

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
TUESDAY July 18th 2023.
6:30PM
AT
LATCHFORD COMMUNITY RECREATION CENTRE**

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Sharon Gadoury-East, Councilors, Pam Newell, Jo-Anne Cartner, Ken Olson, Mike Cole.

Regrets: Councillor Trudy McDonald, Councillor Bailey McDonald.

Staff: Laurel Gadoury, Deputy Treasurer-Deputy Clerk.

Public: nil

Press: nil.

1. Mayor Gadoury-East called meeting to order.

2. Adoption of the agenda as circulated

Resolution No: 23/071

Moved By: Jo-Anne Cartner

Seconded By: Mike Cole

Be it resolved that the July 18th 2023 Agenda be adopted as circulated.

CARRIED

3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST

**** MAYOR SHARON GADOURY DECLARED A CONFLICT ON ACTION ITEM 3, ONE OF THE ORGANIZERS**

4. Adoption of the Minutes

Resolution No.: 23/072

Moved By: Mike Cole

Seconded By: Jo-Anne Cartner

Be it resolved that the minutes of the regular Council meeting held June 27th 2023. be adopted.

CARRIED

5.

DELEGATION:

Earlton-Timiskaming Regional Airport- Jamie Smith Airport Manager

Gave a presentation to Council on the benefits to having a regional airport.

Requesting Latchford to join the group of twelve other municipalities to help defray

The cost of running the airport. The cost per capita to join is \$9.80 per resident.

6.

CORRESPONDENCE AND ACTION ITEMS

A. Action Items

1. Accounts Payable/Payroll

Resolution No 23/073

Moved By: Jo-Anne Cartner

Seconded By: Mike Cole

Be it resolved that the Corporation of The Town of Latchford approves attached payroll in the amount \$28,193.71 and accounts payable in the amount of \$51,522.72 for the period June 23rd thru July 12th 2023.

CARRIED

2. Pricing for gravel sales and trailer rental

Resolution No 23/074

Moved By: Ken Olson

Seconded By: Pam Newell

Be It Resolved that the Corporation of Then Town of Latchford approves the attached price list for gravel purchases from the Latchford pit as per attached

TABLED

3. Request from Loud and Proud.

Resolution No 23/075

Moved By: Pam Newell

Seconded By: Jo-Anne Cartner

Be It Resolved that the Corporation of The Town of Latchford approves a request for the Load and Proud Poker Run and BBQ and Dance on August 12th 2023 as the Town of Latchford in-kind donation to help raise funds for local community cancer fund.

****Mayor Gadoury-East declared a conflict of interest on this resolution is one of the organizers****

CARRIED

4. Literacy Council of South Temiskaming request.

Resolution No 23/076

Moved By: Jo-Anne Cartner

Seconded By: Mike Cole

Be It Resolved that the Corporation of The Town of Latchford approves a donation of one year fitness center membership as a silent auction item and a \$100.00 seed sponsorship for the Hilda Fowke Memorial Spelling Bee and dinner to be held September 28th 2023.

CARRIED

5. Recognition of overdose awareness day

Resolution No 23/077

Moved By: Jo-Anne Cartner

Seconded By: Pam Newell

***WHEREAS**, the Town of Latchford does affirm and acknowledge the harm and hardship caused by drug overdose; and*

***WHEREAS**, we recognize the purpose of International Overdose Awareness Day as remembering without stigma those who have died and acknowledge the people who went unseen and whose lives have been altered by overdose; and*

***WHEREAS**, we resolve to play our part in reducing the toll of overdose in our community, which claimed the lives of thousands of Ontarians during the past year, together with countless more affected forever; and*

***WHEREAS**, 6 suspected drug-related deaths occurred during the first half of 2023, and a total of 14 deaths during the last year in the Timiskaming Health Unit region ^[1]; and*

***WHEREAS**, we affirm that the people affected by overdose are our sons and daughters, our mothers and fathers, our brothers and sisters, our friends, and deserving of our love, compassion, and support;*

***THEREFORE**, Council for the Town of Latchford, do hereby proclaim August 31st, 2023, as Overdose Awareness Day in The Town of Latchford.*

CARRIED

Hiring Summer Students

Resolution No 23/078

Moved By: Ken Olson

Seconded By: Jo-Anne Cartner

Be It Resolved that the Corporation of The Town of Latchford approves hiring of the following summer students Taylor Garvin for the Museum and Hailey Moore for Public Works for an eight-week period.

CARRIED

6. Information Items

Resolution No. 23/079

Moved By: Ken Olson

Seconded By: Mike Cole

Be it resolved that the following Information Items be noted and filed:

B. Information Item

Be it resolved that the following Information Items be noted and filed.

1. Ministry of Health Rural & Northern Physician group agreement review.
2. Township of Evanturel open house July 20th 2023.
3. Debby Burrows donation to the house of memories
4. Temiskaming Municipal Services Assoc updates.

CARRIED

07. BY-LAWS

**Appoint a Chief Building Official
Resolution No 23/080**

Moved By: Pam Newell

Seconded By: Mike Cole

Be it resolved that By-Law No. **2023-017** being a by-law to appoint David Barton as Chief Building Official, inspector, and fire presentation officer. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

CARRIED

Change in building fees schedule.

Resolution No 23/081

Moved By: Mike Cole

Seconded By: Pam Newell

Be it resolved that By-Law No. **2023-018** being a by-law to approve increase in building fee schedules effective October 1st 2023. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

CARRIED

Confirming By-law

Resolution No 23/061

Moved By: Jo-Anne Cartner

Seconded By: Mike Cole

Be it resolved that By-Law No. **2023-019** being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held July 18th 2023. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

CARRIED

08.

ADJOURN

Resolution No. 23/083


Moved By: Pam Newell

Seconded By: Jo-Anne Cartner


Be it resolved that Council now adjourn at 7:33pm Until the next regular meeting or call from the mayor.

CARRIED

Dated at Latchford this 18th day
Of July 2023.



Mayor, Sharon-Gadoury-East.



Dep-Tres-Dep-Clerk, Laurel Gadoury

Public Works Report July 2023

July has been grass cutting and maintenance around town. Hoping to start working on the veteran's park pavilion this week. And the cemetery next week.

Thanks, Roger

Rec Centre

Replaced ^{Screws} screws on new section with oversized screws approx. 5 years ago. Main roof was fine at the time. Time to inspect again. no leaks at this point.

Outside lights have been changed to LED. Inside light changeover waiting on possible funding program.

New fridge for kitchen.

Floor in main hall is looking poorly. Consider professional cleaning again or replacement in the future.

Geothermal heating / cooling there is no one to service this system in the area. I have reached out to companies in North Bay and no response.

Town Shop / Equipment

Main shop

Far bay roof leaks down the wall from ice dam in the winter.

Metal roof needs to be inspected and screws changed / tightened if required.

New door seals on Bay doors.

Possibly more insulation in attic and walls.

Upgrade heating.

Paint building as required.

Sand shed/Cold storage

North wall has pushed out from weight if sand.

Shed may become to small as our winters change.

We may require straight salt one day.

Equipment

Town truck, it's a dodge ! electrical issues tire sensors gone power door locks and windows not reliable. Body is starting to rust out.

Backhoe is in great shape

Plow truck has some surface rust on the frame. Wiring harness issues with headlights at times. Hydraulic lines and fittings showing their age.

Plows have normal wear and tear.

Sweeper I cant believe its still running !!

Lawn mower great condition

Probably need to purchase a new wiper snipper next year.

Water Plant

Minor roof leak in chemical room repaired. Entire roof should be professionally inspected.

Metal structure looks solid.

Infrastructure is well maintained and upgraded as required.

All building lights already switched to LED.

Windows are shot! Time to replace them.

Possible issues due to age is the intake pipe and crib and the clear wells that hold the drinking water.

Water and sewer infrastructure is getting older, expect more repairs and leaks as the system ages.

Town Office

Needs a new roof.

Needs eavestroughs.

The brick at the front is almost done, the brick is disintegrating underneath .

Do we reseal basement wall before repairing the entrance brick ?

Furnace is electric and does not work at full capacity. Service guys cant figure it out.

Air conditioning is also old.

Windows are new.

Basement wall has been repaired and smell is gone. Its now usable again.

Flooring?

Fred Keenan building

Cory Block repaired back wall of library , he built out the vents, installed a drip edge on roof, reflashed brick wall ledge, repaired the siding and repaired all the water damage inside and out.

Front of building is fine the new eavestroughs have kept water from walls.

Brick has deteriorated in spots. Parged the bad areas a few years back and seems to be working fine. The brick mortar in spots has fallen out. I have replaced with mortar calking as required. Outside of building is getting old.

New entrance ramp a few years ago.

Roof shingles still look good.

Interior light changeover waiting on grant opportunity.

Exterior lights LED except one. Will change out shortly.

Heat is electric baseboard. Upgrade required.

Air conditioner is old and past its prime, already acting up this year. Seems I have to call someone in twice a summer to fix it.

Fire Hall

New section needs paint and ventilation system.

Old section needs a bathroom overhaul , paint job, new door seals.

More insulation in attic .

Change lights to LED.

Furnace is Oil

Recreation

Beach house is in good condition. Roof is approx. 7 years old and structure is solid.

Metal boat storage building has some bumps and bruises but is sufficient for what its used for'

Beach park is in good condition. Concrete in pavilion has cracked and heaved, may consider replacing the pad one day.

Docks and boat launch have recently been refurbished and are in excellent condition.

Playground equipment is solid.

Time to start replacing picnic tabled with metal framed ones. Working on a price.

Ball diamond bleachers in poor condition. Will need to repair or take down in the near future.

Veterns park pavilion needs stain and a new roof.

Boardwalk is ok replacing boards as required. Taking down danger poplar trees as required.

Brick walkway needs a plan and a lot of TLC.

Creek boardwalk bridge needs replacing soon. We already have the beams in stock.

We replace boards as required but eventually we will need to replace the beams .