloons, and croquet. Schedule and details will be confirmed closer to the date.

Meeting adjourned at 7:00 p.m.

Also: Pam is going to organize a book club in Latchford, with options to participate online or in person. There will be the opportunity to make and ask for book recommendations, as well as a guided book study, for those interested. (Sorry, forgot this one at the meeting – there is no cost to either the town or participants)

MAR 23 2023

**Parks and Recreation**

**Monthly Report**

**March 28, 2023**

The events at the community hall during March Break were remarkably well attended. The first 2 days, (March 14<sup>th</sup> and 15<sup>th</sup>) we had 10-12 children attend. On the third day, (March 16<sup>th</sup>) there were 21 children. The skating rink was also open, so many people went skating after the food was served and activities were over. On the 16<sup>th</sup> of March, there were approximately 35 people either on the ice or watching from the sidelines. I suspect it was a record-setting week.

The skating rink was closed on March 21<sup>st</sup>, as the warm weather is upon us.

The next scheduled events are Mother's Day breakfast and Father's Day BBQ, in cooperation with the Latchford Fire Department.

FEB 27 2023

# Public Works Report February 2023.

This has been a quiet month. Plowed and moved snow as required.  
Replaced the cables on the equipment in the gym.

Sand supply took a big hit with the thaw we had but supply should last the season.

Had a plow mechanic turned sales rep go over plow and wing with me. He suggested I change the wing springs. This should help with the chattering.

With Laurel's help we created a monthly checklist of tasks to be completed at our municipal buildings. I have given Pat the checklists and this will become part of his regular routine.

Fixed the office plumbing issue.

Pat removed and replaced the wall in the Office basement this will prevent any condensation issues in the future and it really makes the room look nice.

Sun is getting warmer and days are becoming longer. Starting to think about spring / summer projects.

If anyone has any suggestions of things, they would like to see done this year please let me know so I can do some research.

Roger



# Public Works Report for March 2023

March has been a quiet month for snow.

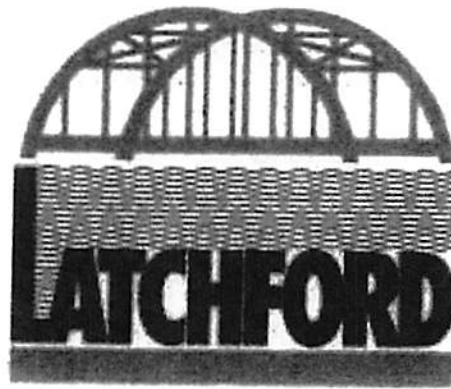
We plowed and sanded as required. Pat has been busy going over our new building checklists making sure everything is working as it should and documenting his actions. We did inspections in the past now it is more structured.

I have been keeping up with equipment maintenance and repairs.

The Feds are satisfied with our operational plan for maintaining their Dam property. There was a bit of back and forth on required paperwork but everything is now in order. This will continue to bring some revenue into the town.

Roger

FEB 28 2023



THE BEST LITTLE TOWN  
BY A DAM SITE!

**BY-LAW ENFORCEMENT REPORT TO COUNCIL**

**February 27, 2023**

This report covers the period from January 20 to February 27, 2023

**A) New Complaints**

No new complaints were received.

**B) Follow-up on Previous Complaints**

Charges have been laid regarding a dog attack on another dog on Murphy Mill Road which resulted in injuries to a dog that required veterinary care. Two charges were laid against two co-defendants who are the owners of the dogs involved.

The charges were laid under the Dog Owners' Liability Act and the Latchford Animal Control Bylaw using the Provincial Offences Act "Part 3" process which requires that a summons be issued to the defendants. First court appearance is March 2, 2023 and officer Gilboe is working closely with the prosecutor to ensure that the matters are properly processed through the court system.

Parks and Recreation  
Monthly Council Report

REPORTS

FEB 23 2023

February 28, 2023

The Latchford Winter Carnival was held on February 18<sup>th</sup> and 19<sup>th</sup>. The events on the 18<sup>th</sup> were well attended and seemed to be well received by the community. Despite the bitterly cold wind, some brave souls came to the sliding hill on Sunday and had a great time.

The cost for the entire weekend was less than \$270. Some of the items were one-time purchases and will be used again.

Upcoming events:

March Break - 2 or 3 afternoons at the community center. Ideas are a board game day, mini pizza day, and a painting day. I will confirm and post on March 1<sup>st</sup>.

Development of a Book Club in Latchford. I'm just starting to gauge the interest. The cost to the community would be \$0.

The next committee meeting will be March 7<sup>th</sup>, 2023 at 6:30 p.m.

Parks and Recreation  
Monthly Council Report

REPORTS

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