

**CORPORATION OF THE TOWN OF LATCHFORD
MINUTES OF THE REGULAR MEETING OF COUNCIL
TUESDAY August 22nd 2023.
6:30PM**

MEETING HELD AT LATCHFORD COMMUNITY RECREATION CENTRE

1. Call to order and mayoral comments.

PRESENT:

Council: Mayor Sharon Gadoury-East, Councilors, Pam Newell, Jo-Anne Cartner, Ken Olson, Mike Cole, Trudy McDonald

Regrets: Councillor Bailey McDonald.

Staff: Jaime Allen, Clerk-Treasurer, Dep. Treasurer, Deputy Clerk, Laurel Gadoury.

Public: Two members of the public in attendance

Press: nil.

1. Mayor Gadoury-East called meeting to order.

2. Adoption of the agenda as circulated

Resolution No: 23/084

Moved By: Ken Olson

Seconded By: Jo-Anne Cartner

Be it resolved that the August 22nd 2023 Agenda be adopted as circulated.

CARRIED

**3. DECLARATION OF PECUNIARY INTEREST/CONFLICT OF INTEREST
NIL**

4. Adoption of the Minutes

Resolution No.: 23/085

Moved By: Pam Newell

Seconded By: Jo-Anne Cartner

Be it resolved that the minutes of the regular Council meeting held July 18th 2023. be adopted.

CARRIED

5.

DELEGATION: Dr. Scott, Latchford Medical Clinic

Dr. Scott gave Council an update on the clinic changes coming with new funding
And the future formation of the Temagami Health Team that will enable the Latchford Clinic
to offer more services.

6.

CORRESPONDENCE AND ACTION ITEMS

A. Action Items

1. **Accounts Payable/Payroll**

Resolution No 23/086

Moved By: Jo-Anne Cartner

Seconded By: Ken Olson

Be it resolved that the Corporation of The Town of Latchford approves attached payroll in
the amount \$24,436.03 and accounts payable in the amount of \$38,883.52 for the period July
13th thru August 9th 2023.

CARRIED

2. **Amend Bylaw number 2022-026**

Resolution No 23/087

Moved By: Ken Olson

Seconded By: Pam Newell

Be it Resolved that the Corporation of the Town of Latchford approves amending procedure
bylaw number 2022-026. Section 3.1 of bylaw number 2022-026.

Committee meeting of the whole meetings to be held second Tuesday in the months of
January, February, March, April, May, September, October, November meetings to be held
by Zoom.

Regular Council meetings to be held the fourth Tuesday of the month January thru November
With the exception of December meeting to be held the second Tuesday of the month.

All regular council meetings to be held at the Latchford Community Center Recreation
Centre at 63:30pm.

Council meetings maybe held by Zoom as required or by call form the Mayor.

CARRIED

3. **Exemption from minimum size of new dwelling.**

Resolution No 23/088

Moved By: Trudy McDonald

Seconded By: Pam Newell

Be It Resolved that the Corporation of The Town of Latchford approves an exemption to
bylaw number 785/07 minimum size of a new dwelling from 1000.00sq feet to 632 square
feet as per attached request.

DEFEATED

Information Items

Resolution No. 23/089

Moved By: Trudy McDonald

Seconded By: Ken Olson

Be it resolved that the following Information Items be noted and filed:

B. Information Item

Be it resolved that the following Information Items be noted and filed.

1. City of Temiskaming Shores update on OPP detachment board proposal.
2. Timiskaming Health Unit, update on Community Safety and well Being Committee.
3. MNDRF Inspection report Latchford quarry.
4. Earlton Airport Authority, Earlton airport.
5. Ministry of the Environment (modernize (EA) program.
6. MPAC extension of current assessment cycle.
7. Thanks card from Literacy Council of South Temiskaming.
8. Peter Kenyons (leadership forum invitation)

CARRIED

07. NEW BUSINESS:

Council discussed a request from a Town resident regarding feeding ducks. Council agreed it beyond their purview to enforce this.

08. BY-LAW

Confirming By-law

Resolution No 23/090

Moved By: Pam Newell

Seconded By: Ken Olson

Be it resolved that By-Law No. **2023-015** being a by-law to confirm certain proceedings of Council of the Corporation of the Town of Latchford for its regular meeting held May 16th 2023. Be taken as read a first, second, and third time and finally passed by Council of the Corporation of the Town of Latchford.

CARRIED

09.

CLOSED SESSION

Resolution No. 23/091

Moved By: Mike Cole

Seconded By: Pam Newell

Be it resolved that Council for the Town of Latchford enter closed meeting at 7:35pm To discuss the following matters as set out in the Municipal Act, 2001 Section 239 (2)

*Personal matters about an identifiable individual, including municipal or board employees

CARRIED

Resolution No. 23/092

Moved By: Trudy McDonald

Seconded By: Jo-Anne Cartner

Be it resolved that Council now arise from closed meeting @ 7:44pm

CARRIED

10. ADJOURN

Resolution No. 23/093

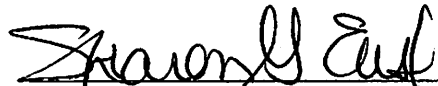
Moved By: Mike Cole

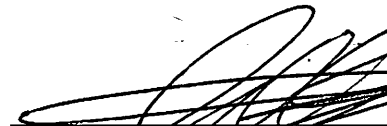
Seconded By: Trudy McDonald

Be it resolved that Council now adjourn at 7:45pm Until the next regular meeting or call from the mayor.

CARRIED

Dated at Latchford this 22nd day
Of August 2023.



Mayor, Sharon-Gadoury-East.

Clerk-Treasurer, Jaime Allen

Public Works Report July 2023

July has been grass cutting and maintenance around town. Hoping to start working on the veteran's park pavilion this week. And the cemetery next week.

Thanks, Roger

Rec Centre

Replaced ^{Screws} screws on new section with oversized screws approx. 5 years ago .Main roof was fine at the time.
Time to inspect again.no leaks at this point.

Outside lights have been changed to LED. Inside light changeover waiting on possible funding program.

New fridge for kitchen.

Floor in main hall is looking poorly. Consider professional cleaning again or replacement in the future.

Geothermal heating / cooling there is no one to service this system in the area. I have reached out to companies in North Bay and no response.

Town Shop / Equipment

Main shop

Far bay roof leaks down the wall from ice dam in the winter.

Metal roof needs to be inspected and screws changed / tightened if required.

New door seals on Bay doors.

Possibly more insulation in attic and walls.

Upgrade heating.

Paint building as required.

Sand shed/Cold storage

North wall has pushed out from weight if sand.

Shed may become to small as our winters change.

We may require straight salt one day.

Equipment

Town truck, it's a dodge ! electrical issues tire sensors gone power door locks and windows not reliable. Body is starting to rust out.

Backhoe is in great shape

Plow truck has some surface rust on the frame. Wiring harness issues with headlights at times. Hydraulic lines and fittings showing their age.

Plows have normal wear and tear.

Sweeper I cant believe its still running !!

Lawn mower great condition

Probably need to purchase a new wiper snipper next year.

Water Plant

Minor roof leak in chemical room repaired. Entire roof should be professionally inspected.

Metal structure looks solid.

Infrastructure is well maintained and upgraded as required.

All building lights already switched to LED.

Windows are shot! Time to replace them.

Possible issues due to age is the intake pipe and crib and the clear wells that hold the drinking water.

Water and sewer infrastructure is getting older, expect more repairs and leaks as the system ages.

Town Office

Needs a new roof.

Needs eavestroughs.

The brick at the front is almost done, the brick is disintegrating underneath .

Do we reseal basement wall before repairing the entrance brick ?

Furnace is electric and does not work at full capacity. Service guys cant figure it out.

Air conditioning is also old.

Windows are new.

Basement wall has been repaired and smell is gone. Its now usable again.

FLOORING?

Fred Keenan building

Cory Block repaired back wall of library , he built out the vents, installed a drip edge on roof, reflashed brick wall ledge, repaired the siding and repaired all the water damage inside and out.

Front of building is fine the new eavestroughs have kept water from walls.

Brick has deteriorated in spots. Parged the bad areas a few years back and seems to be working fine. The brick mortar in spots has fallen out. I have replaced with mortar calking as required. Outside of building is getting old.

New entrance ramp a few years ago.

Roof shingles still look good.

Interior light changeover waiting on grant opportunity.

Exterior lights LED except one. Will change out shortly.

Heat is electric baseboard. Upgrade required.

Air conditioner is old and past its prime, already acting up this year. Seems I have to call someone in twice a summer to fix it.

Fire Hall

New section needs paint and ventilation system.

Old section needs a bathroom overhaul , paint job, new door seals.

More insulation in attic .

Change lights to LED.

Furnace is Oil

Recreation

Beach house is in good condition. Roof is approx. 7 years old and structure is solid.

Metal boat storage building has some bumps and bruises but is sufficient for what its used for'

Beach park is in good condition. Concrete in pavilion has cracked and heaved, may consider replacing the pad one day.

Docks and boat launch have recently been refurbished and are in excellent condition.

Playground equipment is solid.

Time to start replacing picnic tabled with metal framed ones. Working on a price.

Ball diamond bleachers in poor condition. Will need to repair or take down in the near future.

Veterns park pavilion needs stain and a new roof.

Boardwalk is ok replacing boards as required. Taking down danger poplar trees as required.

Brick walkway needs a plan and a lot of TLC.

Creek boardwalk bridge needs replacing soon. We already have the beams in stock.

We replace boards as required but eventually we will need to replace the beams .